

DRAFT

GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Monday, September 16, 2013
District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice President, Mrs. Berger, Mr. Casertino, Mrs. Burton, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Spector-Tougas
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Christopher Hearley, Trent Clay, Debbie Hall, Jennifer Hayes, Carrie Mauro, Mark Stratton, Barbara Sealy
- STAFF MEMBERS PRESENT:** Skye Heritage, Dave Barclay, Sue Williams, Brandon Lis, Kathy Holser, Doug Hoyne
- COMMUNITY MEMBERS PRESENT:** Jaime Wright, Kelly Culliton, Jerry Casertino, Sarah Cappabianca

The meeting was called to order at 7:00 p.m.

1. **MINUTES:**
It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the minutes from the August 19, 2013 Regular Board of Education Meeting.** The motion was carried unanimously. (9-0)
2. **INFORMATION:**
 - 2.1 **Calendar of Events**

Wednesday, October 2	Special Board of Education Meeting – 6:00 p.m. Public Relations Committee Meeting – 6.30 p.m. Technology Committee Meeting – 7:00 p.m.
Monday, October 14	Columbus Day – School Closed
Monday, October 21	Regular Board of Education Meeting
 - 2.2 **Superintendent’s Report:**
 - The school year is off to a great start. Mr. Jenkins thanked the Buildings and Grounds Crew, Faculty, Staff and Administration for all their hard work over the summer.
 - We have one resolution on the agenda tonight that addresses advocacy priorities with regard to state education funding. This resolution is part of a regional grassroots advocacy effort that could alter the course of public education in our region. With a lack of equitable and adequate funding for schools and meaningful mandate relief, we need to come together as a school community to stand up for our upstate schools and deliver our message to state leaders. This resolution asks New York State government to reform the state aid distribution system to provide for more equity, eliminate or restructure the Gap Elimination Adjustment (GEA), and ensure that there are no more unfunded/underfunded state mandates. We are also joining forces with Queensbury, South Glens Falls and Hudson Falls to host a regional advocacy forum on October 22nd at Queensbury High School. All parents, teachers, business leaders, community members are encouraged to attend and help us rally for change in the state’s educational funding system.

3. **PUBLIC PARTICIPATION:** None

4. **REPORTS:**

- Big Cross PTA – Jaime Wright reported the new digital marquee is up and running. The finishing touches are being worked on this week. A big thank you to all the parents and staff for their fundraising efforts over the past couple of years to make this happen. Also a huge thank you to the Maintenance Staff for assisting with the installation and the brickwork. Over the summer a team from Lowe’s Home Improvement Center, along with Kari Paro, teamed up to create a vegetable garden in the courtyard. The 3rd grade classes will be planting and tending to the garden this spring. Lowe’s has given Big Cross all the tools to make this a learning experience for students, and will be returning with the plants and seeds. Walking Wednesdays will resume for the month of October on National Walk to School day, which is October 9th. Big Cross is creating a Service Club to help the students learn about volunteering and helping others. The club will be open to 3rd and 4th grade students. The first meeting will be September 23rd. Open House will be September 26th at 7:00 p.m., and family movie night will be held on Friday, September 23rd. Popcorn will be provided by the PTA.

Kensington Road PTA – Sarah Cappabianca reported the first week of school went well. They are very excited about a well renowned author coming to Kensington. She is incorporating Character Education through her programs. They will be starting their cookie and pie fundraiser this month. Open House is September 17th at 7:00 p.m. Teachers will be giving presentations in their classrooms, which is a new format for Open House. Students in grades K-2 will go to the gym, while their parents attend their classroom presentations. The PTA put together an anti-bullying group, and International Walk to School Day is October 9th.

Middle School PTSA – Kelly Culliton reported the first PTSA meeting of the new school year was on Thursday, September 12th. Mrs. Hunter, 6th grade teacher and AIS Coordinator, talked about AIS nights and asked for some feedback with regards to possible guest speakers, topics and activities. A big thank you to Rob and Deb’s for helping the PTSA provide ice cream sandwiches for the 5th grade Ice Cream Social. The fall fundraiser will kick off on October 4th, the Scholastic Book Fair will be the week of October 7th – 11th, and picture day will be September 23rd. The PTSA was happy to help with the purchase of one of the new picnic tables in the back of the Middle School for children and staff to use.

High School PTSA – Sue Williams reported the High School Open House will be on Wednesday, October 9th. Moe’s Fundraiser will be held on October 15th. The PTSA is setting up a web page. Right now they are looking for a chairperson for the After-Prom Committee.

High School Student Council – Jerry Casertino reported it has been a quiet start. Homecoming week is the week of October 15th – 19th. The Homecoming football game is October 18th, and the dance is October 19th. The theme for the dance will be red and black. Everyone is looking forward to a fun week.

Dr. Anna Poulos – Introduced and welcomed our new Business Director, Christopher Hearley.

5. **ITEMS FOR ACTION:**

- 5.1 It was moved by Mrs. Berger, seconded by Mrs. Burton, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes).

- 5.2 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve Warrant #2 and the Internal Claims Auditor's Report.** The motion was carried unanimously. (9-0) (Attached).
- 5.3 It was moved by Mr. Casertino, seconded by Mrs. Burton, **to approve the proposed Christopher J. Steves Memorial Scholarship.** The motion was carried unanimously. (9-0) (Attached).
- 5.4 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the Crossroads Center for Children Contracts from September 4, 2013 – June 19, 2014.**
The motion was carried unanimously. (9-0) (Attached).
- 5.5 It was moved by Mr. Deason, seconded by Mrs. Kunst, **to approve Discarding Textbooks that are no longer used in the High School.** The motion was carried unanimously. (9-0) (Attached).
- 5.6 It was moved by Mrs. Berger, seconded by Mrs. Kunst, **to approve the CDB Connections Contract for the 2013-2014 School Year.** The motion was carried unanimously. (9-0) (Attached).
- 5.7 It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the Wildwood School Contract for the 2013-2014 School Year.** The motion was carried unanimously. (9-0) (Attached).
- 5.8 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the St. Catherine's Day Treatment Program for the 2013-2014 School Year .**
The motion was carried unanimously. (9-0) (Attached).
- 5.9 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Resolution regarding the Board of Education's 2013-2014 Advocacy Priorities.**
The motion was carried unanimously. (9-0) (Attached).
- 5.10 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the Serial Bond Resolution. (Roll Call):** Mr. Deason (Yes), Mrs. Burton (Yes), Mr. McTiernan (Yes), Mrs. Spector-Tougas (Yes), Dr. Poulos (Yes), Mr. Conrick (Yes), Mr. Casertino (Yes), Mrs. Berger (Yes), Mrs. Kunst (Yes).
The motion was carried unanimously. (9-0) (Attached).
- 5.11 It was moved by Mr. Deason, seconded by Mr. Casertino, **to approve the High School Science Research Field Trip to New York City on Friday, December 6, 2013.**
The motion was carried unanimously. (9-0) (Attached).
- 5.12 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Support Staff Contract.**
The motion was carried unanimously. (9-0) (Attached).
- 5.13 It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the Southern Adirondack Substitute Teacher Alliance Contract.** The motion was carried unanimously. (9-0) (Attached).

6. PERSONNEL:

- 6.1 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Professional Appointments:**
Berdan, Kyla, Foreign Language Teacher, High School, Non-Probationary, Salary; Step 1 MA, \$45,774.00 x .60 = \$27,464.40, Effective 9/1/13 – 6/30/14
Mignot, Amy, Nurse, Effective September 1, 2013, Salary; \$21,266.00 + \$500 stipend, Probationary Period 9/1/13 – 3/1/14

The motion was carried unanimously. (9-0)

- 6.2 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to accept the following Nonteaching Resignations:**

Davis, Kate, Teacher Assistant, Effective August 24, 2013
Higgins, Erin, Teacher Aide, Effective August 22, 2013
Glasheen, Susan, Teacher Aide, Effective September 3, 2013
Johnson, Christine, Lunch Monitor, Effective August 27, 2013

The motion was carried unanimously. (9-0)

- 6.3 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Nonteaching Appointments:**

Diamond, Kimberly, 5.50 Hour Title 1 Teacher Assistant, Big Cross, Effective September 3, 2013, Salary; \$11,620, Probationary Period 9/3/13 – 3/3/14
Hayes, Jeanne, 5.50 Hour Library Aide, Jackson Heights, Effective September 3, 2013, Salary; \$10,643, Probationary Period 9/3/13 – 3/3/14
Vandernoot, Jennifer, 5.50 Hour Special Education Teacher Assistant, Jackson Heights, Effective September 3, 2013, Salary; \$11,620, Probationary Period 9/3/13 – 3/3/14
VanDixhorn, Ann Marie, 5.50 Hour Special Education Teacher Aide, Kensington, Effective September 3, 2013, Salary; \$10,643, Probationary Period 9/3/13 – 3/3/14
Guido, Rochelle, 5.50 Hour Special Education Teacher Aide, Kensington, Effective September 3, 2013, Salary; \$10,643, Probationary Period 9/3/13 – 3/3/14
Smith, Debra, 2.0 Hour Lunch Monitor, Jackson Heights, Effective September 3, 2013, Salary; \$10.46 per hour, Probationary Period 9/3/13 – 3/3/14

The motion was carried unanimously. (9-0)

- 6.4 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Nonteaching Change in Assignment:**

Saltis, Kathleen, From 5.50 Hour Special Education Teacher Aide at Jackson Heights to 5.50 Hour Special Education Teacher Assistant at Jackson Heights, Salary; \$11,620, Effective September 3, 2013
Mahoney, Janet, From 5.50 Hour Special Education Teacher Aide at Kensington to 6.50 Hour Special Education Teacher Aide at Kensington, Salary; \$13,107.25, Effective September 3, 2013
Loabe, Rebecca, From 6.50 Hour Special Education Teacher Aide at the Middle School to 5.50 Hour Special Education Teacher Aide at Kensington, Salary; \$10,643, Effective September 3, 2013
Murphy, Colleen, From 6.50 Teacher Assistant at the High School to 6.50 Teacher Aide at the Middle School + 1hour detention at the High School, Salary; \$14,722, Effective September 3, 2013
Dwyre, Karen, from 5.50 Hour Special Education Teacher Aide to 6.50 Special Education Teacher Aide at the Middle School, Salary; \$13,107, Effective September 3, 2013

The motion was carried unanimously. (9-0)

- 6.5 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Mentor Appointments:**

Callaghan, Kathy, Nurse, Kensington, Salary; \$1,580 (prorated), Mentoring Amy Mignot, new Nurse at St. Mary's/St. Alphonsus, Effective September 3, 2013
Cipollo, Annmarie, Foreign Language Teacher, High School, Salary; \$1,580 (prorated), Mentoring Kyla Berdan, new French Teacher at the High School, Effective September 3, 2013
Spellburg, Jessica, Special Education Teacher, Middle School, Salary; \$1,580 (prorated), Mentoring Jacqueline Smith, new Special Education Teacher at Jackson Heights, Effective September 3, 2013

The motion was carried unanimously. (9-0)

- 6.6 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Sixth Class Appointments:**

<u>Halliday, Jared</u>	High School	\$5,706.72
<u>Taylor, Peter</u>	High School	\$8,949.00
<u>Bischoff, Susanne</u>	High School	\$7,170.18
<u>Zurlo, Steve</u>	High School	\$9,217.50
<u>Lis, Brandon</u>	High School	\$6,455.76
<u>Brewer, Robin</u>	High School	\$9,653.94
<u>Devlin, Theresa</u>	Middle School	\$7,642.32
<u>Anderson, Yvonne</u>	Middle School	\$6,607.08

The motion was carried unanimously. (9-0)

- 6.7 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following High School Club/Activity Advisors for 2013-2014:**

<u>Murray, Cindy</u>	Junior Prom
<u>Bombard, Brian</u>	Key Club

The motion was carried unanimously. (9-0)

- 6.8 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the following Per Diem Coaches:**

<u>DeFalco, Jacob</u>	JV/Varsity Football	\$53.80 per day, not to exceed \$1,883
<u>Kilmartin, Bruce</u>	Varsity Swimming (B&G)	\$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (9-0)

- 6.9 It was moved by Mr. Deason, seconded by Mr. Casertino, **to approve rescinding the following Coaching Appointment:**

Bombard, Brian, Modified Wrestling, Effective September 5, 2013

The motion was carried unanimously. (9-0)

- 6.10 It was moved by Mrs. Berger, seconded by Mr. Conrick, **to approve the following Change in Officers:**

<u>Payroll Certification Officer:</u>	Christopher Hearley
<u>Purchasing Agent:</u>	Christopher Hearley
<u>Investment Officer:</u>	Christopher Hearley
<u>Civil Rights Officer:</u>	Christopher Hearley
<u>Records Access Officer:</u>	Christopher Hearley
<u>Title IX Coordinator:</u>	Christopher Hearley
<u>Medicaid Compliance Officer:</u>	Christopher Hearley

The motion was carried unanimously. (9-0)

7. **CORRESPONDENCE:** None
 8. **OLD BUSINESS:** None
 9. **NEW BUSINESS:** None
 10. **EXECUTIVE SESSION:**

At 7:15 p.m., it was moved by Mr. Conrick, seconded by Mr. Deason, **to adjourn to executive session to discuss Personnel and Legal Matters.** The motion was carried unanimously. (9-0)

Executive Session ended at 7:38 p.m.

It was moved by Mrs. Berger, seconded by Mr. Casertino, **to come out of executive session.**
The motion was carried unanimously. (9-0)

11. ADJOURNMENT:

At 7:39 p.m., there being no further business, it was moved by Mrs. Burton, seconded by Mr. Casertino, to **adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers
Clerk, Board of Education