

**AGENDA, BOARD OF EDUCATION MEETING
MONDAY, APRIL 11, 2016, 7:00 P.M.
BOARD OF EDUCATION CONFERENCE ROOM**

1. MINUTES

A copy of the minutes from the March 14, 2016 Regular Board of Education Meeting, and April 6, 2016 Special Board of Education Meeting have been mailed to board members. If there are no additions or corrections, the Superintendent would recommend approval.

2. INFORMATION

2.1 Calendar of Events

Tuesday, April 19	Special Board of Education Meeting – 6:00 p.m.
Wednesday, April 27	Voter Registration Day (9-11 a.m. & 5-7 p.m.)
Wednesday, May 4	Public Relations Committee Meeting – 6:00 p.m.
	Technology Committee Meeting – 6:30 p.m.
	Public Hearing on the 2016-2017 Budget – 7:00 p.m.

2.2 Superintendent's Report

3. PUBLIC PARTICIPATION (OPEN FORUM)

It is the policy of the Board of Education to allow public comment during the visitors period of the meeting, it is not our policy to engage in public debate. Your comments and statements are heard and are greatly appreciated. If there is information we can provide for you after the meeting, feel free to contact the Superintendent's Office with your request and we will do our best to get information for your needs as soon as possible. We ask that all speakers identify themselves verbally, and, if applicable, the organization they are representing so they may be recognized by the Board President. Open Forum is limited to a maximum of 30 minutes with 3 minutes allocated to each speaker.

4. REPORTS

- PTA/PTSA
- Student Council
- Building & Grounds Committee
- Policy Committee
- Finance Committee

5. ITEMS FOR ACTION

- 5.1** Approve CSE/CPSE Recommendations (attached)
- 5.2** Approve Warrant 9A, 9B, and the Internal Claims Auditor's Report (attached)
- 5.3** Approve the Administrators Association Contract (attached)
- 5.4** Approve the First Reading of Policies (attached):
 - 7110 – Comprehensive Student Attendance Policy
 - 7131 – Non-Resident Students
 - 7210 – Student Evaluation
 - 7220 – Graduation Requirements/Accelerated Programs
 - 7222 – Diploma and Credential Options for Students with Disabilities
 - 7240 – Student Records: Access and Challenge
 - 7241 – Release of Information to the Noncustodial Parent
 - 7244 – Student Directory Information
 - 7245 – Student Data Breaches
 - 7313 – Suspension of Students
 - 7314 – Student Use of Computerized Information Resources (AUP)
 - 7315 – Student Use of Personal Technology
 - 7320 – Alcohol, Tobacco, Drugs & Other Substances
 - 7330 – Searches and Interrogations of Students
 - 7360 – Weapons in School and the Gun-Free Schools Act
 - 7420 – Sports and the Athletic Program

- 7511 – Immunization of Students
- 7512 – Student Physicals
- 7513 – Administration of Medication
- 7532 – Sexual Harassment of Students
- 7533 – Notification of Release of Sex Offenders
- 7610 – Special Education: District Plan
- 7613 – Preschool Special Education Program
- 7615 – Declassification of Students with Disabilities
- 7618 – Student Individualized Education Programs (IEP): Development and Provision
- 7622 – Use of Time Out Rooms
- 7630 – Appointment and Training of CSE/Subcommittee on Special Education Members
- 7631 – Appointment and Training of Committee on Preschool Special Education (CPSE) Members
- 8250 – Evaluation of the Instructional Program
- 8251 – Distribution of Instructional Materials
- 8270 – Instruction for English Language Learners or Students with Limited English Proficiency
- 8342 – Internet Safety/Internet Content Filtering Policy
- 5.5 Approve Waiving the Second Reading of the Policies listed in 5.4
- 5.6 Adopt the Policies listed in 5.4
- 5.7 Approve the Election Inspectors and Alternate Inspectors for the Budget Vote on May 17, 2016 (attached)
- 5.8 Approve the 2015-2016 Health Services Rate (attached)
- 5.9 Accept the donation of \$3,000.00 from the Big Cross PTA for Playground Repairs at Big Cross Street Elementary School
- 5.10 Approve the 2016-17 Budget (roll call) (attached)

6. PERSONNEL

6.1 Non-Teaching Resignations:

Guy, Dawn, Teacher Aide, Effective June 23, 2016
Burns, Mary Ellen, Teacher Aide, Effective June 30, 2016

6.2 Non-Teaching Retirements:

Hill, Debbie, Teacher Aide, Effective June 30, 2016
Regan, Shelly, Teacher Aide, Effective July 31, 2016

6.3 Non-Teaching Appointments:

Goodro, Brittany, 5.50 Hour Teacher Aide, St. Mary's/St. Alphonsus Regional Catholic School, Effective April 11, 2016, Salary; \$10,643.05, Probationary Period: April 11, 2016 – October 11, 2016

6.4 Change of Assignment:

Paradise, Peggy, From 6.50 Hour Teacher Assistant to 6.50 Hour Teacher Assistant + 1.0 Hour After School Detention Monitor, Effective March 10, 2016

6.5 Per Diem Coaching Appointment (2015-2016):

Halliday, Jared, Unified Basketball, \$53.80 per day, not to exceed \$1,883

6.6 Volunteer Coaching Appointments:

<i>Lee, Joshua</i>	Track
<i>Pruess, Erin</i>	Varsity Softball
<i>Pelton, Henry III</i>	Varsity Softball
<i>Pelton, MacKenzie</i>	Varsity & Modified Softball

7. CORRESPONDENCE

8. **OLD BUSINESS**
9. **NEW BUSINESS**
10. **EXECUTIVE SESSION**
11. **ADJOURNMENT**

**Glens Falls City School District
Glens Falls, New York 12801
Report of Internal Claims Auditor**

I have performed a review of the claims included in Warrant 9A and Warrant 9B for the board meeting, April 11, 2016 as well as several deadline checks requested between the warrants. I reviewed the claims for proper authorization and substantiations including attached invoices, related paperwork, and a copy of the check.

A voucher packet for Grainger included an original purchase order made out to Home Depot. The item was not available from Home Depot but was available from Grainger and was ordered from Grainger without a new purchase order.

- *Since the items were received, the invoice will be paid. The Home Depot purchase order will be closed out. A new purchase order should have been placed for Grainger.*

On a purchase order for Seeley Office Systems the items originally ordered were different from the items we were paying for on the invoice. Apparently the wrong items were ordered and instead of cancelling the purchase order and placing a new order, a new order was placed using the original purchase order.

- *The business office will pay the invoice but in the future, a new purchase order should have been done.*

Based upon my review, I hereby certify that the claims in the Warrant have been rendered in accordance with the respective bid, contract or accepted estimates and the work has been completed or materials delivered satisfactorily.

Nancy Campagnone
Nancy Campagnone

3-31-16
Date

GLENS FALLS CITY SCHOOL DISTRICT
GLENS FALLS NY 12801
2015/2016 WARRANT #9A

I HEREBY CERTIFY THAT THE CLAIMS IN THE ATTACHED SCHEDULE:

GENERAL FUND:	\$	947,832.23	PLUS CLAIMS TO MEET DEADLINES:	\$	160.00
INTERNAL FUND:	\$	60.00	PLUS CLAIMS TO MEET DEADLINES:	\$	-
FEDERAL FUND:	\$	28,260.44	PLUS CLAIMS TO MEET DEADLINES:	\$	-
CONSTRUCTION FUND:	\$	273,136.63	PLUS CLAIMS TO MEET DEADLINES:	\$	-
	\$	<u>1,249,289.30</u>		\$	<u>160.00</u>
TOTAL	\$	<u>1,249,449.30</u>			

HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT ITS MEETING TO BE HELD APRIL 11, 2016.

DATE
April 11, 2016



Amy M. Towers, CLERK, BOARD OF EDUCATION

I HEREBY CERTIFY THAT THE CLAIMS IN THE ATTACHED SCHEDULE HAVE BEEN RENDERED ACCORDANCE WITH THE CONTRACT, OR ACCEPTED ESTIMATE AND THE WORK HAS BEEN COMPLETED AND/OR THE MATERIALS DELIVERED SATISFACTORILY IN EACH CASE.

DATE
April 11, 2016



Robert Yusko Jr., DIRECTOR OF BUSINESS

BOARD MEETING DATE
April 11, 2016

GLENS FALLS CITY SCHOOL DISTRICT
GLENS FALLS NY 12801
2015/2016 WARRANT #9B

I HEREBY CERTIFY THAT THE CLAIMS IN THE ATTACHED SCHEDULE:

GENERAL FUND:	\$	68,757.34	S CLAIMS TO MEET DEADLINES:	\$	4,397.64
INTERNAL FUND:	\$	143,117.11	S CLAIMS TO MEET DEADLINES:		
FEDERAL FUND:	\$	3,147.23	S CLAIMS TO MEET DEADLINES:	\$	250.00
CONSTRUCTION FUND:	\$	-	S CLAIMS TO MEET DEADLINES:	\$	-
	\$	<u>215,021.68</u>		\$	<u>4,647.64</u>
TOTAL	\$	<u>219,669.32</u>			

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April 11, 2016



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DATE
April 11, 2016



Robert Yusko Jr., DIRECTOR OF BUSINESS

BOARD MEETING DATE
April 11, 2016

**GLENS FALLS CITY SCHOOL DISTRICT ELECTION
TUESDAY, MAY 17, 2016, 12 TO 9 PM
BOARD OF EDUCATION ELECTION INSPECTORS & ALTERNATES**

INSPECTORS: Charles Bocchi, 54 Grant Avenue
Donald Brouillette, 31 Hunter Street
Pamela Loeb, 34 Orville Street
Cheryl Manell, 36 Thomson Avenue
Karen Manell, 36 Thomson Avenue
Patricia McGraw, 27 Wilson Street
Donna Morgan, 32 Fifth Street
Karen Shevlin, 91 Grant Avenue
Arlene Welles, 14 James Court
Nancy Wilson, 23 Arbor Drive

ALTERNATES: Mary Deihl, 22 Third Street
Martin Morrell, 7 Montcalm Street

5.8

**GLENS FALLS CITY SCHOOL DISTRICT
HEALTH SERVICES PER PUPIL COST
FOR THE 2015-2016 SCHOOL YEAR**

Salaries	
Instructional Salaries	713,034.50
Nurses	23,052.34
Total Salaries	<u>736,086.84</u>
Fringe Benefits	
Social Security	56,310.64
TRS Retirement	97,605.11
Workers' Compensation	4,195.69
Health Insurance	100,662.68
Dental Insurance	4,185.60
Total Fringe Benefits	<u>262,959.73</u>
Supplies	<u>5,000.00</u>
Contracted Physician Services	<u>24,239.00</u>
Total Health Services Cost	<u>1,028,285.57</u>
Enrollment	
Glens Falls City School District	1,985
Non-Public (St. Mary's/St. Alphonsus)	212
Total Enrollment	<u>2,197</u>
Health Services Per Pupil Cost	
(Total Health Services Cost/Total Enrollment)	\$ 468.04

Entity Name: GLENS FALLS CITY SD
 BEDS Code: 630300
 Claim Year: 2015-2016

SAMS
 NEW YORK STATE EDUCATION DEPARTMENT
 STATE AID MANAGEMENT SYSTEM



Welcome Robert Yusko (School Entity User) CORE 04/08/2016 03:49 PM Home | Issue Reporting | Help | Logout

Entity Info | Forms | Claim Verifications | Activity Log | Reports

You Have Selected the 'Official' Data Area.

[Print Legacy](#) | [Print Form](#) | [Print Blank](#) | [Print Text Only](#)

District Name: GLENS FALLS CITY SD District Code: 630300
 Contact Person: ROBERT YUSKO Telephone: (518) 792-1451 Ext:

Form Saved Successfully on 04/08/2016 03:49:58 PM

Property Tax Report Card

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgtsev/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2016-17 Budget Notice to: emscmgt@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Form Due - April 25, 2016

Form Preparer Name: ROBERT D YUSKO JR.
 Preparer's Telephone Number: 518-792-1451

<u>Shaded Fields Will Calculate</u>	Budgeted 2015-16 (A)	Proposed Budget 2016-17 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	39,718,000	41,422,882	4.29 %
A. Proposed Tax Levy to Support the Total Budgeted Amount, Net of Reserve ¹	19,961,153	20,151,883	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	19,961,153	20,151,883	0.96 %
F. Permissible Exclusions to the School Tax Levy Limit	406,635	456,737	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	19,804,272	19,695,146	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	19,554,518	19,695,146	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	49,754	0	
Public School Enrollment	1,980	2,011	1.57 %
Consumer Price Index			0.12 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2016-17, includes any carryover from 2015-16 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2015-16 (D)	Estimated 2016-17 (E)
Adjusted Restricted Fund Balance	4,526,315	5,526,315
Assigned Appropriated Fund Balance	29,030	0
Adjusted Unrestricted Fund Balance	1,584,098	1,656,915
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.99 %	4.00 %