

**GLENS FALLS CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Monday, January 11, 2016
District Office - 15 Quade Street - 7:00 p.m.**

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice-President, Mrs. Burton, Mrs. Culliton, Mr. Deason, Mr. Graham, Mrs. Kunst, Mrs. Maurer
- BOARD MEMBERS ABSENT:** Mrs. Spector-Tougas
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Robert Yusko – Business Director, Trent Clay, Mark Stratton, Debbie Hall, Carrie Mauro, Barbara Sealy, Jennifer Hayes, Chris Reed
- STAFF MEMBERS PRESENT:** Skye Heritage, Gene Figler, Becky Vanderklish, Paul Streicher, Betty Brown, Collen Murphy, Jason Brechko, Brandon Lis, Ann Ryan
- COMMUNITY MEMBERS PRESENT:** Tyler Talmage, Kristin Greenwood, Sara Quartiers, Ashley Wagner, Jacob Keast, Marcus Owens

The meeting was called to order by Dr. Poulos, President, at 7:00 p.m.

1. MINUTES:

It was moved by Mr. Deason, seconded by Mrs. Kunst, **to approve the minutes from the November 9, 2015 Regular Board of Education Meeting.** The motion was carried unanimously. (6-0)

2. INFORMATION:

2.1 Calendar of Events

Monday, January 18	Martin Luther King Day – School Closed
Wednesday, February 3	Public Relations Committee Meeting – 6:00 p.m.
	Technology Committee Meeting – 6:30 p.m.

2.2 Superintendent’s Report:

- The Governor will be giving his State of the State address. He will talk about the budget, and we will wait and see if he releases the budget runs. We will put together what we have going forward.
- Next week Mr. Jenkins will be meeting with Legislators to bring up concerns and advocacy items.
- Tony Hammel was honored at Friday night’s basketball game. Tony received a nice standing ovation. Congratulations!
- Regents and mid-terms at the High School are at the end of this month.
- Ann Ryan will be giving a HOPE Committee presentation at tonight’s meeting.

3. PUBLIC PARTICIPATION: None

4. REPORTS:

- HOPE Committee – Ann Ryan is a Special Education Teacher at the High School. In 2014, teachers and administrators went to a poverty conference at Union College. After attending the workshop, a group of staff members got together and came up with the HOPE Committee. HOPE stands for helping others pursue excellence. The first step was to feed the kids, so we started a backpack

program in May of 2015. The program is done strictly through the High School. The average number of backpacks per week is 13-14. Two backpacks per week are delivered to parents who are disabled. Two parents come to the High School office to pick up backpacks. The packaging and inventory of food is handled by the supported employment students under the supervision of Brandon Lis and Betty Brown. The second step was to clothe students, so they can feel good about themselves. A room in the High School was transformed into a store. The Boutique was started in May of 2015. Invitations were created from a list of students who receive free and reduced lunch. When the Boutique first opened, five students attended. In June 2015, ten students attended. The Boutique clothed five students for graduation (boys and girls). November 2015, the HOPE Committee opened the boutique up to both high school and middle school students. Twenty middle school students and families attended, and twenty-seven high school students and families attended. December 2015, we had a Holiday themed Boutique with gift wrapping and assorted gift items available. Thirty-Four middle school and 38 high school students and families attended. The Boutique is accessed 7-9 times during the weeks in between for students in emergency situations, sports award ceremonies, and as reward for good behavior. The Boutique is used as a teaching and learning tool for the supported employment students. GF Nation attire was supplied by Hallwear through a generous donation. A community spaghetti dinner was held on November 18th. The dinner was co-sponsored by Angelina's Pizzeria. The dinner was free, and sixty-one people attended. The spaghetti, sauce, salad, garlic knots, desserts, and drinks were supplied by Angelina's, and the desserts were donated from the committee, faculty, and Panera's. The committee invited the Board of Education to attend the Boutique from 10:30 – 1:30 in January, or the next spaghetti dinner. Mrs. Ryan also noted that donations are also accepted.

Mrs. Maurer – How do people know in the community how to donate?

Mrs. Ryan – By word of mouth. High School students are sensitive about their status.

Mrs. Culliton – Do you have specific needs? Clothing?

Mrs. Ryan – We will take anything and everything!

Mr. Deason – Is the food donated or purchased?

Mrs. Ryan – It's donated.

Mrs. Culliton – The basement looks really nice....you did a great job!

Mr. Jenkins – The HOPE Committee was inspired by teachers who went to the poverty conference. They have done an amazing job! The committee has spent endless hours putting this together. Thank you!

- Middle School PTSA – Kristin Greenwood reported the PTSA had another successful fall fundraiser, and earned approximately \$8,000.00. Thank you to all the volunteers who helped with wrapping at the annual Bling Bucks Store. The Bling Bucks Store is part of the school PBIS program. After Thanksgiving, students earn Bling Bucks instead of Target Tickets. Students use the Bucks to buy gifts for the holidays. The PTSA helps out by volunteering to help students wrap their gifts during their lunch period. Also, many others sent in gift bags, tissue paper, and/or gently used items for the store. The PTSA chose their Founders' Day recipient at last week's meeting, and are looking forward to hosting the PTSA Founder's Day event on February 9th.
- Big Cross PTA – Sara Quartiers reported at the end of the month, Big Cross will be kicking off PARP – Parents as Reading Partners. PARP is a statewide program designed to encourage children to take time to read at home with their parents. Students are encouraged to get weekly coupons signed stating that they have read at home with a parent/guardian. The program will begin at Big

Cross on January 25th, and will include several fun “theme” days like silly sock day, school spirit day, etc. This program serves as a fun and motivating way to get kids reading. Also at the end of this month, the PTA is looking forward to our Big Cross Pasta Night, which is always a great way for our school community to come together, and continue to foster connections between families and faculty and staff. The PTA continues to look ahead to plan and prepare for some of our bigger events happening later this year like the Spring Fair in March, and the Scholastic Book Fair in April.

- High School Student Council – Tyler Talmage reported in the month of December, many High School students donated their time to give back to our school and community. Many of the service clubs volunteered their time to the Salvation Army in November and December. Students helped by taking many shifts as bell-ringers, collecting toys, and helping to pack meal baskets to be distributed to local families. The SoroptiMISS club participated in several activities in December:
 - Decorated and auctioned off a tree for Festival of the Trees to benefit the Prospect School.
 - Decorated a tree at French Mountain Commons, which was ultimately donated to a family in need. SoroptiMISS won the decorating contest, which now entitles the girls to have a bowling/pizza party.
 - Adopted a local family for Adopt-a-Family and supplied them with clothing, toys and a food gift card.
 - Participated in a fundraiser by selling wreaths/poinsettias (photo featured in the Post Star yesterday) to raise money for the 2017 Girl’s Day.

The Big Brothers Big Sisters Program is in the process of expanding our offering at Glens Falls Schools. We already run a program for students at Big Cross Street School that has 9 “Littles” matched with 8 High School “Bigs”. We meet at Big Cross every Monday for an hour of mentoring and games. Beginning this month, the Big Brothers Big Sisters program will be expanding to offer a Middle School – High School Transition Program. The purpose of this program is to ease the transition from Middle School to High School by providing students the necessary skills before they enter High School as well as providing the underclassmen with a “friendly face” when they begin in the new building next year. We are currently in the process of selecting and interviewing participants. The group will meet in the High School library twice a month. The class clubs, service clubs, and Student Council are joining forces to do a school wide fundraiser through Hallwear. The web store is currently open on the Hallwear website. You can purchase Glens Falls clothing items and a portion of the proceeds will go to our school groups. The fundraiser runs until February 14th. It’s a chance to show your school spirit and support our High School clubs. Some updates from the Art Department:

- 94 pieces of art were submitted to Talent Unlimited, which is the BOCES publication for art and literature.
- A second Student Art Show at the Shirt Factory opened on Saturday. There will be a Gallery reception on January 16th from 5:00 – 7:00 p.m. Two Glens Falls High School students won awards.
- A new 3-dimensional display case was added to the permanent Art Collection at the High School. The display case is to the right of the main lobby at entrance A. Thank you to John Harvey for building and installing the case, as well as a thank you to Gene Figler for making it happen.

In many of the French and Spanish classes, Chromebooks have allowed us to flip some of our lessons. Example: After an initial introduction, students collaborated to make slide shows with explanations, links and practice activities to teach the structure to someone else. Students said they had a better understanding of it because they had to explain it. Having a Belgian French-speaking student has been wonderful for our students. So far Sam Goffart-Winkin has done immersion days and shared cultural activities with our seniors, and was a guest speaker in the Middle School grade 8 French classes. Our students have adapted quickly and become more confident about speaking French. All French classes experienced authentic French pastries from Mrs. London’s in Saratoga.

- Buildings and Grounds Committee – Mr. Graham reported the Buildings and Grounds Committee met on January 6th. Mr. Figler informed the Board that the Capital Project is complete; we are just down to paying the bills. Some upcoming repairs that will need to be done in the future are backboards, some windows that need to be fixed, and other repairs. Mr. Figler also discussed the need to buy a 20-passenger bus. The Sanford Street oven wasn't on fire, but it was a big mess!
- Policy Committee – Mrs. Maurer reported the Policy Committee met on January 6th. The committee reviewed a number of policies that are listed on the tonight's agenda. The committee also went through the next set of policies, and will be discussed at the next policy committee meeting.
- Curriculum Committee – Dr. Poulos reported the Curriculum Committee met prior to the Board Meeting. Mr. Clay gave an update on APPR. We cannot use grades 3-8 state testing scores as part of the APPR. Mr. Clay also reviewed the new Professional Development requirements for teachers who have professional certification. The new Professional Development requirements will begin in the 2016-2017 school year. Teachers with professional certification will need to complete 100 hours of Professional Development in five years from an organization certified or state approved.

5. ITEMS FOR ACTION:

- 5.1 It was moved by Mr. Graham, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (8-0) (A copy of the recommendations is included with these minutes).
- 5.1a. It was moved by Mr. Graham, seconded by Mr. Deason, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (8-0) (Attached).
- 5.2 It was moved by Mr. Conrick, seconded by Mrs. Culliton, to **approve Warrant 6A, 6B, and the Internal Claims Auditor's Report.** The motion was carried unanimously. (8-0) (Attached).
- 5.3 It was moved by Mr. Deason, seconded by Mrs. Kunst, to **approve the Certification of unpaid Queensbury Taxes. (Roll Call):** Mrs. Culliton (Yes), Mr. Deason (Yes), Mrs. Burton (Yes), Dr. Poulos (Yes), Mr. Conrick (Yes), Mrs. Kunst (Yes), Mrs. Maurer (Yes), Mr. Graham (Yes) The motion was carried unanimously. (8-0) (Attached).
- 5.4 It was moved by Mr. Graham, seconded by Mrs. Kunst, to **approve the National Honor Society Field Trip to New York City/Long Island on May 27, 2016 – May 28, 2016.** The motion was carried unanimously. (8-0) (Attached).
- 5.5 It was moved by Mr. Graham, seconded by Mr. Deason, to **approve the First Reading of the following Policies:**
- 6121 – Sexual Harassment of District Personnel
 - 6123 – Evaluation of Personnel
 - 6130 – Safety of Students (Fingerprinting Clearance of New Hires)
 - 6150 – Conference/Travel Expense Reimbursement
 - 6220 – Temporary Personnel
 - 6410 – Staff Use of Computerized Information Resources
 - 6411 – Use of Email in the School District
 - 6510 – Health Insurance
 - 6531 – Family and Medical Leave Act
 - 6562 – Employment of Retired Persons
- The motion was carried unanimously. (8-0) (Attached)

- 5.6 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve Waiving the Second Reading of the Policies listed in 5.5.** The motion was carried unanimously. (8-0)
- 5.7 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve Adopting the Policies listed in 5.5.** The motion was carried unanimously. (8-0)
- 5.8 It was moved by Mrs. Culliton, seconded by Mr. Conrick, **to approve the 2016-2017 Budget Calendar.** The motion was carried unanimously. (8-0) (Attached)
- 5.9 It was moved by Mrs. Conrick, seconded by Mr. Deason, **to approve the Health Services Contract with Saratoga Springs City School District.**
The motion was carried unanimously. (8-0) (Attached)
- 5.10 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the Resolution authorizing the establishment of a Workers' Compensation Reserve Fund in the amount of \$656,194.00, the sum of which will be transferred from the Retirement Contribution Reserve. (Roll Call):** Mrs. Culliton (Yes), Mr. Deason (Yes), Mrs. Burton (Yes), Dr. Poulos (Yes), Mr. Conrick (Yes), Mrs. Kunst (Yes), Mrs. Maurer (Yes), Mr. Graham (Yes). The motion was carried unanimously. (8-0) (Attached)

6. **PERSONNEL:**

- 6.1 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Professional Retirement:**
Hammel, Anthony, Elementary Teacher, Effective June 30, 2016

Dr. Poulos : Best wishes!

The motion was carried unanimously. (8-0)
- 6.2 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Professional Appointment:**
Hammer, Laura, School Counselor, Salary; Step 1 MA, \$47,021.00, Effective January 4, 2016, Probationary Period: 1/4/16 – 1/4/20

The motion was carried unanimously. (8-0)
- 6.3 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Appointments:**
Burnell, Charmaine, Part-Time Bus Monitor, Effective December 14, 2015, Salary; \$12.88 per Hour, Probationary Period: December 14, 2015 – June 14, 2016

Giles, Elechia, Part-Time Bus Driver, Effective December 15, 2015, Salary; \$16.44 per Hour, Probationary Period: December 15, 2015 – June 15, 2016

Scoville, Wayne, Cleaner, Effective December 15, 2015, Salary; \$25,245.00 + \$504 Second Shift Stipend, Probationary Period: December 15, 2015 – June 15, 2016

Vaillancourt, Tonya, Part-Time Bus Monitor, Effective December 17, 2015, Salary; \$12.88 per Hour, Probationary Period: December 17, 2015 – June 17, 2016

Berg, Michael, Cleaner, Effective December 28, 2015, Salary; \$25,245.00 + \$504.00 Second Shift Stipend, Probationary Period: December 28, 2015 – June 28, 2016

The motion was carried unanimously. (8-0)

6.4 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Change in Assignments:**

Fischer, Darlene, from 5.50 Hour Teacher Assistant to 6.50 Hour Teacher Assistant, Salary; \$13,732.55, Effective December 15, 2015

Quillen, Meghan, from 5.50 Hour Teacher Aide to 5.50 Hour Teacher Assistant, Salary; \$11,619.85, Effective December 15, 2015, Probationary Period: December 15, 2015 – June 15, 2016

LeClaire, Hayley, from 6.50 Hour Teacher Aide to 5.50 Hour Teacher Aide, Salary; \$10,643.05, Effective January 4, 2016

The motion was carried unanimously. (8-0)

6.5 It was moved by Mr. Conrick, seconded by Mrs. Culliton, **to approve the following Non-Teaching Leave of Absences:**

Geczy, Christopher, Teacher Aide, High School, Effective January 28, 2016 – May 20, 2016

Harrington, Heather, Teacher Aide, Kensington, Effective January 19, 2016 – (approximately) April 2016

The motion was carried unanimously. (8-0)

6.6 It was moved by Mrs. Culliton, seconded by Mr. Conrick, **to approve the following Substitute Appointment:**

Powers, Deena, Nurse, Middle School, \$200.00 per day, Effective January 4, 2016 – June 23, 2016

The motion was carried unanimously. (8-0)

6.7 It was moved by Mrs. Kunst, seconded by Mr. Deason, **to approve the following Mentor Appointment:**

Shaver, Jennifer, School Counselor, Salary; \$1,580 (prorated), Mentoring Laura Hammer, Effective January 4, 2016 – June 30, 2016

The motion was carried unanimously. (8-0)

7. CORRESPONDENCE: None

8. OLD BUSINESS: None

9. NEW BUSINESS: None

10. EXECUTIVE SESSION:

At 7:20 p.m., it was moved by Mr. Deason, seconded by Mr. Conrick, to adjourn to executive session to discuss negotiations. The motion was carried unanimously. (8-0).

Executive Session ended at 8:40 p.m.

It was moved by Mrs. Culliton, seconded by Mr. Deason, to come out of executive session.

The motion was carried unanimously. (8-0).

11. ADJOURNMENT:

At 8:41 p.m., there being no further business, it was moved by Mrs. Kunst, seconded by Mrs. Maurer, **to adjourn the meeting.** The motion was carried unanimously. (8-0)

Amy Towers
Clerk, Board of Education