

# DRAFT

## GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

### MINUTES

**Monday, July 1, 2013**  
**District Office - 15 Quade Street - 8:00 a.m.**

**BOARD MEMBERS PRESENT:** Mrs. Berger, Mr. Casertino, Mr. Conrick, Mr. Deason,  
Mr. McTiernan, Dr. Poulos, Mrs. Spector-Tougas

**BOARD MEMBERS ABSENT:** Mrs. Burton, Mrs. Kunst

**ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent

- I. The meeting was called to order by Mrs. Towers, Board Clerk, at 8:05 a.m.
- II. Mrs. Towers, acting as temporary chairperson, **called for nominations for the office of President**. It was moved by Mrs. Berger, seconded by Mr. Casertino, to **nominate Dr. Poulos**. The motion was carried unanimously. (7-0)
- III. Dr. Poulos took over as chairperson of the meeting, and proceeded with business.
  1. Dr. Poulos **called for nominations for the office of Vice-President**. It was moved by Mrs. Berger, seconded by Mr. Casertino, to **nominate Mr. Conrick**. The motion was carried unanimously. (7-0)
  2. It was moved by Mr. Conrick, seconded by Mrs. Berger, to **appoint the following Officers (7/1/13 - 6/30/14):**

**Clerk of the Board:** Amy Towers  
**District Treasurer:** Janice Casey  
**Payroll Certification Officer:** Paul Jenkins  
**Purchasing Agent:** Margaret Foote  
**Investment Officer:** Paul Jenkins  
**Civil Rights Officer:** Paul Jenkins  
**Records Access Officer:** Paul Jenkins  
**Title IX Coordinator:** Paul Jenkins  
**Medicaid Compliance Officer:** Paul Jenkins  
**504 Coordinator:** Paul Jenkins  
**Internal Claims Auditor:** Nancy Campagnone  
**District Comptroller and Tax Collector:** Susan Kasitch  
**District Legal Counsel:** Bartlett, Pontiff, Stewart and Rhodes  
**District Auditors:** Flynn, Walker, Diggin, CPA, PC  
**District Physicians:** Irongate Family Practice Associates

The motion was carried unanimously. (7-0)

3. It was moved by Mr. Conrick, seconded by Mrs. Berger, **to designate the following:**

<b>Official Bank Depository:</b>	Glens Falls National Bank
<b>Regular Monthly Meeting:</b>	2 <sup>nd</sup> Monday of the month at 7:00 p.m. unless school is not in session, then the date will move to the following Monday
<b>Official Newspaper for Legal Ads:</b>	The Post Star

The motion was carried unanimously. (7-0)

- IV. It was moved by Mr. Conrick, seconded by Mrs. Berger, that **all operational and procedural policies, which have been in effect for the 2012-13 school year, remain in effect for the 2013-14 school year unless otherwise specified.**

The motion was carried unanimously. (7-0)

- V. It was moved by Mr. Casertino, seconded by Mr. Conrick, **to delegate authority to the Principal of the School the student attends, or to one of its own Principals of the District, the power to suspend a pupil for a period not to exceed five days.**

The motion was carried unanimously. (7-0)

VI. **Items for Action**

- 6.1 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the Printing Services Bid.** The motion was carried unanimously. (7-0) (Attached)

- 6.2 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the following Budget Transfer.** The motion was carried unanimously. (7-0) (Attached)

It was moved by Mrs. Berger, seconded by Mr. Conrick, to adjourn the meeting at 8:10 a.m. The motion was carried unanimously. (7-0)

Amy Towers  
Clerk, Board of Education