

# DRAFT

## GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

### MINUTES

**Monday, February 13, 2017**  
**District Office - 15 Quade Street - 7:00 p.m.**

- BOARD MEMBERS PRESENT:** Mr. Graham – President, Mr. Deason – Vice President, Mrs. Burton, Mrs. Culliton, Mrs. Greenwood, Mrs. Kunst, Mrs. Spector-Tougas, Mrs. Stockdale
- BOARD MEMBERS ABSENT:** Mrs. Maurer
- ADMINISTRATORS PRESENT:** Paul Jenkins – Superintendent, Bobby Yusko, Trent Clay, Christopher Reed, Debbie Hall, Jennifer Hayes, Carrie Mauro, Barbara Sealy, Tammy Silvernell
- STAFF MEMBERS PRESENT:** Skye Heritage, Paul Streicher, Meghan Quillen, Ken Chester, Betty Brown, Mary Satterfield, Joanne Truchon, Brandon Lis
- COMMUNITY MEMBERS PRESENT:** Sara Quartiers

The meeting was called to order by Mr. Graham, President, at 7:00 p.m.

**1. MINUTES:**

It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the minutes from the January 9, 2017 Regular Board of Education Meeting.** The motion was carried unanimously. (8-0)

**2. SUPERINTENDENT'S REPORT:**

- Mr. Jenkins will be attending educational hearings this week at the Capital.

**Audit and Finance Report:** Mr. Jenkins gave the Audit and Finance report. The Committee had its first meeting on February 1<sup>st</sup>. The committee reviewed the projected expenditures and the projected revenues. The next meeting will be held on March 8<sup>th</sup>. Hopefully we will have a better picture of the budget at that time.

**3. PUBLIC PARTICIPATION: None**

**4. REPORTS:**

- Big Cross PTA - Sara Quartiers reported at the end of last month, Big Cross held its annual Pasta Night Dinner. Families were able to dine together in the cafeteria and were serenaded by Glens Falls' own Strolling Strings. In all, about 175 meals were ordered either for eat in or carry out. Big Cross is currently collecting brand new children's books for Project: Cameron's Story. Project: Cameron's Story is a 501 c3 not for profit children's charity that gives books to sick babies in the intensive care units at local hospitals so that when parents can't touch or hold their baby, they can forge a bond through reading. Students can donate a brand new book for as little as \$1. This is the 5<sup>th</sup> year that Big Cross is participating. Last year, our school raised over 250 books! Big Cross was very proud to present the Founder's Day Award to our PTA president Dusty Fisher. Dusty has gone above and beyond donating her time to our school and our PTA. Due to a grant we received, Big Cross is offering a variety of different after school enrichment programs. These programs include a

Reader's Theater Club, Board Games Club, Coding Club and Yoga. These enrichment activities are offered in monthly installments, grouping grade level participants together and giving everyone a chance to try out each club. All total, 86 students signed up for the enrichment opportunities for this month. 12 staff members are involved in this program. Students seem excited about this opportunity. 8<sup>th</sup> grader, Allison Comstock spoke at the last PTA meeting on behalf of the 8<sup>th</sup> grade Middle School class about the 8<sup>th</sup> grade field trip to Boston in June. The Big Cross PTA has decided to donate \$125 to help offset the cost of the trip. PARP will kick off in March. A super hero theme will be used to get students excited about reading. In the coming weeks, we are looking forward to preparing for the Spring Fair. Due to the fact that it will take place on March 17<sup>th</sup>, there will be a St. Patrick's Day theme. Big Cross PTA will also be hosting our first ever Craft Fair. We plan to have a bake sale at this event as well. 19 spaces are already filled. We have room for just 8 more!

- Jackson Heights PTA – Meghan Quillen reported the Winter Olympics will take place on Thursday, February 16, 2017. Staff and students will go outside for games, and then come inside for hot chocolate and cookies. All students will be involved in a school musical on March 31<sup>st</sup>. The PTA will be selling etched pint glasses for a fundraiser. The pint glasses can be personalized with Kensington, Big Cross, Jackson Heights, the Middle School, High School and with our GF Nation logo. The pint glasses were designed and created by a local artisan and Glens Falls graduate Larry Gonyea.
- Buildings & Grounds Committee – Debra Stockdale reported the committee met on February 1<sup>st</sup>. Our Financial Advisors will be coming to our March 8<sup>th</sup> audit and finance committee meeting to provide the Board with detailed reports about the capital project. More information will be out by the end of March and April. There will be meetings in April at each building to talk about the project.
- Curriculum Committee - Tim Graham reported the Curriculum Committee met prior to tonight's Board Meeting. Lori Carlin from K-12 Insight presented an overview of the DTSDE survey results. Earlier this fall, almost 1,800 parents, teachers, elementary students, and secondary students participated in the Glens Falls City Schools' Diagnostic Tool for School and District Effectiveness (DTSDE) Survey. Participants provided feedback in six areas: curriculum development and support, district leadership and capacity, family and community engagement, school leader practices and decisions, student social and emotional developmental health, and teacher practices and decisions. The DTSDE Survey is required for Priority and Focus Schools by the New York State Department of Education. Mr. Clay and Mrs. Silvernell talked about the High School's SCEP Revisions, the 2016-2017 Quarterly Leading Indicator Report, and the January 5<sup>th</sup> SCEP Revisions Summary.

## 5. ITEMS FOR ACTION:

- 5.1 It was moved by Mrs. Kunst, seconded by Mr. Deason, to **arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (8-0) (A copy of the recommendations is included with these minutes)
- 5.1a. It was moved by Mrs. Kunst, seconded by Mr. Deason, to **approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (8-0) (Attached)
- 5.2 It was moved by Mrs. Greenwood, seconded by Mrs. Culliton, to **approve Warrant 7A, 7B, and the Internal Claims Auditor's Report.** The motion was carried unanimously. (8-0) (Attached)
- 5.3 It was moved by Mrs. Kunst, seconded by Mrs. Culliton, to **approve the Annual Key Club Leadership Training Conference from March 31, 2017 – April 2, 2017.** The motion was carried unanimously. (8-0) (Attached)

- 5.4 It was moved by Mrs. Greenwood, seconded by Mr. Deason, **to approve the High School Guidance Office Field Trip to Mohawk Valley Community College and Utica College on April 5, 2017.** The motion was carried unanimously. (8-0) (Attached)
- 5.5 It was moved by Mrs. Burton, seconded by Mrs. Culliton, **to approve the Early Graduation of Kali Murphy.** The motion was carried unanimously. (8-0) (Attached)
- 5.6 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the settlement of the 2015 and 2016 Real Property Tax Law Article 7 proceedings entitled *Conroy Realty LLC v. Board of Assessment Review and/or Assessor of the Town of Queensbury and the Town of Queensbury, Warren County, New York, which settlement is as follows:***
- (1) The proceedings will be discontinued with prejudice
  - (2) The 2017 assessment will be set at \$550,000
- and it is further
- RESOLVED**, that the Board of Education hereby authorizes the attorney for the School District to sign the appropriate Stipulation of Settlement resolving this matter.
- The motion was carried unanimously. (8-0)
- 5.7 It was moved by Mrs. Culliton, seconded by Mrs. Greenwood, **to approve the Independent Contractor Agreement between the Glens Falls City School District and H.M.B. Consultants, as stipulated in the contract.** The motion was carried unanimously. (8-0) (Attached)
- 5.8 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the following resolution:**
- RESOLVED**, that the Board of Education was notified of temporary placement at the Healy House, 60 Academy Road, Albany, NY 12208, for a student with an Individualized Education Plan (IEP), on or about January 11, 2017, to begin services on January 20, 2017. Such notification is not adequate to follow the competitive bid requirements as stipulated by the law. Therefore, it is further
- RESOLVED**, that the Board of Education hereby approves the one month (31 day) emergency transportation contract with North Country Transport, LLC for transportation services to and from the Healy House, 60 Academy Rd., Albany, NY 12208, beginning January 20, 2017 and ending February 19, 2017
- The motion was carried unanimously. (8-0) (Attached)
- 5.9 It was moved by Mrs. Culliton, seconded by Mrs. Stockdale, **to approve the following resolution:**
- Be it **RESOLVED** by the Board of Education as follows:
- (1) The firm of Bernard P. Donegan, Inc., is hereby designated financial consultant to the Glens Falls City School District
  - (2) Said firm shall be compensated for its services to be rendered in connection with the proposed Capital Project in accordance with its letter of services dated January 23, 2017
  - (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services
  - (4) This resolution shall take effect immediately
- The motion was carried unanimously. (8-0) (Attached)
- 5.10 It was moved by Mrs. Burton, seconded by Mrs. Stockdale, **to approve the Support Staff Contract.** The motion was carried unanimously. (8-0) (Attached)
- Mr. Jenkins – Thank you to the Board Members, and the Support Staff team. Congratulations!
- 5.11 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the Creation of the Head Automotive/Bus Mechanic Position.** The motion was carried unanimously. (8-0)

**6. PERSONNEL:**

- 6.1** It was moved by Mr. Deason, seconded by Mrs. Greenwood **to approve the following Professional Retirements:**

*Muller-McCoola, Joy*, Art Teacher, Effective July 1, 2017  
*Paska, Joanne*, Elementary Teacher, Effective July 1, 2017  
*Truax, Michele*, Special Education Teacher, Effective July 1, 2017

The motion was carried unanimously. (8-0)

Mr. Jenkins – Congratulations and best wishes!

- 6.2** It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the following Professional Appointment:**

*Estey, Ryan*, Special Education Teacher, Step 10 MA, \$52,181.00 Effective March 6, 2017, Probationary Period: March 6, 2017 – March 6, 2020

The motion was carried unanimously. (8-0)

- 6.3** It was moved by Mrs. Culliton, seconded by Mrs. Greenwood, **to approve the following Non-Teaching Resignations:**

*Morse, David*, Cleaner, Effective February 9, 2017  
*Townsend, Linda*, Teacher Aide, Effective February 17, 2017  
*Murphy, Lester*, Part-Time Bus Driver, Effective February 24, 2017

The motion was carried. (8-0)

- 6.4** It was moved by Mrs. Burton, seconded by Mr. Deason, **to approve the following Non-Teaching Appointments:**

*Blackmer, Derrick*, Building Maintenance Mechanic, Effective February 6, 2017, Salary; \$33,764.00, Probationary Period: February 6, 2017 – August 6, 2017

*Garcia, Christine*, 6.0 Hour Teacher Aide, Effective February 13, 2017, Salary; \$11,610.60 prorated, Probationary Period: February 13, 2017 – February 13, 2018

The motion was carried unanimously. (8-0)

- 6.5** It was moved by Mrs. Culliton, seconded by Mrs. Greenwood, **to approve the following Non-Teaching Change in Appointment (Provisional):**

*Goff, Christopher*, from Auto Mechanic to Head Automotive/Bus Mechanic, Salary; \$55,000.00, Effective July 1, 2016 (Provisional Appointment pending Civil Service Test)

The motion was carried unanimously. (8-0)

- 6.6** It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the following Coaching Appointment (2016-2017):**

<i>Hagy, Elyse</i>	JV Girls Lacrosse	C-3	\$3,794
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The motion was carried unanimously. (8-0)

- 6.7** It was moved by Mrs. Greenwood, seconded by Mrs. Kunst, **to approve the following Per Diem Coaching Appointment (2016-2017):**

*Halliday, Jared*, Unified Basketball, \$53.80 per day, not to exceed \$1,883

The motion was carried unanimously. (8-0)

- 6.8** It was moved by Mrs. Culliton, seconded by Mrs. Kunst, **to approve the following Volunteer Coaching Appointment:**  
***Sullivan, Kasey***, JV Softball

The motion was carried unanimously. (8-0)

- 7. CORRESPONDENCE:** Mr. Jenkins received a letter from Morag Rosa. The Rosa's are living in Florida and Mrs. Rosa wrote a letter on behalf of her daughter, who was in our music program with Jeremy Bouteiller before they moved. She wrote a glowing letter about Jeremy, and said how he gave her daughter encouragement, superior teaching, and her love of music.
- 8. OLD BUSINESS:** None
- 9. NEW BUSINESS:** None
- 10. EXECUTIVE SESSION:**  
 At 7:20 p.m., it was moved by Mr. Deason, seconded by Mrs. Burton, **to adjourn to executive session to discuss a personnel issue.** The motion was carried unanimously. (8-0)

**Executive Session ended at 7:45 p.m.**

It was moved by Mrs. Burton, seconded by Mrs. Kunst, **to come out of executive session.**  
 The motion was carried unanimously. (8-0)

- 11. ADJOURNMENT:**  
 At 7:46 p.m., there being no further business, it was moved by Mrs. Stockdale, seconded by Mr. Deason, **to adjourn the meeting.** The motion was carried unanimously. (8-0)

Amy Towers  
 Clerk, Board of Education