

DRAFT

GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Monday, November 18, 2013
District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice-President, Mrs. Berger, Mrs. Burton, Mr. Casertino, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Spector-Tougas
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Christopher Hearley, Trent Clay, Debbie Hall, Jennifer Hayes, Carrie Mauro, Barbara Sealy, Christopher Reed, Laurie Parker, Mark Stratton
- STAFF MEMBERS PRESENT:** Skye Heritage, Debbie Hill, Gene Figler, Dave Barclay, Brandon Lis
- COMMUNITY MEMBERS PRESENT:** Kate O’Sick, Kelly Culliton, Missey Montgomery, Frances Parent, Emily Parent, Sarah Cappabianca

The meeting was called to order at 7:00 p.m.

1. **MINUTES:**
It was moved by Mrs. Burton, seconded by Mr. Casertino, **to approve the minutes from the October 21, 2013 Regular Board of Education Meeting.** The motion was carried unanimously. (9-0)
2. **INFORMATION:**
 - 2.1 **Calendar of Events**

Tuesday, November 19	Buildings & Grounds Committee Meeting – 6:00 p.m. Curriculum Committee Meeting – 7:00 p.m.
November 27 - 29	School Closed – Thanksgiving Recess
Wednesday, December 4	Public Relations Committee Meeting – 6:00 p.m. Technology Committee Meeting – 7:00 p.m.
Monday, December 9	Regular Board of Education Meeting – 7:00 p.m.
 - 2.2 **Superintendent’s Report:**
 - A Staff Development Day was held on November 1st. Thank you to Trent Clay and our staff for making it a successful day.
 - American Education Week is November 18th – 22nd. We welcome community members into our schools on Wednesday, November 20th and Thursday, November 21st. Please make sure you report to the main office and pick up a visitor’s badge when you arrive at school.
 - The Realtors’ breakfast scheduled for Tuesday, November 19th has been postponed due to low numbers.
 - We had a district-wide lock out on Friday. The incident occurred outside of school, and the Police quickly contained the situation. We will review the situation this week to work on building communication.
 - The concert season starts on Monday. The dates are listed on the calendar and our website.

3. **PUBLIC PARTICIPATION:** None

4. **REPORTS:**

- Jackson Heights PTA – Kate O’Sick reported fundraising during the month of October has been successful. The total amount raised was over \$4,000. The PTA is supporting the refurbishment of the Big Cross Street Elementary School sign that was given to Jackson Heights. Next week will begin the Thanksgiving celebrations in the classrooms. They are currently holding a “Stuff the Turkey” food drive for the Salvation Army.

Kensington PTA – Sarah Cappabianca reported the Academic Intervention Services night was successful. The kids had a great time, and entertainment was provided. Original Artworks is back for Thanksgiving. SUNY Adirondack’s Touring Theatre will be coming to Kensington to present “Plant a Good Deed”. Everyone is looking forward to the upcoming Holiday Workshop. They are looking for a photographer and a Santa this year. Please contact Sarah if you would like to volunteer.

Middle School PTSA – Kelly Culliton reported the last PTSA meeting was held on November 4th. They just wrapped up a very successful fall fundraiser. The final numbers are not in yet, but it looks like they raised close to \$10,000. The proceeds will offset their annual budget. The first 7th and 8th grade Activity Night was held on November 15th. A bake sale and soup sale was held on Election Day. A big thank you to the Support Staff for their generous donation of \$100. The donation went towards the Positive Behavioral Intervention Supports Program (PBIS) to purchase incentives. The PTSA also thanked the Open Door Soup Kitchen for their weekly donations to the backpack program.

Athletic Committee – Paul Jenkins reported the Athletic Committee met on November 6th. They discussed the fall numbers, and future plans. They also discussed transportation concerns.

Personnel Committee – Kathleen Burton reported the Personnel Committee met on November 6th. They discussed personnel items that are reflected in tonight’s agenda.

5. **ITEMS FOR ACTION:**

- 5.1 It was moved by Mr. Conrick, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.**
The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes).
- 5.1a. It was moved by Mr. Conrick, seconded by Mr. Deason, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (9-0) (Attached)
- 5.2 It was moved by Mrs. Burton, seconded by Mr. Conrick, to **approve Warrant #5, Warrant #6, and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (9-0) (Attached).
- 5.3 It was moved by Mrs. Berger, seconded by Mr. Deason, to **approve Discarding Library Books at Jackson Heights Elementary School.** The motion was carried unanimously. (9-0) (Attached).
- 5.4 It was moved by Mr. Conrick, seconded by Mrs. Burton, to **approve Discarding the Harcourt Math Series Grades K-5.** The motion was carried unanimously. (9-0) (Attached).
- 5.5 It was moved by Mrs. Burton, seconded by Mr. Deason, to **approve the Memorandum of Agreement with Crossroads Center for Children.**

The motion was carried unanimously. (9-0) (Attached).

- 5.6 It was moved by Mr. Conrick, seconded by Mrs. Kunst, **to approve Discarding “Creating America – A History of the United States” Series.** The motion was carried unanimously. (9-0) (Attached).
- 5.7 It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve the 2014 -2015 Budget Calendar.** The motion was carried unanimously. (9-0) (Attached).
- 5.8 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve Discarding the Latin America Textbooks.** The motion was carried unanimously. (9-0) (Attached).
- 5.9 It was moved by Mr. Conrick, seconded by Mrs. Kunst, **to approve Creating the Position of Payroll Clerk.** The motion was carried unanimously. (9-0) (Attached).
- 5.10 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve Discarding Technology Equipment.** The motion was carried unanimously. (9-0) (Attached).

Mrs. Berger - Asked who takes care of discarding the items, and do they get recycled?

Mr. Jenkins – BOCES will be taking care of discarding the equipment. Most of the items will get dumped because they are too old and do not work any longer.

- 5.11 It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve a Budget Transfer.** The motion was carried unanimously. (9-0) (Attached).

6. **PERSONNEL:**

- 6.1 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Nonteaching Retirement:**
Landry, Jan, Senior Typist, Middle School, Effective January 31, 2014

The motion was carried unanimously. (9-0)

- 6.2 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve the following Nonteaching Resignation:**
Smith, Loretta, Accounts Payable Clerk, Effective November 1, 2013

The motion was carried unanimously. (9-0)

- 6.3 It was moved by Mr. Conrick, seconded by Mr. Casertino, **to approve the following Nonteaching Appointments:**
Robichaud, Rosalind, 6.50 Hour Teacher Aide, Big Cross, Effective November 12, 2013, Salary; \$12,578.15 prorated, Probationary Period: November 12, 2013 – May 12, 2014

Bren, Karen, Part-Time Bus Monitor, Effective October 28, 2013, Salary; \$12.88 per Hour, Probationary Period: October 28, 2013 – April 28, 2014

Condon, Mary, Part-Time Clerk, Bus Garage, Effective November 18, 2013, Salary; \$15,225.60 prorated, Probationary Period: November 18, 2013 – May 18, 2014

The motion was carried unanimously. (9-0)

- 6.4 It was moved by Mr. Conrick, seconded by Mr. Casertino, **to approve the following Professional Resignations:**

Barclay, David, Director of Technology, Effective November 27, 2013

Finnerty, Michael, Library Media Specialist, Effective December 6, 2013

The motion was carried unanimously. (9-0)

- 6.5 It was moved by Mrs. Berger, seconded by Mr. Casertino, **to approve the following Professional Appointment Change:**

Goodsell-Hobbs, Carol, from .5 Social Worker/Homeless Liaison to .6 Social Worker/Homeless Liaison, Salary; \$33,879 prorated, Effective September 1, 2013

The motion was carried unanimously. (9-0)

- 6.6 It was moved by Mr. Conrick, seconded by Mr. Casertino, **to approve rescinding the following Coaching Appointments:**

Gillingham, Janelle, Modified Girls Basketball Coach, Effective October 24, 2013

Hill, Rachaud, JV Boys Track, Effective November 4, 2013

Sesselman, Dan, JV Baseball, Effective October 28, 2013

Girard, Rob, Modified Baseball, Effective November 13, 2013

The motion was carried unanimously. (9-0)

- 6.7 It was moved by Mr. Casertino, seconded by Mr. Deason, **to approve the following Coaching Appointments (2013-2014):**

<u>Kari Benway</u>	Modified Girls Basketball	D-1	\$2,775
<u>Bryan Seybolt</u>	Modified Boys Track	D-4	\$3,538
<u>Nate Cross</u>	JV Wrestling	B-1	\$3,794
<u>Rob Girard</u>	JV Baseball	B-5	\$4,810

The motion was carried unanimously. (9-0)

7. **CORRESPONDENCE:** Mr. Jenkins received a letter from Senator Betty Little regarding a public forum on the Common Core Curriculum. The forum will be held on Wednesday, November 20th from 3:30 p.m. – 5:30 p.m. at Schroon Lake Central School. Senator Betty Little and the Commissioner of Education, John B. King, Jr., will be co-hosting the event.

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:** None

10. **EXECUTIVE SESSION:**

At 7:15 p.m., it was moved by Mr. Casertino, seconded by Mr. Deason, to **adjourn to executive session to discuss a Personnel Issue and Negotiations**. The motion was carried unanimously. (9-0)

Executive Session ended at 8:29 p.m.

It was moved by Mrs. Burton, seconded by Mr. Deason, **to come out of executive session**.

The motion was carried unanimously. (9-0)

11. **ADJOURNMENT:**

At 8:30 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mrs. Berger, to **adjourn the meeting**. The motion was carried unanimously. (9-0)

Amy Towers
Clerk, Board of Education