

DRAFT

GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Monday, April 11, 2016
District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Mr. Conrick – Vice-President, Mrs. Culliton, Mr. Deason, Mr. Graham, Mrs. Kunst, Mrs. Maurer, Mrs. Spector-Tougas
- BOARD MEMBERS ABSENT:** Dr. Poulos – President, Mrs. Burton
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Bobby Yusko – Business Director, Trent Clay, Mark Stratton, Debbie Hall, Carrie Mauro, Barbara Sealy, Jennifer Hayes, Chris Reed, Laurie Parker
- STAFF MEMBERS PRESENT:** Skye Heritage, Gene Figler, Paul Streicher, Brandon Lis, Jason Brechko, Julia Erskine
- COMMUNITY MEMBERS PRESENT:** Sara Quartiers, Emily McPhee, Debra Stockdale, Heather Brechko

The meeting was called to order by Mr. Conrick, Vice-President, at 7:00 p.m.

1. MINUTES:

It was moved by Mr. Deason, seconded by Mrs. Kunst, **to approve the minutes from the March 14, 2016 Regular Board of Education Meeting, and the April 6, 2016 Special Board of Education Meeting.** The motion was carried unanimously. (7-0)

2. INFORMATION:

2.1 Calendar of Events

Tuesday, April 19	Special Board of Education Meeting – 6:00 p.m.
Wednesday, April 27	Voter Registration Day (9-11 a.m. & 5-7 p.m.)
Wednesday, May 4	Public Relations Committee Meeting – 6:00 p.m.
	Technology Committee Meeting – 6:30 p.m.
	Public Hearing on the 2016-2017 Budget – 7:00 p.m.

2.2 Superintendent's Report:

- We had a budget meeting and presentation on April 6th. We are moving forward tonight and approving the 2016-17 budget. Thank you to Bobby Yusko for putting together a balanced budget for next year. We will be able to hire additional teaching positions to help reduce class sizes. You can access our budget information and documents on our district website at www.gfsd.org
- The first round of NYS Grades 3-8 ELA and Math assessments was last week. We had a similar number of opt-outs as last year. Testing seemed to go well in the buildings. Students were able to take as much time as they needed to finish the tests.
- The district has two unused snow days that will be converted into release days this spring. All schools and the district office will be closed on Friday, April 22nd, and Friday, May 27th. Letters will be sent home to parents/guardians this week.

3. PUBLIC PARTICIPATION:

Emily McPhee - Mrs. McPhee is a parent and PTA member at Kensington Road Elementary School. She has reached out to the School Board Members, and Mr. Jenkins regarding the use of epi-pens in schools for students who do not have a known allergy. Mrs. McPhee was here to restate her case, and answer any questions the Board may have.

4. REPORTS:

- Big Cross PTA – Sara Quartiers reported the 5th Ward Supervisor, Matt McDonald and 5th Ward Councilman, Jim Clark donated a total of \$1,000 for playground repairs to Big Cross. They stopped by the last PTA meeting to personally deliver the check. The Spring Fair took place on March 19th. Students and their families seemed to enjoy this event, and the PTA raised \$1,335.46. Students loved the Seuss-inspired theme for PARP this year. It was great to see it spread throughout the entire school with Seuss books, Seuss essays and intricate Seuss artwork adorning the school. Altogether, students read a total of 29,400 minutes during PARP. Faculty concluded PARP with an assembly where teachers sang a song to “Reader of the Pack” and Mrs. Hall donned her glasses and drove her mini-car, paying homage to Dr. Seuss’ famous book, “Go Dog Go”. The kids always look forward to this wrap up, and as usual, the faculty and staff of Big Cross did not disappoint! The PTA kicked off its spring fundraiser selling Yankee Candles. The fundraiser was a huge success raising over \$5,000 for the school. The PTA is planning a bake sale during primary election on April 19th. Voters will have an opportunity to pick up a sweet treat and support our school at the same time. At the end of April, 3rd and 4th graders will have an opportunity to participate in a Food Smarts program that will deal with making healthy choices about food and exercise. 4th graders will get to invite their families in at some point to share all they have learned. McTeacher’s Night will take place on May 5th. Big Cross hopes to retain its title as highest earning school to host an event at that location. Big Cross gets a portion of all sales and an extra incentive for drive thru customers. This is a great time for students, as they get to see their teachers in a different light by working the drive thru and serving food. Hopefully there will be lots of familiar faces there!
- Buildings & Grounds Committee – Mr. Graham reported the Buildings and Grounds Committee met on April 6th. John Onderdonk gave a presentation on our building condition survey. He gave a report on each building and how much it will cost to repair or renovate the items listed in the building condition survey. He is going to prioritize the items that need immediate attention, and those that we can hold off on for a few years. It’s a very lengthy list. The information will be uploaded to the State Education Department. Thank you to Gene Figler for all that he has done for our district, and we wish him the best of luck in retirement!
- Policy Committee – Mrs. Maurer reported the Policy Committee met on April 6th, and reviewed the policies listed on the agenda for approval. We will be up-to-date with policies for this year.

5. ITEMS FOR ACTION:

- 5.1 It was moved by Mr. Graham, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (7-0) (A copy of the recommendations is included with these minutes).
- 5.2 It was moved by Mrs. Culliton, seconded by Mrs. Kunst, to **approve Warrant 9A, 9B, and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (7-0) (Attached).
- 5.3 It was moved by Mr. Deason, seconded by Mrs. Culliton, to **approve the Administrators Association Contract.** The motion was carried. (6-1) (Attached).

5.4 It was moved by Mr. Deason, seconded by Mr. Graham, **to approve the First Reading of the Following Policies:**

- 7110 – Comprehensive Student Attendance Policy
- 7131 – Non-Resident Students
- 7210 – Student Evaluation
- 7220 – Graduation Requirements/Accelerated Programs
- 7222 – Diploma and Credential Options for Students with Disabilities
- 7240 – Student Records: Access and Challenge
- 7241 – Release of Information to the Noncustodial Parent
- 7244 – Student Directory Information
- 7245 – Student Data Breaches
- 7313 – Suspension of Students
- 7314 – Student Use of Computerized Information Resources (AUP)
- 7315 – Student Use of Personal Technology
- 7320 – Alcohol, Tobacco, Drugs & Other Substances
- 7330 – Searches and Interrogations of Students
- 7360 – Weapons in School and the Gun-Free Schools Act
- 7420 – Sports and the Athletic Program
- 7511 – Immunization of Students
- 7512 – Student Physicals
- 7513 – Administration of Medication
- 7532 – Sexual Harassment of Students
- 7533 – Notification of Release of Sex Offenders
- 7610 – Special Education: District Plan
- 7613 – Preschool Special Education Program
- 7615 – Declassification of Students with Disabilities
- 7618 – Student Individualized Education Programs (IEP): Development and Provision
- 7622 – Use of Time Out Rooms
- 7630 – Appointment and Training of CSE/Subcommittee on Special Education Members
- 7631 – Appointment and Training of Committee on Preschool Special Education (CPSE) Members
- 8250 – Evaluation of the Instructional Program
- 8251 – Distribution of Instructional Materials
- 8270 – Instruction for English Language Learners or Students with Limited English Proficiency
- 8342 – Internet Safety/Internet Content Filtering Policy

The motion was carried unanimously. (7-0) (Attached).

5.5 It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve Waiving the Second Reading of the Policies listed in 5.4.** The motion was carried unanimously. (7-0) (Attached).

5.6 It was moved by Mrs. Culliton, seconded by Mr. Graham, **to Adopt the Policies listed in 5.4.** The motion was carried unanimously. (7-0) (Attached).

5.7 It was moved by Mrs. Kunst, seconded by Mr. Deason, **to approve the Election Inspectors and Alternate Inspectors for the Budget Vote on May 17, 2016.** The motion was carried unanimously. (7-0) (Attached).

5.8 It was moved by Mrs. Culliton, seconded by Mr. Graham, **to approve the 2015-2016 Health Services Rate.** The motion was carried unanimously. (7-0).

5.9 It was moved by Mr. Graham, seconded by Mr. Deason, **to accept the Donation of \$3,000.00 from the Big Cross PTA for Playground Repairs at Big Cross Street Elementary School.**
The motion was carried unanimously. (7-0) (Attached).

5.10 It was moved by Mr. Deason, seconded by Mr. Graham, **to approve the 2016-17 Budget.**
(Roll Call): Mrs. Culliton (Yes), Mr. Deason (Yes), Mrs. Spector-Tougas (Yes), Mr. Conrick (Yes), Mrs. Kunst (Yes), Mrs. Maurer (Yes), Mr. Graham (Yes)
The motion was carried unanimously. (7-0) (Attached).

6. **PERSONNEL:**

6.1 It was moved by Mr. Graham, seconded by Mrs. Culliton, **to accept the following Non-Teaching Resignations :**
Guy, Dawn, Teacher Aide, Effective June 23, 2016
Burns, Mary Ellen, Teacher Aide, Effective June 30, 2016

The motion was carried unanimously. (7-0)

6.2 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to accept the following Non-Teaching Retirements:**
Hill, Debbie, Teacher Aide, Effective June 30, 2016
Regan, Shelly, Teacher Aide, Effective July 31, 2016

The motion was carried unanimously. (7-0)

6.3 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the following Non-Teaching Appointment:**
Goodro, Brittany, 5.50 Hour Teacher Aide, St. Mary's/St. Alphonsus Regional Catholic School, Effective April 11, 2016, Salary; \$10,643.05, Probationary Period: April 11, 2016 – October 11, 2016

The motion was carried. (7-0)

6.4 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, **to approve the following Non-Teaching Change of Assignment:**
Paradise, Peggy, From 6.50 Hour Teacher Assistant to 6.50 Hour Teacher Assistant + 1.0 Hour After School Detention Monitor, Effective March 10, 2016

The motion was carried unanimously. (7-0)

6.5 It was moved by Mr. Graham, seconded by Mr. Deason, **to approve the following Per Diem Coaching Appointment (2015-2016):**
Halliday, Jared, Unified Basketball, \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (7-0)

6.6 It was moved by Mrs. Kunst, seconded by Mr. Graham, **to approve the following Volunteer Coaching Appointments:**

Lee, Joshua	Track
Pruess, Erin	Varsity Softball
Pelton, Henry III	Varsity Softball
Pelton, MacKenzie	Varsity & Modified Softball

The motion was carried unanimously. (7-0)

7. **CORRESPONDENCE:** None

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:** None

10. **EXECUTIVE SESSION:**

At 7:15 p.m., it was moved by Mr. Deason, seconded by Mr. Graham, to adjourn to executive session to discuss negotiations and personnel. The motion was carried unanimously. (7-0).

Executive Session ended at 8:50 p.m.

It was moved by Mr. Deason, seconded by Mr. Graham, to come out of executive session. The motion was carried unanimously. (7-0).

11. **ADJOURNMENT:**

At 8:51 p.m., there being no further business, it was moved by Mrs. Kunst, seconded by Mr. Deason, **to adjourn the meeting.** The motion was carried unanimously. (7-0)

Amy Towers
Clerk, Board of Education