

**GLENS FALLS CITY SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

Monday, June 13, 2016

District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Mr. Conrick – Vice-President, Mrs. Burton, Mrs. Culliton, Mr. Deason, Mr. Graham, Mrs. Kunst, Mrs. Spector-Tougas
- BOARD MEMBERS ABSENT:** Dr. Poulos – President, Mrs. Maurer
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Bobby Yusko – Business Director, Trent Clay, Mark Stratton, Debbie Hall, Carrie Mauro, Barbara Sealy, Jennifer Hayes, Chris Reed
- STAFF MEMBERS PRESENT:** Skye Heritage, Gene Figler, Paul Streicher, Rebecca Vanderklish, Wayne MacDuff III, Wayne MacDuff Jr., Chris Goff
- COMMUNITY MEMBERS PRESENT:** Sara Quartiers, Kristin Greenwood, Debra Stockdale

The meeting was called to order by Mr. Conrick, Vice-President, at 7:00 p.m.

1. MINUTES:

It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the minutes from the May 9, 2016 Regular Board of Education Meeting, and the May 17, 2016 Special Board of Education Meeting.** The motion was carried unanimously. (7-0)

2. INFORMATION:

2.1 Calendar of Events

Thursday, June 23	Last Day of School
Saturday, June 25	High School Commencement
Friday, July 1	BOE Reorganizational Meeting – 8:00 a.m.

2.2 Superintendent's Report:

- Mr. Jenkins said we had a few presentations tonight at our meeting.
- Mr. Figler recognized Mechanics Chris Goff and Wayne MacDuff III for receiving a score of 100% for DOT Inspections. The New York State Department of Transportation has commended the Glens Falls City Schools bus maintenance program as among the best. Fully 100 percent of the district's vehicles passed NYSDOT's semi-annual bus safety inspections for the entire previous year. It is nearly impossible to receive a score of 100% for DOT inspections, even with a modern fleet. Mr. Figler said our fleet has vehicles that are as much as fifteen years old. He said this is evidence of their hard work and dedication to make sure our students are transported safely. Mr. Figler also pointed out how the two mechanics saved the district money and decreased spending. In 2013-2014, repair costs by outside vendors for the district fleet were \$25,000. In 2014-2015 they were \$17,000, and so far, in 2015-2016, they are \$614.00. Mr. Goff started in the district in 2014, and Mr. MacDuff III began in the district in 2009 as a cleaner, but started in the bus garage in early 2014 as a mechanic. Congratulations!

- Mr. Jenkins thanked Mr. Goff and Mr. MacDuff III for their outstanding service to the district and reiterated how important it is to have a 100% pass rate for our busses. Mr. Jenkins said it ensures the safety of our students.
- Mr. Jenkins congratulated Mrs. Culliton for receiving the Level 1 Board Achievement Award from the New York State School Boards Association. The School Board U Recognition Program acknowledges the extensive time and effort required of school board members who continually strive to expand their knowledge and skills for better board governance. NYSSBA members earn credits for participating in School Board U training opportunities, including the annual convention, regional workshops and other NYSSBA events.
- Mr. Jenkins presented Mr. Conrick with a plaque in recognition of his five years of dedicated service to the students of the Glens Falls City School District. He thanked Mr. Conrick for his hard work and dedication. Dr. Poulos was not present at the meeting, but will receive her plaque at a later time. Mr. Jenkins noted that Dr. Poulos served ten years on the Board of Education and thanked her for her service to the students of Glens Falls. We are losing two seasoned Board Members, but we have two new Board Members coming on board starting July 1st, and Mr. Jenkins said he is looking forward to working with them.
- High School finals are this week, and graduation is on June 25th at 1:00 p.m. He asked the Board Members to let him know if they are not able to attend graduation.
- The seniors walked through the Elementary School wearing their caps and gowns. It was really neat to see. The district bussed the seniors to the buildings.
- Congratulations to Mark Stratton. Mark will be the new Superintendent of Schools at Corinth. Thank you Mark for your eight years at Glens Falls, and best of luck!
- We already said good-bye and thank you to Gene Figler, but Gene will still be around this summer.
- On Wednesday, June 15th, we will be honoring faculty and staff that have completed twenty-five years of service. The recipients will be inducted into the Quarter Century Club.

3. **PUBLIC PARTICIPATION:** John Fair handed out a study to the Board of Education and the audience in regards to the Turf Field. Mr. Fair said that we are putting our kids in danger by allowing them to play on the turf, and he's tired of people putting their heads in the sand. He said he will continue to come to the meetings, and he won't give up. He asked the board to watch the two videos that were referenced in the documents.

Mr. Figler thanked the Board of Education, Mr. Jenkins and Administration for the sixteen great years he had at Glens Falls City School District. He said it was a privilege to work here, and he hates to go....but he's leaving!

Dr. Stratton said he sent the Board a card, but also wanted to thank the Board of Education and Mr. Jenkins for the support he received over the last eight years. He said he was very grateful and appreciated his time at Glens Falls.

4. **REPORTS:**

- Big Cross PTA – Sara Quartiers reported “Walking Wednesdays” continue at Big Cross. Teacher and parent volunteers encourage students to join in and walk to school, weather permitting, every Wednesday for the remainder of the school year. The PTA recently offered a grant to one current

3rd grader and one current 4th grader. The grant would allow the recipients to take one summer enrichment class through SUNY Adirondack Summer Enrichment Program. To be eligible for the grant, parents had to fill out a very short application and students needed to write a short paragraph explaining what class they would like to take and why. All students who were currently in 3rd and 4th grade at Big Cross were eligible for this grant. The PTA ended up choosing 2 third graders (Corey Smith and Natalie Frazier) and 2 Fourth graders (Adria Goodrich and Miley McCane) to receive the grant. Congratulations to these recipients! We hope they have a great time taking part in their chosen programs. Last week, Big Cross put on their annual bike rodeo for 3rd graders. Students had an opportunity to get a bike helmet (if needed), learn some important bike safety and practice these skills right on the Big Cross campus. Big Cross is hosting their end of the year celebration for all Big Cross students and their families on Thursday, June 16th. The celebration will be in the form of an ice cream float social.

- Middle School PTSA – Kristin Greenwood reported the annual Spirit Day was held on Friday, June 3rd. The fourth graders, Abe Wing 6th graders and their families were invited to participate. The weather was great, and it was another successful Spirit Day. Thank you to the all the High School students who volunteered at Spirit Day, the PTSA could not have done it without them. The PTSA executive board is changing a little for the 2016-2017 school year. Melissa Montgomery and Kristin Greenwood are the outgoing co-presidents. Christina Frederick, the current treasurer, will be the new president. Sarah Cappabianca will be the new treasurer. Lynessa Abare remains the Vice-President for one more year, as well as the co-secretaries Renee Borgos and Stacie DiMezza. A special thank you to Melissa Montgomery for her dedication to the PTSA over the last several years.

5. ITEMS FOR ACTION:

- 5.1 It was moved by Mr. Graham, seconded by Mrs. Kunst, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (7-0) (A copy of the recommendations is included with these minutes)
- 5.1a It was moved by Mr. Graham, seconded by Mrs. Kunst, **to approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (7-0) (Attached)
- 5.2 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve Warrant 11A, 11B, 11C and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (7-0) (Attached)
- 5.3 It was moved by Mr. Graham, seconded by Mrs. Kunst, **to approve the Official 2016-2017 Budget Vote and Board of Education Election Results.** The motion was carried unanimously. (7-0) (Attached)
- 5.4 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the Creation of the Assistant Superintendent for Business Position.** The motion was carried unanimously. (7-0)
- 5.5 It was moved by Mrs. Burton, seconded by Mr. Graham, **to approve the Final Smart Schools Spending Plan.** The motion was carried unanimously. (7-0) (Attached).
- 5.6 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the SCEP Plan for submission to the New York State Education Department for the Glens Falls High School Focus Designation.** The motion was carried unanimously. (7-0) (Attached).
- 5.7 It was moved by Mr. Deason, seconded by Mrs. Burton, **to approve Excessing an HP Laserjet Printer.** The motion was carried unanimously. (7-0) (Attached).

- 5.8 It was moved by Mrs. Kunst, seconded by Mr. Graham, **to approve the Girls Varsity Swimming and Diving Team Trip to Watertown, NY from Saturday, September 17, 2016 – Sunday, September 18, 2016.** The motion was carried unanimously. (7-0) (Attached)
- 5.9 It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve the Varsity Boys Swimming and Diving Team Bonding Trip to Raquette Lake, NY from Friday, January 27, 2017 – Sunday, January 30, 2017.** The motion was carried unanimously. (7-0) (Attached)

6. **PERSONNEL:**

- 6.1 It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve the following Professional Resignation:**

Stratton, Mark, High School Principal, Effective June 30, 2016

The motion was carried unanimously. (7-0)

- 6.2 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Professional Appointments:**

Norris, Amy, Music Teacher, .6 FTE, Salary; Step 5 MA = \$28,898.40, Effective 9/1/16 – 6/30/17

Camelo, Gregory, Library Media Specialist, .5 FTE, Salary; Step 3 MA = \$23,662.50, Effective 9/1/16 – 6/30/17

Carner, Shannon, Physical Therapist, .5 FTE, Salary; Step 9 MA = \$25,586.00, Effective 9/1/16 – 6/30/17

Valentine, Nakita, Special Education Teacher, Middle School, Step 1 MA, \$47,021.00, Effective September 1, 2016, Probationary Period: 9/1/16 – 9/1/20

Sherman, Nicole, Physical Education Teacher, .4 FTE, Salary; Step 5 MA = \$19,265.60, Effective 9/1/16 – 6/30/17

The motion was carried unanimously. (7-0)

- 6.3 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Professional Change in Appointments:**
Fronhofer, Mara, from .5 FTE UPK Teacher to 1.0 FTE Elementary Education Teacher, Salary; Step 18 MA, \$62,954.00, Effective September 1, 2016

Hubert, Kristina, from .2 FTE Physical Education Teacher to 1.0 FTE Physical Education Teacher, Salary; Step 8 MA, \$50,402.00, Effective September 1, 2016

Clay, Trent, From 10-Month Director of Curriculum and Instruction to 12-Month Assistant Superintendent for Curriculum and Instruction, Salary, \$105,000.00, Effective July 1, 2016

The motion was carried. (7-0)

- 6.4 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Professional Title Change:**
Yusko, Robert, from Director of Business to Assistant Superintendent for Business, Effective July 1, 2016

The motion was carried unanimously. (7-0)

- 6.5 It was moved by Mr. Deason, seconded by Mrs. Burton, **to approve the following Non-Teaching Permanent Appointment:**

Young, Larry, from Provisional Food Service Director to Permanent Food Service Director, Effective May 24, 2016 (Due to the Successful Completion of the Civil Service Test)

The motion was carried unanimously. (7-0)

- 6.6 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Non-Teaching Termination:**

Giles, Elechia, Part-Time Bus Driver, Effective May 19, 2016

The motion was carried unanimously. (7-0)

- 6.7 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Non-Teaching Resignations:**

Cooke-Langworthy, Christine, Teacher Aide, Effective June 10, 2016

Valentine, Nakita, Teacher Assistant, Effective June 23, 2016

Doolen, Colleen, Teacher Aide, Effective August 1, 2016

The motion was carried unanimously. (7-0)

- 6.8 It was moved by Mrs. Burton, seconded by Mrs. Culliton, **to approve the following Non-Teaching Leave of Absence:**

Hayes, Rick, Maintenance Mechanic, for a period not to exceed 12 weeks under the Family Medical Leave Act

The motion was carried unanimously. (7-0)

- 6.9 It was moved by Mrs. Burton, seconded by Mrs. Culliton, **to approve the following Non-Teaching Change in Assignments:**

Condon, Matthew, From Groundskeeper to Custodian/Driver, Salary; \$37,323.00, Effective May 16, 2016

Smith, Richard, From Head Custodian to Groundskeeper, Salary; \$38,215.00, Effective May 16, 2016

Duval, Christopher, from Part-Time Cleaner to Full-Time Cleaner, Salary; \$25,245.00 + \$504 Second Shift Stipend, Effective May 16, 2016

The motion was carried unanimously. (7-0)

- 6.10 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Appointment:**

Brooks, Kelly, 6.50 Hour Teacher Assistant, Effective May 31, 2016, Salary; \$13,732.55, Probationary Period: May 31, 2016 – May 31, 2020

The motion was carried unanimously. (7-0)

- 6.11 It was moved by Mrs. Burton, seconded by Mrs. Culliton, **to approve the following Mentor Appointment:**

Shaver, Jennifer, Guidance Counselor, Middle School, Salary; \$1,580.00 prorated, Mentoring Laura Hammer, Effective September 1, 2016 – December 31, 2016

The motion was carried unanimously. (7-0)

6.12 It was moved by Mr. Deason, seconded by Mr. Graham, **to approve the following 2016-2017**

Coaching Appointments:

Lilac, Pat	Varsity Football	A-6	$\$5,570 + \$972 = \$6,542$
Conduzio, Kurt	Assistant Football	B-5	$\$4,810 + \$724 = \$5,534$
Casey, Dave	Assistant Football	B-5	$\$4,810 + \$1,086 = \$5,896$
May, Curtis	JV Football	B-5	$\$4,810$
Perry, Dan	JV Football	B-5	$\$4,810 + \$724 = \$5,534$
Endieveri, Scott	Modified Football	C-5	$\$4,300 + \$245 = \$4,545$
Girard, Rob	Modified Football	C-5	$\$4,300 + \$245 = \$4,545$
Hall, Kevin	Modified Football	C-5	$\$4,300$
McTiernan, Sonny	Modified Football	C-2	$\$3,538$
Turner, Brian	Varsity Boys Soccer	B-5	$\$4,810 + \$724 = \$5,534$
Guinty, Selvin	JV Boys Soccer	C-2	$\$3,538$
Halliday, Jared	Modified Boys Soccer	D-2	$\$3,033$
Young, Larry	Varsity Girls Soccer	B-4	$\$4,554$
Barrows, Tom	JV Girls Soccer	C-5	$\$4,300$
Ogden, Juliana	Modified Girls Soccer	D-4	$\$3,538 + \$245 = \$3,783$
Venditto, Michele	Varsity Field Hockey	B-5	$\$4,810 + \$724 = \$5,534$
Seybolt, Bryan	JV Field Hockey	C-5	$\$4,300$
Hermance, Kristina	Modified Field Hockey	D-4	$\$3,538$
Wioleta, Kotulak	Varsity Volleyball	B-3	$\$4,300$
Pelton, Mackenzie	JV Volleyball	C-1	$\$3,284$
Hubert, Kristina	Modified Volleyball	D-4	$\$3,538$
Crossman, Kevin	Girls Varsity Swimming	A-6	$\$5,570 + \$486 = \$6,056$
Woods, Larry	Varsity Cross-Country	B-5	$\$4,810 + \$362 = \$5,172$
Murphy, Pat	Modified Cross-Country	D-4	$\$3,538 + \$245 = \$3,783$
Zurlo, Steve	Golf	D-4	$\$3,538 + \$735 = \$4,273$
Leyden, Suzanne	Girls Tennis	B-5	$\$4,810 + \$362 = \$5,172$
Ring, Rebecca	Cheerleading – Fall	C-5	$\$4,300 + \$490 = \$4,790$
Girard, Rob	Varsity Boys Basketball	A-6	$\$5,570 + \$486 = \$6,056$
Zurlo, Steve	JV Boys Basketball	B-5	$\$4,810 + \$1,086 = \$5,896$
Hall, Dan	Modified Boys Basketball	D-4	$\$3,538$
Dailey, Jeff	Modified Boys Basketball	D-4	$\$3,538$
Girard, Mark	Varsity Girls Basketball	A-6	$\$5,570$
Archambault, Craig	JV Girls Basketball	B-5	$\$4,810 + \$362 = \$5,172$
Halliday, Jared	Modified Girls Basketball	D-4	$\$3,538$
Mason, Samantha	Modified Girls Basketball	D-3	$\$3,284$
Palmer, Brian	Bowling	D-4	$\$3,538$
Difiore, Mike	Ice Hockey	A-6	$\$5,570 + \$972 = \$6,056$
Perry, Dan	Varsity Wrestling	A-5	$\$5,570 + \$972 = \$6,542$
Miller, Matt	Modified Wrestling	D-4	$\$3,538$
Crossman, Kevin	Varsity Boys Swimming	A-6	$\$5,570 + \$486 = \$6,056$
Crossman, Gary	Modified Swimming	D-4	$\$3,538$
Dock, Jeff	Varsity Alpine Skiing	B-5	$\$4,810 + \$724 = \$5,534$
Geruso, Carole	JV Alpine Skiing	D-4	$\$3,538$
Klaiber, Phil	Nordic Skiing	C-3	$\$3,794$
Ring, Rebecca	Cheerleading – Winter	C-5	$\$4,300 + \$490 = \$4,790$

The motion was carried unanimously. (7-0)

- 6.13 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following 2016-2017 Per Diem Coaching Appointments:**

Higley, Missy, Girls Varsity Diving, \$53.80 per day, not to exceed \$1,883
Higley, Missy, Boys Varsity Diving, \$53.80 per day, not to exceed \$1,883
Kilmartin, Bruce, Girls Varsity Swimming, \$53.80 per day, not to exceed \$1,883
Kilmartin, Bruce, Boys Varsity Swimming, \$53.80 per day, not to exceed \$1,883
Hoagland, Connor, JV Football, \$53.80 per day, not to exceed \$1,883
Patnode, Chris, Modified Swimming, \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (7-0)

- 6.14 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the following Summer 2016 Special Education 12:1:4 Teacher Appointment (Effective 7/4/16 - 8/12/16):**

Walton, Christal 6.5 hours

The motion was carried unanimously. (7-0)

- 6.15 It was moved by Mrs. Burton, seconded by Mrs. Deason, **to approve the following Summer 2016 Special Education 15:1 (half-day program) Teacher Appointments (Effective 7/4/16 - 8/12/16):**

Ketring, Melanie 3.5 hours
Field, Krista 3.5 hours

The motion was carried unanimously. (7-0)

- 6.16 It was moved by Mrs. Kunst, seconded by Mrs. Burton, **to approve the following Summer 2016 Special Education 12:1:4 Support Staff Appointments (Effective 7/4/16 - 8/12/16):**

Teacher Assistant

Brown, Karina 6 work hours + ½ hour unpaid lunch

Teacher Assistant (2:1)

McKillip, Kate 6 work hours + ½ hour unpaid lunch

Teacher Assistant (1:1)

Dobroski, Linda 6 work hours + ½ hour unpaid lunch

Teacher Aide (1:1)

Geczy, Chris 6 work hours + ½ hour unpaid lunch

Noonan, Tammy 6 work hours + ½ hour unpaid lunch

Teacher Aide (2:1)

Doolen, Colleen 6 work hours + ½ hour unpaid lunch

The motion was carried unanimously. (7-0)

- 6.17 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Summer 2016 Special Education 15:1 (half-day program) Support Staff Appointments (Effective 7/4/16 - 8/12/16):**

Teacher Assistants

Zurlo, Lisa 3.45 work hours + 15 minutes paid break

Phillips, Kim 3.45 work hours + 15 minutes paid break

The motion was carried unanimously. (7-0)

- 6.18 It was moved by Mrs. Culliton, seconded by Mrs. Kunst, **to approve the following Summer 2016 Special Education Tutors (as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/4/16 – 8/12/16):**

Bombard, Trisha
Schoelermann, Donna
Lis, Brandon
McLeod, Lisa
Ryan, Ann
Benway, Kari
Madelone, Kathy
Ring, Rebecca
Casimano, Rosa
Vandernoot, Jennifer
Clifford, Jane

The motion was carried unanimously. (7-0)

- 6.19 It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to approve the following Summer 2016 Special Education Related Service Provider (as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/4/16 – 8/12/16):**

<i>Phillips Kim</i>	Occupational Therapist (Supervised by Danielle Ryerson)
<i>Carner, Shannon</i>	Physical Therapist
<i>Wells, Lisa</i>	Speech Pathologist
<i>Hayes, Cameron</i>	Social Worker
<i>Martinez, Janel</i>	Nurse

The motion was carried unanimously. (7-0)

- 6.20 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the following High School SummerNet 2016 Program Teachers:**

<i>Hohman, Michelle</i>	Science Teacher
<i>McLeod, Lisa</i>	Math Teacher
<i>Lis, Brandon</i>	Special Education Teacher
<i>Arney, Katie</i>	English Teacher
<i>Young, Allen</i>	Social Studies Teacher

The motion was carried unanimously. (7-0)

7. **CORRESPONDENCE:** Suzanne Leyden and Jeremy Bouteiller sent a thank you card from the Band and Orchestra groups that went to the Music Showcase Festival in Hershey, Pennsylvania.
8. **OLD BUSINESS:** None
9. **NEW BUSINESS:** None
10. **EXECUTIVE SESSION:**
 At 7:25 p.m., it was moved by Mr. Graham, seconded by Mr. Deason to adjourn to executive session to discuss negotiations and personnel. The motion was carried unanimously. (7-0)

Executive Session ended at 9:05 p.m.

It was moved by Mrs. Kunst, seconded by Mr. Graham, to come out of executive session. The motion was carried unanimously. (7-0)

- At 9:06 p.m., the public portion of the meeting was reopened, and the following actions were taken:

It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following resolutions which were reviewed in executive session:**

RESOLVED, that the Board of Education hereby approves the settlement agreement which was reviewed in executive session and which resolves the matters of Glens Falls City School District v. Hugh Phillips; and it is further

RESOLVED, that the Board of Education accepts the resignation of Hugh Phillips effective as of May 12, 2016; and it is further

RESOLVED, that the Superintendent of Schools is authorized to sign the aforementioned Settlement Agreement on behalf of the District and the Superintendent of Schools and District legal counsel are authorized to take all actions necessary to effectuate the terms of the aforementioned agreement.

The motion was carried unanimously. (7-0)

- It was moved by Mr. Graham, seconded by Mrs. Burton, **to approve the Individual Contracts.** The motion was carried. (6-1)

- It was moved by Mrs. Burton, seconded by Mrs. Culliton, **to approve the Superintendent's Contract.**

The motion was carried unanimously. (7-0)

11. ADJOURNMENT:

At 9:07 p.m., there being no further business, it was moved by Mrs. Culliton, seconded by Mrs. Burton, **to adjourn the meeting.** The motion was carried unanimously. (7-0)

Amy Towers
Clerk, Board of Education

Note: The resolution to authorize the funding of District approved reserves with the excess of 4% unassigned fund balance at June 30, 2016, which will be allocated and determined subsequent to June 30, 2016, and prior to setting the tax levy, was omitted from the June 13, 2016 Board of Education meeting agenda. As such, the resolution will be acted on by the Board of Education at its reorganizational meeting on July 1, 2016.