

**GLENS FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Monday, January 12, 2015  
District Office - 15 Quade Street - 7:00 p.m.**

**BOARD MEMBERS PRESENT:** Dr. Poulos – President, Mr. Conrick – Vice-President, Mrs. Berger, Mrs. Burton, Mr. Deason, Mrs. Kunst, Mr. McTiernan, Mrs. Maurer, Mrs. Spector-Tougas

**ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Trent Clay, Debbie Hall, Jennifer Hayes, Christopher Reed, Barbara Sealy, Paul Streicher, Christopher Hearley, Carrie Mauro, Mark Stratton

**STAFF MEMBERS PRESENT:** Gene Figler, Brandon Lis, Jason Brechko, Peter Taylor, Kristine Trevett-Jones

**COMMUNITY MEMBERS PRESENT:** Kelly Culliton, Peter Casertino, Allison Casertino, Hannah Jones

The meeting was called to order by Dr. Poulos, President, at 7:00 p.m.

**1. MINUTES:**

It was moved by Mr. Deason, seconded by Mr. Conrick, **to approve the minutes from the December 8, 2014 Regular Board of Education Meeting.** The motion was carried unanimously. (9-0)

**2. INFORMATION:**

**2.1 Calendar of Events**

Monday, January 19	Martin Luther King Day – School Closed
Wednesday, February 4	Public Relations Committee Meeting – 6:00 p.m. Athletic Committee Meeting – 6:30 p.m.

**2.2 Superintendent's Report:**

- “Stand Up for Upstate Schools” is being held at Saratoga Springs High School on January 22<sup>nd</sup> at 6:00 p.m. We had a similar presentation at Queensbury High School a few years ago, but we are hoping to have a bigger turnout. Information is posted on our website.
- Mr. Jenkins reported he was in Albany today with other area Superintendents lobbying. One of the biggest items is the GEA, but also the funding formula. We know there is a five billion dollar surplus at the state level. Most of the money will go towards infrastructure in NYS, but we are hoping they carve a piece out for school districts. Also scheduled for this week are meetings with legislators and lawmakers.  
Mrs. Maurer - How often are you going to meet?  
Mr. Jenkins - We are meeting two more times with different lawmakers, and we have three dates set up this month to meet with local politicians.
- Our goal setting process is moving forward. PTA's, faculty and staff are meeting to bring information back to our Board of Education in February. Thank you to the Principals and Skye Heritage for facilitating the meetings.
- We are beginning our budget process. At the end of the month we will have the Governor's proposed budget.

**3. PUBLIC PARTICIPATION:**

- Jason Brechko and his wife thanked the Board for adding the three Teacher Assistant positions to the Kindergarten classrooms. He said he appreciated it....and thinks it will make a big difference

for the students.

#### 4. **REPORTS:**

- **Middle School PTSA** – Kelly Culliton reported the last meeting was held on January 8, 2015. A limousine will be taking the top sellers of the fall fundraiser to a lunch at Pizza Hut. The Bling Buck Sale was a big hit. Thank you to the volunteers who wrapped, and to everyone who donated gift bags, wrapping paper, cards and their gently new and used items to sell. When you are spring cleaning, please keep the Middle School in mind for next Christmas! The next 7<sup>th</sup> and 8<sup>th</sup> grade Activity Night will be a glow in the dark dance. The PTSA met with Skye Heritage and worked on three goals....curriculum, technology and learning environment. The committee consisted of ten people. Right now they are in the process of preparing for Founders' Day.
- **High School PTSA** – Kelly Culliton reported the last meeting was held on January 7, 2015. They are currently working on Founders' Day, which is February 10<sup>th</sup>. They reviewed some fundraising possibilities, and decided on a spaghetti dinner night. Mrs. Matino reviewed activities that the staff and students have been involved with during December and January. A free SAT prep test is being offered on February 28<sup>th</sup>. A committee will meet on Wednesday, January 14<sup>th</sup> to work on their SMART goals.
- **High School Student Council** – Allison Casertino reported twelve High School students attended a Leadership Conference. The National Honor Society held a Kids Night Out. Students could swim, watch a movie, or play in the gym. NHS also set up an arts and crafts table. AFS has a homework help program at Hudson Falls High School. They are helping 12-15 elementary age students.
- **Personnel Committee** – Mrs. Maurer reported the committee met on January 7<sup>th</sup>. It was a productive meeting. The information discussed is listed on tonight's agenda.
- **Technology Committee** – Mrs. Burton reported the committee met on January 7<sup>th</sup>. We have good things happening in the district. The district is scheduled to receive \$1.6 million from the SMART Schools Bond Act. We are still figuring out how it is going to work. We are starting to roll out the plan for Chromebooks. Next year every student in grades 7 -12 will receive a chromebook. Thank you to our dedicated administrators, Mr. Streicher, and our Teachers. Grades 5 & 6 will have chromebook carts for use in their classrooms. There will be 25 chromebooks on each cart. Grades K-4 will have five chromebooks per classroom and they will also have chromebooks in the computer labs. It is a very exciting time for our school district. Teachers will also go through a three step process to prepare them for the roll out. The Capital Project internet wiring work has started in the High School. Mr. Streicher was very excited because he saw all the boxes and wiring. On March 20<sup>th</sup> we will have a Superintendent's Conference Day for professional development on technology in Glens Falls. The EdTech team will be the featured speaker. They will talk about implementing Google Apps for Education, and focus on integrating technology into instruction. More communication for parents will be provided in the near future.
- **Curriculum Committee** – Dr. Poulos reported the Curriculum Committee met prior to the Board Meeting. Ann Myers, the Library Media Specialist in the Middle School, talked about the Makerspace in the library. She hopes to incorporate critical thinking into the activities using Legos, Robotics, 3D Design and coding. Mr. Reed talked about the Weather Station. Mr. Woodell-Friere and Dr. Stratton talked about SAT and ACT testing. Over the past three years we have outperformed on the SAT test. There is a newer version coming out in 2016. A test prep has been set up in February, and there are discussions about some other prep options for students.

#### 5. **ITEMS FOR ACTION:**

- 5.1 It was moved by Mrs. Berger, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.**  
The motion was carried unanimously. (9-0) (A copy of the recommendations is included with these minutes).
- 5.1a. It was moved by Mrs. Berger, seconded by Mr. Deason, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (9-0) (Attached).
- 5.2 It was moved by Mr. Conrick, seconded by Mr. Deason, to **approve Warrant 6A, 6B, and the Internal Claims Auditor's Report.** The motion was carried unanimously. (9-0) (Attached).
- 5.3 It was moved by Mrs. Burton, seconded by Mrs. Kunst, to **approve the Disposal of Non-Public Schools Damaged/Obsolete Textbooks.** The motion was carried unanimously. (9-0) (Attached).
- 5.4 It was moved by Mrs. Burton, seconded by Mr. Deason, to **approve the Health Services Contract with Saratoga Springs City School District.**  
The motion was carried unanimously. (9-0) (Attached).
- 5.5 It was moved by Mr. Conrick, seconded by Mrs. Burton, to **approve the Certification of unpaid Queensbury Taxes. (Roll Call):** Mr. Deason (yes), Mrs. Burton (yes), Mr. McTiernan (yes), Mrs. Spector-Tougas (yes), Dr. Poulos (yes), Mr. Conrick (yes), Mrs. Berger (yes), Mrs. Kunst (yes), Mrs. Maurer (yes). The motion was carried unanimously. (9-0) (attached).
- 5.6 It was moved by Mr. Conrick, seconded by Mr. Deason, to **approve Budget Transfers.**  
The motion was carried unanimously. (9-0) (Attached).
- 5.7 It was moved by Mrs. Berger, seconded by Mrs. Burton, to **approve the First Reading of Policies:**  
1330 – Appointments and Designations by the Board of Education  
1332 – Duties of the School District Treasurer  
1335 – Appointments and Duties of the Claims Auditor  
1336 – Duties of the Extra Classroom Activities Fund Treasurer and Faculty Advisor  
1338 – Duties of the School Physician/Nurse Practitioner  
1510 – Regular Board Meetings  
1720 – Minutes  
1730 – Executive Session  
3110 – School Sponsored Media  
3140 – School District Standards and Guidelines for Webpage Publishing  
3250 – Use of School Facilities, Materials & Equipment  
3251 – Use of Facilities by Boy Scouts & Patriotic Youth Groups  
3270 – Use of Service Animals  
3310 – Public Access to Records  
3410 – Code of Conduct on School Property  
3411 – Prohibition of Weapon on School Grounds  
3510 – Emergency School Closings  
4210 – Superintendent of Schools  
5110 – Budget Planning and Development  
5111 – School District Budget Hearing  
5120 – Budget Adoption  
5130 – Contingency Budget

The motion was carried unanimously. (9-0) (Attached).

5.8 It was moved by Mrs. Berger, seconded by Mrs. Burton, **to approve Waiving the Second Reading of the Policies listed in 5.7.** The motion was carried unanimously. (9-0)

5.9 It was moved by Mrs. Berger, seconded by Mrs. Burton, **to Adopt the Policies listed in 5.7.** The motion was carried unanimously. (9-0)

6. **PERSONNEL:**

6.1 It was moved by Mr. Deason, seconded by Mr. Conrick, **to approve the following Professional Resignation:**  
**Spellburg, Jessica**, Special Education Teacher, Effective January 14, 2015

The motion was carried unanimously. (9-0)

6.2 It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Appointments:**  
**Fronhofer, Mara**, 5.50 Hour Teacher Assistant, Jackson Heights, Salary; \$11,619.85, Effective January 5, 2015, Probationary Period: January 5, 2015 – July 5, 2015

**Drozdowski, Anna**, 5.50 Hour Teacher Assistant, Kensington, Salary; \$11,619.85, Effective January 5, 2015, Probationary Period: January 5, 2015 – July 5, 2015

**Saunders, Kelly**, 5.50 Hour Teacher Assistant, Big Cross, Salary; \$11,619.85, Effective January 12, 2015, Probationary Period: January 12, 2015 – July 12, 2015

**Meyers, John**, Part-Time Bus Driver, Salary; \$16.44 per Hour, Effective December 10, 2014, Probationary Period: December 10, 2014 – June 10, 2015

**Rosa, Ed**, Part-Time Bus Driver, Salary; \$16.44 per Hour, Effective January 6, 2015, Probationary Period: January 6, 2015 – July 6, 2015

The motion was carried unanimously. (9-0)

6.3 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Non-Teaching Change in Assignment:**  
**Guido, Rochelle**, 5.50 Hour Teacher Aide to 5.75 Hour Teacher Aide, Salary; \$11,445.95, Effective November 18, 2014 – January 12, 2015

**Hutchinson, Alan**, from part-time Bus Monitor to part-time Bus Driver; Salary; \$16.44 per hour, Effective January 12, 2015, Probationary Period: January 12, 2015 – July 12, 2015

The motion was carried unanimously. (9-0)

6.4 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Sixth Class Appointment:**  
**Bouteiller, Jeremy**, Music Teacher/Jazz Band Teacher, Salary; \$1,148.74, Effective September 23, 2014

The motion was carried unanimously. (9-0)

6.5 It was moved by Mrs. Berger, seconded by Mr. Deason, **to approve rescinding the following Coaching Appointment:**

**Barrows, Tom**, Modified Softball Coach, Effective January 5, 2015

The motion was carried unanimously. (9-0)

- 6.6 It was moved by Mr. Conrick, seconded by Mr. Deason, **to approve the following Volunteer Coach (2014-2015):**  
**Hall, Dan**, Varsity Boys Basketball

The motion was carried unanimously. (9-0)

- 6.7 It was moved by Mrs. Burton, seconded by Mr. Conrick, **to approve the following Middle School Dean of Discipline:**  
**Varney, Sharon**, Salary; \$5,000 prorated, Effective January 15, 2015

The motion was carried unanimously. (9-0)

7. **CORRESPONDENCE:** None

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:** None

10. **EXECUTIVE SESSION:**

At 7:20 p.m., it was moved by Mr. Deason, seconded by Mrs. Berger, **to adjourn to executive session to discuss a Student Issue and Personnel Issue.** The motion was carried unanimously. (9-0).

**Executive Session ended at 8:10 p.m.**

It was moved by Mr. Deason, seconded by Mrs. Kunst, to come out of executive session.

The motion was carried unanimously. (9-0).

11. **ADJOURNMENT:**

At 8:11 p.m., there being no further business, it was moved by Mrs. Burton, seconded by Mr. Deason, **to adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers  
Clerk, Board of Education