

**GLENS FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Monday, October 21, 2013**

**District Office - 15 Quade Street - 7:00 p.m.**

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mrs. Berger, Mr. Casertino, Mrs. Burton, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Spector-Tougas
- BOARD MEMBERS ABSENT:** Mr. Conrick – Vice-President
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Christopher Hearley, Trent Clay, Debbie Hall, Jennifer Hayes, Carrie Mauro, Barbara Sealy, Christopher Reed, Laurie Parker
- STAFF MEMBERS PRESENT:** Skye Heritage, Michael Moynihan, Rob Manning, Brandon Lis, Bill Jones, Geri Teta, Kathy Holser, Gene Figler
- COMMUNITY MEMBERS PRESENT:** Patricia Corey, Hannah Morrissey, Emily Parent, Patrick Round, Dionah Howard, Tristina Bapp, Jerry Casertino, Kirsia Drobnicki, Rob Frasier, Rich Austin, Kelly Culliton, Tim Platt, Kim Bullard, Missey Montgomery, Cameron Guglielmo, Chuck Fasnacht

The meeting was called to order at 7:00 p.m.

**1. MINUTES:**

It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the minutes from the September 16, 2013 Regular Board of Education Meeting, and the October 2, 2013 Special Board of Education Meeting.** The motion was carried unanimously. (8-0)

**2. INFORMATION:**

**2.1 Calendar of Events**

Tuesday, October 22	Advocacy Presentation at Queensbury High School – 6:30 p.m.
Friday, November 1	Staff Development Day – No School
Wednesday, November 6	Athletic Committee Meeting – 6:00 p.m. Personnel Committee Meeting – 7:00 p.m.
Friday, November 8	Emergency Release Day – Students Dismissed 15 minutes early
Monday, November 18	Regular Board of Education Meeting – 7:00 p.m.

**2.2 Superintendent's Report:**

- The Advocacy Presentation at Queensbury High School is tomorrow night. Invitations were sent out, and there are over 210 people attending. Rick Timbs will present at 6:30 p.m.
- November 1<sup>st</sup> will be a district-wide Staff Development Day. No classes will be held for students.

**3. PUBLIC PARTICIPATION: None**

**4. REPORTS:**

- Energy Excellence Award – Bill Jones reported the school district saved over the last four years approximately \$631,000 in utility costs and avoided paying \$50,000 in over-billing that was caught before utility bills were paid. He thanked Gene Figler, the Superintendent, and the staff for

supporting the program. Chuck Fasnacht from Cenergistics presented Dr. Anna Poulos, the Energy Excellence Award for excellence in environmental and financial resource stewardship.

Colonial Days – Rob Manning gave a report on the events of the upcoming Colonial Days. Rob showed how the Middle School field will be laid out with re-enactors and education stations, and explained how they are changing things up by making new stations and creating new activities. They have been planning this for the past year.

Anna Poulos – Is it going to be 2 days again?

Rob Manning – No...because we did not have a huge public turn-out on the 2<sup>nd</sup> day.

Paul Jenkins – Will the Tomahawk throwing be in the pitching cage this year?

Rob Manning – Yes...it's safer.

Pete Casertino – Please call me the day before and let the Police Department know what you are doing.

Rob Manning – We are going to go around to the neighbors and let them know.

Kelly Culliton – Is it after-school?

Rob Manning – Probably...we need to tear down before dark.

Shirley Berger – I know you were seeking additional funding...have you had any success?

Rob Manning – We received a pretty awesome grant. The grant matched what we gave the re-enactors last year.

Rich Austin – We wrote an expense report which totaled over \$6,360. Included in that amount is the travel expense for re-enactors, personal insurance, wood, etc.

Rob Frasier – Each student will be going home with something this year such as a musket ball. For next year, we are thinking coins that might say something like Glens Falls Colonial Days.

Rob Manning – We would like to raise additional money by having a dance, maybe use arts in education money. We are still trying to iron it out.

Rich Austin – If you have any ideas, please send them our way.

School Performance Presentation – Trent Clay. The presentation is attached to these minutes and posted on the district website.

Kensington Road PTA – Kim Bullard reported the Halloween Parade will be held on Thursday, October 31<sup>st</sup> at 2:15 p.m. The new format for Open House went ok. Patricia Polacco, a renowned children's author, visited Kensington on Friday, October 11<sup>th</sup>. She brought a meteorite that is described in her first book. International Walk to School Day went well, but it was a cold and cloudy day.

Big Cross PTA – Geri Teta reported Big Cross has had an excellent and busy start to the year. Open House was a huge success and well attended. Picture day went well, lots of smiles. The first movie night was full of fun! The PTA provided popcorn. Healthy Heart Bingo started, and the kids love it. Many students participated in walk to school Wednesdays, and it will continue throughout the month of October. The fall fundraiser ended, and it was a huge success. Geri thanked everyone who participated, and especially Becky King. The fall festival will be held on Friday, October 25<sup>th</sup> at 6:00 p.m. The book fair kicked off today with great book choices, and will go until the end of the week. Original works went out today, just in time for a perfect Christmas gift. Our three published Artists received their "Celebrate Art!" books today....a huge thank you to Mr. Butto.

Middle School PTSA – Kelly Culliton reported the last PTSA meeting for the Middle School was held on Thursday, October 10<sup>th</sup>. The first 5/6 activity night was held on October 4<sup>th</sup>. It was very successful, and the proceeds benefited the Colonial Days reenactment that is scheduled for October 25<sup>th</sup>. October 4<sup>th</sup> was the kickoff assembly for the fall fundraiser. The week of October 7<sup>th</sup> – 11<sup>th</sup> was the book fair. It was very successful. They are planning a bake sale for Election Day on November 5<sup>th</sup>.

High School Student Council – Jerry Casertino reported “spirit week” was very successful. Every day they had a different theme. The homecoming games were fun. Over 300 students attended the homecoming dance. They are starting a food drive for Thanksgiving and the holidays.

Public Relations Committee – Mr. Deason thanked Mrs. Heritage for the presentation she gave at the meeting. The district website was launched. The site was designed by BOCES and is now hosted by NERIC. The site went live on June 26<sup>th</sup>....five days early. Content updates, creation of new content, and the transfer of teacher page material is ongoing. Since the July 1 launch, we have had more than 62,000 visits...more than 20,000 unique visitors to the site. Stand up for Upstate Schools advocacy forum is tomorrow night at Queensbury High School. The focus will be on state aid and the funding formula. All members of the public are invited. A Realtors’ breakfast will be held in November. It’s a new initiative designed to help area realtors get to know our schools, since they are the first point of contact for incoming families. The event will include tours of each school, highlighting our positive atmosphere, special programs and curriculum.

Technology Committee – Mr. Jenkins reported the Technology Committee met on October 2<sup>nd</sup>. The committee discussed classroom technology in the Middle School and High School, and some of the projects we are moving forward with. The committee discussed how the district is going to prepare for the new PARCC assessments, which are required to be administered electronically – not via a “paper” exam. We will continue discussions on the types of devices we want to see down the road and we will also be developing a policy for “bring your own device” to school.

## 5. ITEMS FOR ACTION:

- 5.1 It was moved by Mrs. Burton, seconded by Mrs. Berger, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (8-0) (A copy of the recommendations is included with these minutes).
- 5.1a. It was moved by Mrs. Burton, seconded by Mrs. Berger, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (8-0) (Attached)
- 5.2 It was moved by Mrs. Burton, seconded by Mr. Deason, to **approve Warrant #3, Warrant #4, and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (8-0) (Attached).
- 5.3 It was moved by Mrs. Burton, seconded by Mrs. Kunst, to **approve Excessing 6 Chair Carts at Kensington Road Elementary School.** The motion was carried unanimously. (8-0) (Attached).
- 5.4 It was moved by Mrs. Burton, seconded by Mr. Casertino, to **approve the 8<sup>th</sup> Grade Field Trip to Boston on Friday, June 20, 2014.** The motion was carried unanimously. (8-0) (Attached).
- 5.5 It was moved by Mr. Deason, seconded by Mrs. Burton, to **approve the Donation of a Makerbot System.** The motion was carried unanimously. (8-0) (Attached).
- 5.6 It was moved by Mrs. Burton, seconded by Mr. Deason, to **approve the Donation of Uniforms for the Modified Volleyball Team.** The motion was carried unanimously. (8-0) (Attached).
- 5.7 It was moved by Mrs. Berger, seconded by Mrs. Burton, to **approve the Contract with Olympia Avignone, Speech Language Pathologist.** The motion was carried unanimously. (8-0) (Attached).
- 5.8 It was moved by Mrs. Burton, seconded by Mr. Casertino, to **approve Discarding Textbooks that are no longer used in the High School.** The motion was carried unanimously. (8-0) (Attached).

5.9 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Donation of a UCS Spirit Vaulting Pole.** The motion was carried unanimously. (8-0) (Attached).

5.10 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Art Department Field Trip to New York City on Friday, October 25, 2013.**  
The motion was carried unanimously. (8-0) (Attached).

Mrs. Berger - Commented on how the material sent to the Board was as comprehensive as she has ever seen, and thanked Mrs. Botch.

5.11 It was moved by Mrs. Burton, seconded by Mr. Casertino, **to approve the High School Social Studies Field Trip to New York City on Friday, May 9, 2014.**  
The motion was carried unanimously. (8-0) (Attached).

5.12 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve abolishing the Part-Time Typist Position at the Bus Garage.** The motion was carried unanimously. (8-0) (Attached).

5.13 It was moved by Mrs. Burton, seconded by Mr. Casertino, **to approve the Creation of a Part-Time Clerk Position at the Bus Garage.** The motion was carried unanimously. (8-0) (Attached).

## 6. PERSONNEL:

6.1 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Nonteaching Leave of Absence:**  
**Turcotte, Lara**, Teacher Aide, Big Cross, Effective September 20, 2013 – November 4, 2013.

The motion was carried unanimously. (8-0)

6.2 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the following Nonteaching Appointments:**  
**Winter-Walton, Christal**, 5.50 Hour Teacher Aide, Jackson Heights, Effective October 3, 2013, Salary; \$10,643 prorated, Probationary Period: October 3, 2013 – April 3, 2014

**Havens, Deborah**, Part-Time Bus Driver, Effective September 12, 2013, Salary; \$16.44 per Hour, Probationary Period: September 12, 2013 – March 12, 2014

The motion was carried unanimously. (8-0)

6.3 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Nonteaching Resignation/Termination:**  
**Main, Nicole**, Teacher Aide, Effective June 30, 2013  
**Baker, Marissa**, Teacher Aide, Effective October 14, 2013

The motion was carried unanimously. (8-0)

6.4 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Professional Appointment Change:**  
**Froats, Virginia**, from .7 Family Consumer Science Teacher to Full-Time Family Consumer Science Teacher, Effective September 1, 2013

The motion was carried unanimously. (8-0)

6.5 It was moved by Mrs. Burton, seconded by Mr. Casertino, **to approve the following Sixth Class Appointments:**

<b><u>Hubert, Kristina</u></b>	Middle School	\$5,706.72 (prorated)
<b><u>Crossman, Kevin</u></b>	Middle School	\$7,270.56 (prorated)

The motion was carried unanimously. (8-0)

- 6.6 It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve rescinding the following High School Club/Activity Advisors (2013-2014):**

<b><u>Hogan, Michele</u></b>	AFS
<b><u>Nicolls, Pattye</u></b>	Outing Club

The motion was carried unanimously. (8-0)

- 6.7 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following High School Club/Activity Advisors (2013-2014):**

<b><u>Hogan, Michele</u></b>	AFS – Shared Position
<b><u>McKeighan, Shannon</u></b>	AFS – Shared Position
<b><u>Nicolls, Pattye</u></b>	Outing Club – Shared Position
<b><u>Kline, Richard</u></b>	Outing Club – Shared Position

The motion was carried unanimously. (8-0)

- 6.8 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the following Per Diem Coach:**  
**Gifford, Missy** Diving \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (8-0)

- 6.9 It was moved by Mrs. Burton, seconded by Mr. Casertino, **to approve rescinding the following Coaching Appointment:**  
**Endieveri, Scott**, JV Wrestling, Effective September 20, 2013

The motion was carried unanimously. (8-0)

- 6.10 It was moved by Mr. Deason, seconded by Mrs. Berger, **to approve the following Coaching Appointments (2013-2014):**

Matt Miller	Modified Wrestling	D-1	\$2,775
Dave Casey	Varsity Baseball	A-6	\$5,570 + \$972 = \$6,542
Dan Sesselman	JV Baseball	C-5	\$4,300 + \$256 = \$4,545
Rob Girard	Modified Baseball	D-4	\$3,538
Jared Halliday	Modified Baseball	D-3	\$3,284
Craig Archambault	Varsity Softball	B-5	\$4,810
Matt O'Connor	JV Softball	C-5	\$4,300
Brittany Sprague	Modified Softball	D-4	\$3,538
Tom Barrows	Modified Softball	D-4	\$3,538
Michele Venditto	Varsity Girls Lacrosse	B-5	\$4,810 + \$362 = \$5,172
Kristina Hermance	Girls JV Lacrosse	C-5	\$4,300
Tim Lowe	Boys Varsity Lacrosse	B-5	\$4,810
Larry Woods	Girls Varsity Track	B-2	\$4,045
Kristina Hubert	Girls JV Track	C-5	\$4,300
Dan Perry	Boys Varsity Track	B-5	\$4,810 + \$724 = \$5,534
Rachaud Hill	Boys JV Track	C-3	\$3,794
Steve Zurlo	Boys Tennis	B-5	\$4,810 + \$1,086 = \$5,896

The motion was carried unanimously. (8-0)

7. **CORRESPONDENCE:** Mr. Jenkins received a letter from a gentleman on Cortland Avenue. He is concerned about problems in front of his house. He has called the school in the past about the same issue. On October 15, 2013 a fight occurred and he said there were 6-8 rowdy children. Mr. Jenkins emailed Chief Valenza and they said they would take care of it. The Police Department and the school are working together, and hopefully we will be able to curb some of the behavior.

Mrs. Kunst – Asked if he indicated in his letter what he wanted to have happen?

Mr. Jenkins – He thought it was the school district’s responsibility, and he wanted us to take care of it.

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:** None

10. **EXECUTIVE SESSION:**

At 7:50 p.m., it was moved by Mrs. Berger, seconded by Mr. Deason, to **adjourn to executive session to discuss Personnel and Legal Matters**. The motion was carried unanimously. (8-0)

**Executive Session ended at 8:36 p.m.**

It was moved by Mrs. Berger, seconded by Mrs. Burton, **to come out of executive session**.

The motion was carried unanimously. (8-0)

11. **ADJOURNMENT:**

At 8:37 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mrs. Kunst, to **adjourn the meeting**. The motion was carried unanimously. (8-0)

Amy Towers  
Clerk, Board of Education