

**GLENS FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Monday, December 12, 2016  
District Office - 15 Quade Street - 6:00 p.m.**

**BOARD MEMBERS PRESENT:** Mr. Graham – President, Mr. Deason – Vice President, Mrs. Burton, Mrs. Culliton, Mrs. Greenwood, Mrs. Kunst, Mrs. Maurer, Mrs. Spector-Tougas, Mrs. Stockdale

**ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Tammy Silvernell

**STAFF MEMBERS PRESENT:** Janet Mahoney

The meeting was called to order by Mr. Graham, President, at 6:03 p.m.

**1. MINUTES:**

It was moved by Mrs. Kunst, seconded by Mrs. Stockdale, **to approve the minutes from the November 14, 2016 Regular Board of Education Meeting.** The motion was carried unanimously. (9-0)

**2. SUPERINTENDENT'S REPORT:**

- We are in full swing of our concert season at the Middle School and Elementary schools. The High School concert is next week.
- Mr. Jenkins officially congratulated our football team and our coaching staff for their successful State Championship run. He also thanked all of the community members, and businesses who supported the team as they went through sectionals and states. The support was absolutely amazing.
- Next month we will be giving the Board of Education an update on the progress of our goals to date. We will have another update before the end of the year as well.
- Next month we will start our budget discussions and continue updating you on the progress of the capital project.

**3. PUBLIC PARTICIPATION: None**

**4. REPORTS:**

- Public Relations - Mrs. Culliton reported the committee met on Wednesday, December 7th, and reviewed initiatives from the first and second quarters of the 2016-17 school year. The summer consolidated mailing (which combines back-to-school information and required notifications into one manila envelope per family) continues to provide nearly \$10,000 in cost-avoidance to the district annually, based on postage and printing. This is the fourth year of the consolidated August mailing. Mass-media highlights in Q1 and Q2 included extensive and appreciated coverage of the football team's championship run, along with a "first" for GFSD: hosting News10 reporter Mary Williams for live reports throughout the station's morning broadcast on October 21 on the "Pennies for Pink" fundraiser for the Wood Cancer Center. Live interviews with administrators and students began at 5:11 a.m. and went until 8:40 a.m. The committee reviewed social media analytics, the efficacy of new outreach tools, and discussed a winter edition of the printed city-wide district newsletter to explain the conditions found in this fall's architectural Building Conditions Survey—many of which will need to be renovated or remediated soon.

- **Technology** – Mrs. Burton reported the committee met on Wednesday, December 7<sup>th</sup>. Mr. Streicher gave a presentation on what’s new this year. All students in grades 5<sup>th</sup> and 6<sup>th</sup> have been assigned an individual Chromebook but they do not take the home, and each elementary school has 3 Chromebook carts per building. The protection plan for the Chromebooks has changed this year. Students will be allowed one accidental damage claim for the school year that will result in a zero deductible claim. Claims after this first claim may incur a repair fee. Chromebooks issued to students will be collected at the end of each year, and the same Chromebook will be issued back to the student at the start of the next year. Students will also be issued a Chromebook “always-on” case with each device. These cases are designed to always stay on the Chromebook, whether being carried or being used. Students who are seen removing Chromebooks from cases at school may be subject to discipline. The protection program does not cover misuse, neglect or intentional damage. Students may be responsible for the cost of repairs or replacement to computing devices damaged intentionally. Students found to be causing intentional damage or continually neglecting/not caring for their devices in a responsible way may be subject to discipline or loss of privilege to bring the device home with them. In the case of loss or theft, the district should be immediately notified and an official police report may be required. The number of Chromebooks that have broken in the High School this year so far is 34, which is a -42% difference from last year, and in the Middle School 65 have been broken, which is +10% difference from last year at this time. A total combined difference between last year and this year is a negative -16%. Mr. Streicher also went over the DTSDE Survey for secondary students, and instructional staff, BrightBytes, S.W.A.T. which is Students Willing to Assist with Technology, Breakout EDU, and Code Combat.

## 5. **ITEMS FOR ACTION:**

- 5.1 It was moved by Mrs. Burton, seconded by Mrs. Greenwood, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes)
- 5.2 It was moved by Mrs. Culliton, seconded by Mr. Deason, to **approve Warrant 5A, 5B, and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (9-0) (Attached)
- 5.3 It was moved by Mrs. Kunst, seconded by Mrs. Burton, to **approve the Indoor Track Meet in New York City from January 20, 2017 – January 21, 2017.** The motion was carried unanimously. (9-0) (Attached)
- 5.4 It was moved by Mrs. Greenwood, seconded by Mrs. Culliton, to **approve Excessing Computer Equipment.** The motion was carried unanimously. (9-0) (Attached)
- 5.5 It was moved by Mrs. Greenwood, seconded by Mrs. Stockdale, to **approve Discarding Library Books at Big Cross Street Elementary School.** The motion was carried unanimously. (9-0) (Attached)
- 5.6 It was moved by Mrs. Burton, seconded by Mrs. Culliton, to **accept the Donation of Legos from Sherry Giacobbe for the Middle School.** The motion was carried unanimously. (9-0) (Attached)

## 6. **PERSONNEL:**

- 6.1 It was moved by Mr. Deason, seconded by Mrs. Kunst, to **approve the following Non-Teaching Resignations:**  
*Townsend, Linda*, Cleaner, Effective November 20, 2016  
*Hayes, Rick*, Maintenance Mechanic, Effective November 30, 2016

The motion was carried unanimously. (9-0)

**6.2** It was moved by Mrs. Culliton, seconded by Mrs. Kunst, **to approve the following Non-Teaching Appointments:**

**Townsend, Linda**, 6.50 Hour Teacher Aide, Effective November 21, 2016, Salary; \$12,578.15 prorated, Probationary Period: November 21, 2016 – November 21, 2017

**Sullivan, Kasey**, 5.50 Hour Teacher Aide, Effective November 21, 2016, Salary; \$10,643.05 prorated, Probationary Period: November 21, 2016 – November 21, 2017

**Sherwood, Brad**, Driver/Cleaner, Effective November 28, 2016, Salary; \$27,004.00 + \$504 Second Shift Stipend, Probationary Period: November 28, 2016 – May 28, 2017

The motion was carried unanimously. (9-0)

**6.3** It was moved by Mrs. Stockdale, seconded by Mr. Deason, **to approve the following Volunteer Coach (2016-2017):**

**Cortese, Ross**, Varsity Girls Basketball

The motion was carried. (9-0)

**6.4** It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve Rescinding the following Middle School Club Advisor Appointment:**

**Manning, Rob**, 5<sup>th</sup> Grade Homework Club, Effective December 5, 2016

The motion was carried unanimously. (9-0)

**6.5** It was moved by Mrs. Culliton, seconded by Mrs. Greenwood, **to approve the following Middle School Club Advisor Appointment:**

**Crosby, Kelsey**, 5<sup>th</sup> Grade Homework Club, Effective December 5, 2016

The motion was carried unanimously. (9-0)

**7.** **CORRESPONDENCE:** None

**8.** **OLD BUSINESS:** None

**9.** **NEW BUSINESS:** None

**10.** **EXECUTIVE SESSION:**

At 6:12 p.m., it was moved by Mr. Deason, seconded by Mrs. Maurer, **to adjourn to executive session to discuss personnel and negotiations.** The motion was carried unanimously. (9-0)

**Executive Session ended at 6:35 p.m.**

It was moved by Mr. Deason, seconded by Mrs. Culliton, **to come out of executive session.** The motion was carried unanimously. (9-0)

**11.** **ADJOURNMENT:**

At 7:07 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mrs. Culliton, **to adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers  
Clerk, Board of Education