

**GLENS FALLS CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

Monday, June 9, 2014

District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice-President, Mrs. Berger, Mrs. Burton, Mr. Casertino, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Spector-Tougas
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Christopher Hearley, Trent Clay, Carrie Mauro, Christopher Reed, Debbie Hall, Jennifer Hayes, Laurie Parker, Barbara Sealy
- STAFF MEMBERS PRESENT:** Brandon Lis, Betty Brown, Jill Taylor
- COMMUNITY MEMBERS PRESENT:** Kelly Culliton, John Fair, Jerry Casertino, Patrick Diggin, Frances Parent, Sarah Burton

The meeting was called to order by Dr. Poulos, President, at 7:00 p.m.

1. **MINUTES:**
It was moved by Mrs. Burton, seconded by Mrs. Berger, **to approve the minutes from the May 12, 2014 Regular Board of Education Meeting, and the May 20, 2014 Special Board of Education Meeting.** The motion was carried unanimously. (9-0)
2. **INFORMATION:**
 - 2.1 **Calendar of Events**

Thursday, June 26	Last Day of School
Saturday, June 28	High School Commencement
Tuesday, July 1	Board of Education Reorganizational Meeting – 8:00 a.m.
 - 2.2 **Superintendent's Report:**
 - Mr. Jenkins presented Mr. Casertino with a plaque and thanked him for his five years of service to the students and staff of the district.
 - Graduation will be held on Saturday, June 28th at the High School.
 - July 1st is the Board of Education reorganizational meeting.
 - Frances Parent will be giving an update on the 501c3 status.

Frances Parent gave an update on the status of the 501c3 non-profit organization that was created to help supplement the district's non-mandated programs. The 501c3 was named the Glens Falls Nation Fund, Incorporated. Frances passed out the mission statement and the purpose to the Board.
3. **PUBLIC PARTICIPATION:** John Fair came to speak to the Board regarding two retirees...Mr. Severance and Mrs. Freebern. Mr. Fair has three boys who graduated from Glens Falls High School. All three of his children had Mr. Severance and Mrs. Freebern. He wanted to thank Scott and Connie for all they have done for his family and for the music program at Glens Falls.
4. **REPORTS:**
 - Middle School PTSA – Kelly Culliton reported the last meeting was held on Thursday, May 8th. Last

Friday was Spirit Day, and fun was had by all. The 8th grade celebration will be held on June 25th, and a big thanks to Stewarts for donating the ice cream sundae kits. The PTSA is currently planning a fall fundraiser, and preparing the budget for the 2014-2015 school year.

- Middle School Student Council – Sarah Burton gave a highlight of events that took place throughout the year. Events included collecting 2,000 cans of food, making a donation to the Make-A-Wish foundation, and a very successful bake sale. The Student Council is looking forward to the upcoming Talent Show, and they are hoping to award \$2,000 in scholarships.
- High School Student Council – Jerry Casertino reported the awards assembly was held last week. Many seniors received scholarship money, and it was a great day to commend all the different accomplishments by the senior class. Jerry thanked the Board for all they do for the students of Glens Falls.
- Public Relations Committee – Jeremy Deason reported the Public Relations Committee met on May 27th. The High School's start time change has gotten national press recently from a radio interview with KCRW, the National Public Radio affiliate in Southern California, a Skype interview with Brian Lehrer show in New York City, and Channel One video news package. Each of these news pieces can be viewed/heard on the district website. The budget exit survey was reviewed and is available to anyone. It gave insight to the priorities and values of district residents. Approximately 90% of respondents gave the district a grade of "B" or "A". Our website and newsletters continue to be ranked highly as the "best" source of information on the budget by survey respondents. Some of the first-quarter priorities for 2014-2014 include summer consolidated mailing to families, exploration of community/business partnerships, S.T.E.A.M. awareness, and continued web content development.
- Curriculum Committee Meeting – Dr. Anna Poulos reported the Curriculum Committee met on May 27th. Mr. Clay gave an update on the Early College High School Program, the format changes for the 2012-2013 NYS School Report Card, and the Learning Arts Programs.
- Patrick Diggin – Flynn, Walker, Diggin C.P.A., P.C. – Mr. Diggin explained as the external auditors, they will be coming in to audit the 2013-2014 school year. Part of the process is to meet with the Board and talk about the preliminary audit. The auditors will come into the district office two times. Once will be next week, and then they will be back the second week of August. In September, they will also come in to review the draft audit report. Back in 2006, new rules and regulations were instituted for school districts because of improprieties in Long Island. Part of the new rules and regulations is to make sure the Board of Education is kept informed. It is also to let the Board know they have someone to come to if they have questions or concerns. They will go through financials, look at controls, look at the general fund, extra-curricular fund, and the school lunch program. They also will look at Federal funding. This year they will be doing an intensive review of the school lunch fund. It's picked randomly, but it happens to be their turn. Part of the process is gathering information from the District Office, and items are chosen on a rotating and random basis so the Business Office does not get comfortable with the routine. It's something as external auditors that they are required to do. If anyone on the Board has a concern about something they would like looked at, please share the information with Dr. Poulos, and she can get a hold of Mr. Diggin.

5. ITEMS FOR ACTION:

- 5.1 It was moved by Mrs. Berger, seconded by Mr. Casertino, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes).

- 5.1a. It was moved by Mrs. Berger, seconded by Mr. Casertino, **to approve additions to the CSE/CPSE Recommendations**. The motion was carried unanimously. (9-0) (Attached)
- 5.2 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve Warrant #19, Warrant #20 and the Internal Claims Auditor's Report**. The motion was carried unanimously. (9-0) (Attached).
- 5.3 It was moved by Mrs. Burton, seconded by Mrs. Berger, **to approve the Official 2014-2015 Budget Vote, Proposition 1 Vote, and the Board of Education Election Results**. The motion was carried. (9-0) (Attached).
- 5.4 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the Contract with Eileen K. Dashnaw, COMS for Orientation and Mobility Services from July 7, 2014 – June 25, 2015**. The motion was carried unanimously. (9-0) (Attached).
- 5.5 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the Financial Advisory Services Agreement with Fiscal Advisors & Marketing, Inc.** The motion was carried unanimously. (9-0)
- 5.6 It was moved by Mrs. Burton, seconded by Mrs. Berger, **to approve Excessing a Water Storage Tank with Pump**. The motion was carried unanimously. (9-0) (Attached).
- 5.7 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Resolution supporting the City of Glens Falls' submittal of the NYS Transportation Alternatives Program Application to the New York State Department of Transportation**. The motion was carried unanimously. (9-0) (Attached).
- 5.8 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve Discarding Library Books at Jackson Heights Elementary School**. The motion was carried unanimously. (9-0) (Attached).
- 5.9 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve Discarding Library Books at the High School**. The motion was carried unanimously. (9-0) (Attached).
- 5.10 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve Abolishing the following positions:**
- Two positions in the tenure area of Foreign Language
 - One position in the tenure area of Music
 - One position in the tenure area of Technology
 - Two positions in the tenure area of Social Studies
 - One position in the tenure area of Science
 - Two positions in the tenure area of English
 - One position in the tenure area of Guidance Counselor
 - One position in the tenure area of Physical Education
 - Six positions in the tenure area of Elementary Education
 - One position in the tenure area of Family & Consumer Science
 - One position in the tenure area of Art
 - One Senior Typist position
 - Eight Teacher Aide positions
 - One Groundskeeper position
 - One Cleaner position
 - One Part-Time Bus Monitor position
 - One Clerk position
- The motion was carried unanimously. (9-0)

- 5.11** It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Creation of the following positions:**

→ One .6 FTE position in the tenure area of Social Studies
 → One .6 FTE position in the tenure area of Family & Consumer Science
 → One .2 FTE position in the tenure area of Physical Education
 → One .5 FTE position in the tenure area of Art

The motion was carried unanimously. (9-0)

- 5.12** It was moved by Mrs. Berger, seconded by Mr. Casertino, **to approve the Creation of a Bank Account for the Empire HRA Health Insurance Plan.**

The motion was carried unanimously. (9-0) (Attached).

- 5.13** It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve the Tax Anticipation Note Resolution.** (Roll Call): Mr. Deason (Yes), Mrs. Burton (Yes), Mr. McTiernan (Yes), Mrs. Spector-Tougas (Yes), Dr. Poulos (Yes), Mr. Conrick (Yes), Mr. Casertino (Yes), Mrs. Berger (Yes), Mrs. Kunst (Yes). The motion was carried unanimously. (9-0) (Attached).

6. PERSONNEL:

- 6.1** It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Professional Appointments:**

Hoyne, Douglas, Social Studies Teacher, .6 FTE, Salary; Step 20M + Credits + National Board Certification = \$43,527.00, Effective 9/1/14 – 6/30/15

Froats, Virginia, Family & Consumer Science Teacher, .6 FTE, Salary; Step 17M = \$36,664.80, Effective 9/1/14 – 6/30/15

Hubert, Kristina, Physical Education Teacher, .2 FTE, Salary; Step 6M = \$9,711.80, Effective 9/1/14 – 6/30/15

Carner, Shannon, Physical Therapist, .5 FTE, Salary; Step 7M = \$24,671.50, Effective 9/1/14 – 6/30/15

Hobbs, Carol, Social Worker/Homeless Liaison, .6 FTE, Salary; Step 15M = \$34,938.60, Effective 9/1/14 – 6/30/15

Norris, Amy, Music Teacher, .6 FTE, Salary; Step 3M = \$28,215.00, Effective 9/1/14 – 6/30/15

Miller, Anne, Library Media Specialist, .5 FTE, Salary; Step 2M = \$23,327.00, Effective 9/1/14 – 6/30/15

Dutcher, Ashley, Special Education Teacher, Jackson Heights, Salary; Step 1 MA, \$46,724.00, Effective September 1, 2014, Probationary Period: 9/1/14 – 9/1/17

The motion was carried unanimously. (9-0)

- 6.2** It was moved by Mrs. Berger, seconded by Mr. Deason, **to accept the following Professional Resignation:**

Corlew, Susan, English Teacher, Effective June 30, 2014

The motion was carried unanimously. (9-0)

- 6.3 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Termination:**
Harppinger, Wendy, Teacher Aide, Effective May 27, 2014

The motion was carried unanimously. (9-0)

- 6.4 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Non-Teaching Appointment:**
Valentine, Nakita, 5.50 Hour Title 1 Teacher Assistant, Effective September 1, 2014, Salary; \$11,956.55, Probationary Period: September 1, 2014 – March 1, 2015

The motion was carried unanimously. (9-0)

- 6.5 It was moved by Mrs. Burton, seconded by Mr. Casertino, **to accept the following Non-Teaching Retirement:**
Duval, Dawn, Library Aide, Effective August 31, 2014

The motion was carried unanimously. (9-0)

- 6.6 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the following Non-Teaching Change in Assignment:**
Noonan, Tammy, from 3.0 Hour Teacher Aide at Kensington to 5.50 Hour Teacher Aide at Jackson Heights, Salary; \$10,643.05 (prorated), Effective April 30, 2014

Baker, Donna, from 7.50 Hour Senior Typist to 8.0 Hour Senior Typist, Salary; \$41,745.00 + \$325 longevity stipend = \$42,070.00, Effective July 1, 2014

The motion was carried unanimously. (9-0)

- 6.7 It was moved by Mrs. Kunst, seconded by Mrs. Burton, **to approve the following Collaborative Summer Program Teacher Appointment (7/7/14 – 8/15/14):**
Clough, Amanda, Elementary Teacher, Salary; \$3,684

The motion was carried unanimously. (9-0)

- 6.8 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Tenure Appointment:**
Clay, Trent, Director of Curriculum and Instruction, Effective July 18, 2014

The motion was carried unanimously. (9-0)

- 6.9 It was moved by Mr. Deason, seconded by Mr. Conrick, **to approve the following Coaching Appointments for 2014-2015:**

Lilac, Pat	Varsity Football	A-6	\$5,570 + \$486 = \$6,056
Conduzio, Kurt	Assistant Football	B-5	\$4,810 + \$724 = \$5,534
Casey, Dave	Assistant Football	B-5	\$4,810 + \$724 = \$5,534
May, Curtis	JV Football	B-5	\$4,810
Perry, Dan	JV Football	B-5	\$4,810 + \$724 = \$5,534
Endieveri, Scott	Modified Football	C-5	\$4,300 + \$245 = \$4,545
Girard, Rob	Modified Football	C-5	\$4,300
Hall, Kevin	Modified Football	C-5	\$4,300
Turner, Brian	Varsity Boys Soccer	B-5	\$4,810 + \$362 = \$5,172
Barrows, Tom	JV Boys Soccer	C-3	\$3,794
Young, Larry	Varsity Girls Soccer	B-2	\$4,045

Ogden, Juliana	Modified Girls Soccer	D-4	\$3,538
Venditto, Michele	Varsity Field Hockey	B-5	\$4,810 + \$362 = \$5,172
Seybolt, Bryan	JV Field Hockey	C-4	\$4,045
Varney, Sharon	Modified Field Hockey	D-4	\$3,538
Hall, Ethan	Varsity Volleyball	B-3	\$4,300
Crossman, Kevin	Girls Varsity Swimming	A-6	\$5,570 + \$486 = \$6,056
Woods, Larry	Varsity Cross-Country	B-5	\$4,810 + \$362 = \$5,172
Zurlo, Steve	Golf	D-4	\$3,538 + \$735 = \$4,273
Leyden, Suzanne	Girls Tennis	B-5	\$4,810
Ring, Rebecca	Cheerleading – Fall	C-5	\$4,300 + \$490 = \$4,790
Hammel, Tony	Varsity Boys Basketball	A-6	\$5,570 + \$1,458 = \$7,028
Zurlo, Steve	JV Boys Basketball	B-5	\$4,810 + \$1,086 = \$5,896
Girard, Rob	Modified Boys Basketball	D-4	\$3,538 + \$245 = \$3,783
Dailey, Jeff	Modified Boys Basketball	D-4	\$3,538
Girard, Mark	Varsity Girls Basketball	A-6	\$5,570
Archambault, Craig	JV Girls Basketball	B-5	\$4,810
Halliday, Jared	Modified Girls Basketball	D-3	\$3,284
Palmer, Brian	Bowling	D-2	\$3,033
Difiore, Mike	Ice Hockey	A-5	\$5,570 + \$486 = \$6,056
Perry, Dan	Varsity Wrestling	A-5	\$5,570 + \$972 = \$6,542
Miller, Matt	Modified Wrestling	D-4	\$3,538
Crossman, Kevin	Varsity Boys Swimming	A-6	\$5,570 + \$486 = \$6,056
Crossman, Gary	Modified Swimming	D-4	\$3,538
Dock, Jeff	Varsity Alpine Skiing	B-5	\$4,810 + \$724 = \$5,534
Aleva, Michelle	JV Alpine Skiing	D-4	\$3,538 + \$245 = \$3,783
Parks, Bill	Nordic Skiing	C-5	\$4,300 + \$735 = \$5,035
Ring, Rebecca	Cheerleading – Winter	C-5	\$4,300 + \$490 = \$4,790

The motion was carried unanimously. (9-0)

- 6.10** It was moved by Mr. Conrick, seconded by Mrs. Kunst, **to approve the following Summer 2014 Special Education 12:1:4 Teacher Appointment (Effective 7/7/14 – 8/15/14):**
Carpenter, Suzanne 6.5 hours

The motion was carried unanimously. (9-0)

- 6.11** It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Summer 2014 Special Education 15:1 (half-day program) Teacher Appointments (Effective 7/7/14 – 8/15/14):**
Ketring, Melanie 3.5 hours
Field, Krista 3.5 hours

The motion was carried unanimously. (9-0)

- 6.12** It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the following Summer 2014 Special Education 12:1:4 Support Staff Appointments (Effective 7/7/14 – 8/15/14):**
Teacher Assistants
Curtin, Judy 6 work hours + ½ hour unpaid lunch
McKillip, Kate 6 work hours + ½ hour unpaid lunch
Dobroski, Linda 6 work hours + ½ hour unpaid lunch

Teacher Aide (1:1)

Thackston, Ben 6 work hours + ½ hour unpaid lunch

The motion was carried unanimously. (9-0)

- 6.13** It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Summer 2014 Special Education 15:1 (half-day program) Support Staff Appointments (Effective 7/7/14 - 8/15/14):**

Teacher Aide (1:1)

Paradise, Peggy 3.45 work hours + 15 minutes paid break

Teacher Aide (2:1)

Miller, Julie 3.45 work hours + 15 minutes paid break

Teacher Assistant

Phillips, Kim 3.45 work hours + 15 minutes paid break

The motion was carried unanimously. (9-0)

- 6.14** It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the following Summer 2014 Special Education Tutors (as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/7/14 - 8/15/14):**

Spellburg, Jessica

Lis, Brandon

The motion was carried unanimously. (9-0)

- 6.15** It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve the following Summer 2014 Special Education Related Service Providers (as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/7/14 - 8/15/14):**

Ryerson, Danielle Occupational Therapist

Carner, Shannon Physical Therapist

Wells, Lisa Speech Pathologist

LaVine, Mindy Speech Pathologist (Evaluations Only)

Liquorman, Steve Social Worker

Aleva, Michelle Psychologist

Martinez, Janel Nurse

The motion was carried unanimously. (9-0)

- 6.16** It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the following Department Chair Resignation:**
Bates, Donna, English Department Chair, Effective May 16, 2014

The motion was carried unanimously. (9-0)

7. CORRESPONDENCE: None

8. OLD BUSINESS: None

9. NEW BUSINESS: None

10. EXECUTIVE SESSION:

At 7:35 p.m., it was moved by Mrs. Berger, seconded by Mr. Deason, **to adjourn to executive session to discuss Personnel.** The motion was carried unanimously. (9-0)

Executive Session ended at 8:49 p.m.

It was moved by Mrs. Berger, seconded by Mrs. Burton, **to come out of executive session.**
The motion was carried unanimously. (9-0)

At 8:50 p.m., the public portion of the meeting was reopened and the following action was taken:

It was moved by Mr. Casertino, seconded by Mr. Deason, **to approve the Individual Contracts.**
The motion was carried unanimously. (9-0)

11. ADJOURNMENT:

At 8:51 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mr. Conrick, **to adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers
Clerk, Board of Education