

**GLENS FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Monday, February 8, 2016  
District Office - 15 Quade Street - 7:00 p.m.**

- BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice-President, Mrs. Burton, Mrs. Culliton, Mr. Deason, Mr. Graham, Mrs. Kunst, Mrs. Maurer, Mrs. Spector-Tougas
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Bobby Yusko – Business Director, Trent Clay, Mark Stratton, Debbie Hall, Carrie Mauro, Barbara Sealy, Jennifer Hayes, Chris Reed, Laurie Parker
- STAFF MEMBERS PRESENT:** Skye Heritage, Gene Figler, Becky Vanderklish, Paul Streicher, Brandon Lis, Peter Taylor, Stacy Frandsen
- COMMUNITY MEMBERS PRESENT:** Sara Quartiers, Daniel Rice, Claudia Braymer

The meeting was called to order by Dr. Poulos, President, at 7:02 p.m.

**1. MINUTES:**

It was moved by Mr. Deason, seconded by Mrs. Burton, **to approve the minutes from the January 11, 2016 Regular Board of Education Meeting.** The motion was carried unanimously. (9-0)

**2. INFORMATION:**

**2.1 Calendar of Events**

February 15 – 19	Midwinter Recess – School Closed
Thursday, March 3	Personnel Committee Meeting – 6:00 p.m. Athletic Committee Meeting – 6:30 p.m.
Monday, March 14	Curriculum Committee Meeting – 6:00 p.m. Board of Education Meeting – 7:00 p.m.

**2.2 Superintendent's Report:**

- NYSED Commissioner MaryEllen Elia will be visiting the Glens Falls City Schools on Thursday, February 11<sup>th</sup>. Commissioner Elia will stop in on classrooms at Jackson Heights, the Middle School and the High School. We are very excited to have the Commissioner visit Glens Falls.
- Mr. Jenkins presented Karin Maurer with a certificate from the New York State School Boards Association. Karin was awarded the Level 1 Board Achievement Award. NYSSBA's recognition program is comprised of four achievement levels. Members qualify for recognition points by participating in NYSSBA developmental activities, such as the New Member Academy, Board Officers Academy, NYSSBA Annual Convention, legal conferences, regional workshops, or district level custom improvement programs. Congratulations Karin!

**3. PUBLIC PARTICIPATION: None**

**4. REPORTS:**

- Big Cross PTA – Sara Quartiers reported PARP (Parents as Reading Partners) is in full swing. PARP is a statewide program designed to encourage children to take time to read at home with their families. Students are encouraged to get weekly coupons signed stating they have read at home

with a parent/guardian. This year's program is based on a "Seussical" style theme and has included several fun theme days like silly sock day, read my shirt day, and school spirit day. In addition, Big Cross has set two Wednesdays aside this month to have a "Read In" inviting families to come in and read with their children after school. This program serves as a fun and motivating way to get kids reading. At the end of last month, Big Cross held its annual Pasta Dinner Night. Families were able to dine together in the cafeteria and were serenaded by Glens Falls' own Strolling Strings. In all, about 150 meals were ordered either for eat in or carry out. The PTA continues to look ahead to plan and prepare for some of our bigger events happening later this year like the Spring Fair in March and the Scholastic Book Fair in April.

- Public Relations – Mr. Deason reported the Public Relations Committee met on February 3<sup>rd</sup>. Promotion of the Universal Pre-Kindergarten lottery and Kindergarten Round-up has been ongoing, including social media outreach to families who will be "new" to the School District. Women executives have begun a guest-speaking series at the Middle School under a community partnership with the Adirondack Regional Chamber of Commerce's Network for Enterprising Women's group. Presenters will speak with 6-8 graders in the MakerSpace after school. The specific goal of the effort is to widen the perspective of middle school-aged girls who may not see the opportunities around them, and to show how professional success is not a linear path. Budget communications are the priority for the next quarter, and the 2016-17 budget development web page is already up and adding resources.
- Technology Committee – Mrs. Kunst reported the Technology Committee met on February 3<sup>rd</sup>. Mr. Streicher reviewed a student/teacher survey pertaining to Chromebooks in the classroom. The survey gathered feedback on Chromebook implementation and integration into the classroom. Mrs. Kunst valued the information and thanked the teachers, staff and students who participated in the survey.
- Curriculum Committee – Dr. Poulos reported the Curriculum Committee met prior to the Board Meeting. Mr. Clay reviewed the APPR 3012-d Update, and the 3-8 ELA and Math Assessment changes for 2016.

## 5. ITEMS FOR ACTION:

- 5.1 It was moved by Mrs. Kunst, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes).
- 5.1a It was moved by Mrs. Kunst, seconded by Mr. Deason, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (9-0) (Attached).
- 5.2 It was moved by Mr. Conrick, seconded by Mrs. Culliton, to **approve Warrant 7A, 7B, and the Internal Claims Auditor's Report.** The motion was carried unanimously. (9-0) (Attached).
- 5.3 It was moved by Mr. Conrick, seconded by Mr. Deason, to **approve Excessing Five Lever Voting Machines.** The motion was carried unanimously. (9-0)
- 5.4 It was moved by Mrs. Kunst, seconded by Mr. Deason, to **approve Excessing a Blodgett Single Convection Oven from Sanford Street School.** The motion was carried unanimously. (9-0)
- 5.5 It was moved by Mr. Graham, seconded by Mr. Deason, to **approve Excessing a 1996 Chevy 24-Passenger School Bus VIN #1GBKP32Y3T3301846.** The motion was carried unanimously. (9-0)

- 5.6 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve Excessing a 1999 Ford Van VIN #1FMRE11L5XHA13101.** The motion was carried unanimously. (9-0)
- 5.7 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to accept the Custodial Supply Bid as Listed.** The motion was carried unanimously. (9-0) (Attached).
- 5.8 It was moved by Mr. Conrick, seconded by Mr. Deason, **to accept the Donation of 3 Pico Boards, 3 Digital Sandboxes and 1 Book from Jeff Branson.**  
The motion was carried unanimously. (9-0) (Attached).
- 5.9 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve Abolishing the Payroll Clerk Civil Service Position.** The motion was carried unanimously. (9-0)
- 5.10 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve Creating a Payroll Supervisor Civil Service Position.** The motion was carried unanimously. (9-0)
- 5.11 It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve the Annual Key Club Leadership Training Conference on March 18-20, 2016 at the Desmond Hotel in Albany.**  
The motion was carried unanimously. (9-0) (Attached).
- 5.12 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the Disposal of Non-Public Schools Damaged/Obsolete Textbooks.** The motion was carried unanimously. (9-0) (Attached).
- 5.13 It was moved by Mr. Graham, seconded by Mrs. Kunst, **to approve the Ice Hockey Trip to Newburgh, NY on Saturday, February 13, 2016.**  
The motion was carried unanimously. (9-0) (Attached).
- 5.14 It was moved by Mr. Conrick, seconded by Mrs. Culliton, **to accept the Bid from John Barrett for the Purchase of the Excessed School Bus.** The motion was carried unanimously. (9-0) (Attached).

## 6. PERSONNEL:

- 6.1 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the following Professional Retirements:**  
*Farrar, Charles*, Elementary Teacher, Effective June 30, 2016  
*Granger, Pamela*, Music Teacher, Effective June 30, 2016  
*Schulze, Hollis*, Elementary Teacher, Effective June 30, 2016  
  
The motion was carried unanimously. (9-0)  
  
Dr. Poulos: Best wishes!
- 6.2 It was moved by Mr. Graham, seconded by Mrs. Burton, **to approve the following Non-Teaching Retirement:**  
*Curtin, Judy*, Teacher Assistant, Effective June 30, 2016  
  
The motion was carried unanimously. (9-0)
- 6.3 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Non-Teaching Appointments:**  
*Duval, Christopher*, Part-Time Substitute Cleaner, Effective January 12, 2016; Salary \$12.13 per Hour  
  
*Doolen, Colleen*, 6.50 Hour Teacher Aide, Effective January 19, 2016, Salary; \$12,578.15,

Probationary Period: January 19, 2016 – July 19, 2016

**Barnes, Alysha**, 5.50 Hour Teacher Aide, Effective January 25, 2016, Salary; \$10,643.05, Probationary Period: January 25, 2016 – July 25, 2016

The motion was carried unanimously. (9-0)

**6.4** It was moved by Mrs. Culliton, seconded by Mr. Conrick, **to approve the following Non-Teaching Provisional Appointment:**

**Farrell, Jennifer**, Payroll Supervisor, Effective February 1, 2016, Salary; \$35,000.00, Probationary Period not to exceed 52 weeks (provisional appointment pending the successful completion of the Civil Service Exam)

The motion was carried unanimously. (9-0)

**6.5** It was moved by Mr. Graham, seconded by Mrs. Kunst, **to approve the following Non-Teaching Stipends:**

**Goodspeed, Patty**, Accounts Payable Clerk, \$1,000.00 Stipend for assuming payroll responsibilities and training from November 2015 – February 2016

**Casey, Janice**, District Treasurer, \$800.00 Stipend for assisting with payroll responsibilities from November 2015 – February 2016

The motion was carried unanimously. (9-0)

**6.6** It was moved by Mr. Conrick, seconded by Mr. Graham, **to approve the following Non-Teaching Leave of Absence:**

**Fitzgerald, Marcia**, Teacher Aide, Jackson Heights, Effective December 21, 2015 – (approximately) February 11, 2016

The motion was carried unanimously. (9-0)

**6.7** It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Intramural Appointment:**

**Murphy, Patrick**, Nordic Skiing, \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (9-0)

**6.8** It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the following Per Diem Coaching Appointment (2015-2016):**

**Parks, Bill**, Nordic Skiing, \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (9-0)

**6.9** It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve the following Coaching Appointments (2015-2016):**

<b>Hall, Kevin</b>	Varsity Girls Track	B-5	\$4,810
<b>Hubert, Kristina</b>	Girls JV Track	C-5	\$4,300
<b>Johnson, Herman</b>	JV Boys Track	C-5	\$4,300

The motion was carried unanimously. (9-0)

**6.10** It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve rescinding the following Middle School Club Advisor Appointment:**

*Ruggi, Maria*, Book Club (Shared Position), Effective September 8, 2015

The motion was carried unanimously. (9-0)

- 6.11** It was moved by Mr. Conrick, seconded by Mrs. Burton, **to approve the following Middle School Club Advisor Appointment:**  
*Schefold, Colleen*, Book Club (Shared Position), Effective September 8, 2015

The motion was carried unanimously. (9-0)

- 6.12** It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Permanent Appointment:**  
*Streicher, Paul*, from Provisional Director of Technology to Permanent Director of Technology, Effective February 3, 2016 (Due to the Successful Completion of the Civil Service Test)

The motion was carried unanimously. (9-0)

- 7. CORRESPONDENCE:** Dr. Anna Poulos received a letter from Emily McPhee regarding the use of Epi-Pens in schools.

- 8. OLD BUSINESS:** None

- 9. NEW BUSINESS:** None

- 10. EXECUTIVE SESSION:**

At 7:30 p.m., it was moved by Mr. Graham, seconded by Mr. Deason, to adjourn to executive session to discuss negotiations, personnel and a legal matter. The motion was carried unanimously. (9-0).

**Executive Session ended at 8:26 p.m.**

It was moved by Mr. Conrick, seconded by Mr. Deason, to come out of executive session.

The motion was carried unanimously. (9-0).

At 8:27 p.m., the public portion of the meeting was reopened and the following action was taken:

It was moved by Mrs. Kunst, seconded by Mr. Deason, **to approve the following resolution:**

**RESOLVED**, that teachers who are currently beyond first eligible for service retirement as defined in the Teachers Retirement System who have served the District for at least 10 years may be eligible for a retirement incentive to convert five unused accumulated sick leave days for one month of fully paid health insurance, up to a maximum of 60 months, in the same health insurance plan(s) offered by the District to active teachers in the Teachers Association Bargaining Unit, provided such teachers tender their letters of resignation to the District by March 11, 2016, effective June 30, 2016. Such retirement incentive is subject to the terms of a Memorandum of Agreement which must be acceptable to the District and the Teachers Association, and shall not serve as any precedent, nor bind the District to provide a similar retirement incentive to any other teacher in the future.

The motion was carried unanimously. (9-0).

- 11. ADJOURNMENT:**

At 8:28 p.m., there being no further business, it was moved by Mr. Graham, seconded by Mr. Deason, **to adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers  
Clerk, Board of Education