

**GLENS FALLS CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Monday, August 19, 2013
District Office - 15 Quade Street - 7:00 p.m.**

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice President, Mrs. Berger, Mrs. Burton, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Spector-Tougas
- BOARD MEMBERS ABSENT:** Mr. Casertino
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Trent Clay, Debbie Hall, Jennifer Hayes
- STAFF MEMBERS PRESENT:** Skye Heritage, Dave Barclay
- COMMUNITY MEMBERS PRESENT:** Michael Goot

The meeting was called to order at 7:00 p.m.

1. **MINUTES:**
It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve the minutes from the June 24, 2013 Regular Board of Education Meeting, the July 1, 2013 Reorganization Meeting, and the July 17, 2013 Special Board of Education Meeting.** The motion was carried unanimously. (8-0)
2. **INFORMATION:**
 - 2.1 **Calendar of Events**

Monday, September 2	Labor Day
Tuesday, September 3	Superintendent's Conference Day
Wednesday, September 4	First Day of School
 - 2.2 **Superintendent's Report:**
 - The Board of Education will meet on Tuesday, September 3rd at 5:00 p.m. at the District Office to tour each of our buildings.
3. **PUBLIC PARTICIPATION:** None
4. **REPORTS:** None
5. **ITEMS FOR ACTION:**
 - 5.1 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.**
The motion was carried unanimously. (8-0) (A copy of the recommendations is included with these minutes).
 - 5.1a It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (8-0) (Attached).
 - 5.2 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the Audit of Claims & the**

Internal Claims Auditor's Report for the Business Month Ending August 2, 2013.

The motion was carried unanimously. (8-0) (Attached).

- 5.3 It was moved by Mr. Deason, seconded by Mrs. Burton, **to approve the Corporate Resolutions for the Glens Falls City School District Scholarship Fund, Harry & Myrtle Gardner Scholarship Fund and the James Morrissey Family Scholarship Fund.**
The motion was carried unanimously. (8-0) (Attached).
- 5.4 It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the St. Catherine's Day Treatment Program Contract for Summer School – 2013.**
The motion was carried unanimously. (8-0) (Attached).
- 5.5 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve Policy 7210 – Student Evaluation and Policy 6130 – Evaluation of Personnel.**
The motion was carried unanimously. (8-0) (Attached).
- 5.6 It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the Parsons Child & Family Contract from July 8, 2013 to June 26, 2014.**
The motion was carried unanimously. (8-0) (Attached).
- 5.7 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Crossroads Center for Children Summer Program Contract from July 8, 2013 – August 16, 2013.**
The motion was carried unanimously. (8-0) (Attached).
- 5.8 It was moved by Mrs. Burton, seconded by Mrs. Berger, **to approve the Prospect Center Summer Program Contract from July 1, 2013 – August 9, 2013.**
The motion was carried unanimously. (8-0) (Attached).
- 5.9 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the Wildwood Summer Extension Program Contract from July 1, 2013 – August 9, 2013.**
The motion was carried unanimously. (8-0) (Attached).
- 5.10 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the Discarding of Library Books at Big Cross Street Elementary School.**
The motion was carried unanimously. (8-0) (Attached).
- 5.11 It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the CDB Connections Contract for Summer 2013 and the 2013-2014 School Year.**
The motion was carried unanimously. (8-0) (Attached).
- 5.12 It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the Discarding of Library Books at Kensington Road Elementary School.**
The motion was carried unanimously. (8-0) (Attached).
- 5.13 It was moved by Mr. Conrick, seconded by Mrs. Berger, **to approve the Early Graduation of Shaelee Benson and Sarah Deck.**
The motion was carried unanimously. (8-0) (Attached).
- 5.14 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the 2013-2014 Building Level Security Plans.**
The motion was carried unanimously. (8-0) (Attached).

Mrs. Berger – Are there any changes from the previous year?

Mr. Jenkins – No...they are pretty much the same.

- 5.15 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the 2013-2014 Tax Warrant. (Roll Call):** Mr. Deason (Yes), Mrs. Burton (Yes), Mr. McTiernan (Yes), Mrs. Spector-Tougas (Yes), Dr. Poulos (Yes), Mr. Conrick (Yes), Mrs. Berger (Yes), Mrs. Kunst (Yes).
The motion was carried unanimously. (8-0) (Attached).
- 5.16 It was moved by Mr. Conrick, seconded by Mrs. Berger, **to approve the Summer Transportation Bid.**
The motion was carried unanimously. (8-0) (Attached).
- 5.17 It was moved by Mr. Conrick, seconded by Mrs. Kunst, **to approve the Glens Falls Secretaries Association Contract.**
The motion was carried unanimously. (8-0) (Attached).
- 5.18 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve Excessing Van 23.**
The motion was carried unanimously. (8-0) (Attached).
- 5.19 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the Prospect Center 2013-2014 School Program Contract.**
The motion was carried unanimously. (8-0) (Attached).

6. PERSONNEL:

- 6.1 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to accept the following Professional Resignations:**
Uhly, Laura, Physical Education Teacher, Effective June 30, 2013
Bachman, Jane, Nurse, Effective June 24, 2013
Merulla, Nina, Music Teacher, Effective August 14, 2013
The motion was carried unanimously. (8-0)
- 6.2 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to accept the following Professional Leave of Absence:**
Manning, Lea, Science Teacher, High School, Effective September 4, 2013 – December 20, 2013

The motion was carried unanimously. (8-0)
- 6.3 It was moved by Mrs. Burton, seconded by Mrs. Berger, **to accept the following Nonteaching Resignations:**
Carpenter, Erin, Teacher Assistant, Effective July 15, 2013
Smith, Jacqueline, Teacher Assistant, Effective August 15, 2013
Foley, Michelle, Teacher Aide, Effective August 15, 2013

The motion was carried unanimously. (8-0)
- 6.4 It was moved by Mr. Deason, seconded by Mrs. Kunst, **to approve the following Professional Appointments:**
Miller, Anne, Library Media Specialist, Kensington, Non-Probationary, Salary; Step 1 MA, \$45,774.00 x .50 = \$22,887.00, Effective 9/1/13 – 6/30/14

Hubert, Kristina, Physical Education Teacher, Middle School/High School, Salary; Step 5 MA, \$47,469.00, Effective 9/1/13, Probationary Period: 9/1/13 – 9/1/15

Smith, Jacqueline, Special Education Teacher, Jackson Heights, Salary; Step 1 BA, \$41,094.00, Effective 9/1/13, Probationary Period: 9/1/13 – 9/1/16

Hearley, Christopher, Business Manager, Salary; \$105,000.00, Effective 9/9/13, Probationary Period: 9/9/13 – 3/9/14

The motion was carried unanimously. (8-0)

- 6.5 It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the following Nonteaching Appointments:**
Baker, Marissa, 6.50 Hour Special Education Teacher Aide, Big Cross, Effective September 3, 2013, Salary; \$12,578, Probationary Period 9/3/13 – 3/3/14

Fitzgerald, Marcia, 6.50 Hour Special Education Teacher Aide, Jackson Heights, Salary; \$12,578 plus longevity Stipend \$150, Effective September 3, 2013

Kuhn, Erin, 5.50 Hour Title I Teacher Assistant, Effective September 3, 2013, Salary; \$11,620, Probationary Period 9/3/13 – 3/3/14

Young, Allen, Summer Credit Recovery Program Computer Lab Assistant, Salary; \$10.73/hour, Effective July 5, 2013 – August 19, 2013

The motion was carried unanimously. (8-0)

- 6.6 It was moved by Mr. Conrick, seconded by Mrs. Kunst, **to approve the Nonteaching Change in Assignment:**
Turcotte, Lara, 5.50 Hour Special Education Teacher Aide at Kensington to 6.50 Hour Special Education Teacher Aide at Big Cross, Salary; \$12,759, Effective September 3, 2013

The motion was carried unanimously. (8-0)

- 6.7 It was moved by Mr. Deason, seconded by Mrs. Kunst, **to approve the following Summer 2013 Special Education 15:1 (half-day program) Support Staff Change in Assignment:**
Teacher Assistants (1:1)
Walkup, Kristy, from 3.45 work hours + 15 minutes unpaid break to 3.45 work hours + 15 minutes paid break

Phillips, Kimberlee, from 3.45 work hours + 15 minutes unpaid break to 3.45 work hours + 15 minutes paid break

Teacher Assistants

Paradise, Peggy, from 3.45 work hours + 15 minutes unpaid break to 3.45 work hours + 15 minutes paid break

Giblin, Louise, from 3.45 work hours + 15 minutes unpaid break to 3.45 work hours + 15 minutes paid break

The motion was carried unanimously. (8-0)

- 6.8 It was moved by Mr. Deason, seconded by Mr. Conrick, **to approve the following Summer 2013 Special Education Tutor s(as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/1/13 – 8/9/13):**
Lawson, Lisa
Ryan, Ann

Bombard, Trisha

The motion was carried unanimously. (8-0)

- 6.9 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following High School Department Chair (2013 - 2014):**

Severance, Scott Music

The motion was carried unanimously. (8-0)

- 6.10 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Coaching Appointments (2013-2014):**

Bricoccoli, Paul Modified Football C-5 \$4,300

Homkey, John Modified Boys Basketball D-1 \$2,775

The motion was carried unanimously. (8-0)

- 6.11 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Volunteer Coach (2013-2014):**

DeFalco, Jacob, Varsity Football

Mrs. Burton – Does he have a child on the team?

Mr. Jenkins – Not that I am aware of...

The motion was carried unanimously. (8-0)

- 6.12 It was moved by Mr. Deason, seconded by Mr. Conrick, **to approve the following Change in Coaching Stipend:**

Ring, Rebecca, Varsity Cheerleading (Winter), from C-5, \$4,300 + \$245 = \$4,545 to C-5, \$4,300 + \$490 = \$4,790

The motion was carried unanimously. (8-0)

7. **CORRESPONDENCE:** None

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:**

Mr. Jenkins – Interviewed Amy Norris for the .6 Music Teacher position, and would like to approve her tonight. The position is a non-probationary, one-year appointment.

It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Professional Appointment:**

Norris, Amy, Music Teacher, District-Wide, Non-Probationary, Salary; Step 2 MA, \$46,254.00 x .60 = \$27,752.40, Effective 9/1/13 – 6/30/14

The motion was carried unanimously. (8-0)

10. **EXECUTIVE SESSION:**

At 7:15 p.m., it was moved by Mrs. Berger, seconded by Mrs. Burton, **to adjourn to executive session to discuss Personnel and Legal Matters.** The motion was carried unanimously. (8-0)

Executive Session ended at 7:51 p.m.

It was moved by Mrs. Berger, seconded by Mrs. Burton, **to come out of executive session.**
The motion was carried unanimously. (8-0)

11. ADJOURNMENT:

At 7:52 p.m., there being no further business, it was moved by Mrs. Burton, seconded by Mr. Deason, to **adjourn the meeting.** The motion was carried unanimously. (8-0)

Amy Towers
Clerk, Board of Education