

**DRAFT****GLENS FALLS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION****MINUTES****Monday, June 11, 2018****District Office - 15 Quade Street - 7:00 p.m.**

**BOARD MEMBERS PRESENT:** Mrs. Maurer – President, Mr. Deason – Vice President, Mrs. Culliton, Mr. Graham, Mrs. Greenwood, Mr. Levin, Mr. Rivers, Mrs. Spector-Tougas, Mrs. Stockdale

**ADMINISTRATORS PRESENT:** Paul Jenkins, Trent Clay, Bobby Yusko, Debbie Hall, Jennifer Hayes, Carrie Mauro, Rebecca Vanderklish, Chris Reed, Tammy Silvernell

**STAFF MEMBERS PRESENT:** Skye Heritage, Paul Streicher, Ken Chester, Doug Hoyne

**COMMUNITY MEMBERS PRESENT:** Sara Quartiers, Schuyler Quartiers, Casey Harris

The meeting was called to order by Mrs. Maurer, President, at 7:00 p.m.

**1. MINUTES:**

It was moved by Mr. Graham, seconded by Mrs. Culliton, **to approve the minutes from the May 14, 2018 Regular Board of Education Meeting, and the May 15, 2018 Special Board of Education Meeting.** The motion was carried unanimously. (9-0)

**2. SUPERINTENDENT'S REPORT:**

- The end of the school year is fast approaching. High School exams start tomorrow, and graduation is on June 23<sup>rd</sup> at 1:00 p.m. in the auditorium.
- Mr. Reed did a great job with the Essential Elements School to Watch re-designation ceremony. The Middle School will be honored at the National Schools to Watch Conference later this month in Washington, D.C.
- Mr. Jenkins received a letter from Mayor Dan Hall in regards to naming the back-entry driveway behind the High School after Stan Rummel. Mayor Hall has had numerous requests to name something after Mr. Rummel. David Little and former Mayor Vince De Santis have championed this endeavor. The idea of renaming Quade Street has come up, but the city's historian Wayne Wright researched the origin of naming Quade Street, and found that it was named after the Quade family who had immigrated from Ireland and are believed to have farmed the area where the school is today. It was Mr. Wright's idea to name the back-entry driveway instead of Quade Street. Mayor Hall is asking if we will look into naming the back-entry road after Mr. Rummel. We would want to have a ceremony. Mr. Rummel was the Vice-Principal for many years, and has touched so many people's lives. He's very beloved, and people are asking for something we could do.
- The High School handed out over \$113,000 in scholarship money at the annual awards assembly on Thursday. Thank you to the staff, families, and community for their continued support of our students and school.

3. **PUBLIC PARTICIPATION:** Schuyler Quartiers, 5<sup>th</sup> grader at the Middle School, came to speak to the Board to share information about the Best Buddies Program. Before Schuyler talked about the Best Buddies Program, she told the Board a little bit about her friend Lila. Lila and Schuyler have been friends since 2<sup>nd</sup> grade. Lila loves space and animals, horse riding and science. She has a great imagination and they love to laugh – a lot, and Lila has autism. Schuyler explained that Lila is in a special program at school and she doesn't really get to see her throughout the day very much. A few months ago, Schuyler saw a poster advertising an organization called Best Buddies. Schuyler found out that Best Buddies International is a nonprofit organization dedicated to creating opportunities for one-to-one friendships for people with autism and other types of disabilities. Through some research, Schuyler found out there are Best Buddies clubs at South Glens Falls Middle School and Queensbury Middle School. She was able to reach out to one of those teachers and the teacher gave her information about the Best Buddies program. As she learned more and more, Schuyler knew that we needed this program here at our middle school. From there, she got in touch with Alison Farison, the Regional Coordinator for Best Buddies. Alison helped Schuyler understand what the next steps should be. Schuyler explained what a Best Buddies program would look like at the middle school level. She said it might be as simple as students from Lila's class meeting with students from her class after school to play board games and eat snacks. It might mean working on an art project after school or having an ice cream social or taking a field trip to go bowling. For Schuyler, she said it was a chance to spend time in her school with one of her best friends. It's also a way to include a whole group of kids that sometimes get left out. She explained that Best Buddies is a way to get kids with different abilities together so we can see how much we really are alike, and so that we can form new friendships. Schuyler said it's all about creating an inclusive environment. She wanted to make one thing very clear, that Best Buddies for her is not a community service project. She said she's not doing Lila or anyone in her class a favor by being friends with them. She said this is a friendship project. This is about connecting and supporting each other. She said she gets frustrated when people treat her like she's a better person for being friends with Lila. She said the truth is I do feel like I have become a better person, but it's not because I choose to be friends with Lila, it's because Lila chooses to be friends with me. Schuyler explained a few months back she met with Mr. Reed about her idea to create a Best Buddies club and he took her seriously. She then presented the idea to other teachers and administrators who also took her seriously. Then, teachers like Mrs. Wolfstich and Miss Hammer did a school visit to see a local Best Buddies program in action. Schuyler said she was over the moon when she found out a few weeks ago that Best Buddies has been added to the budget as an official club at the Middle School for next year. Schuyler wanted to thank Mr. Reed, Mrs. Wolfstich, and Miss Hammer for making it happen. She said she feels like she has been talking to all her friends about Best Buddies forever, and now they are all really excited to join next year. Schuyler wanted to come to the Board meeting to tell the Board a little bit about the program, to thank all the people who helped make it happen, and to invite Mr. Jenkins and the Board to come to one of the meetings next year and see what they are all about. Schuyler said our middle school is truly exceptional, and she really does believe this program will make it even better. She thanked the Board and Mr. Jenkins for their time and support, and handed out additional information about the Best Buddies program.

4. **REPORTS:**

- **Big Cross PTA** - Sara Quartiers reported that last month, Big Cross hosted a McStaff night where teachers and staff worked the drive through and the register while also connecting with students and parents. A total of nearly \$1,000 was raised during this event. Last week, 3<sup>rd</sup> graders participated in the Bike Rodeo. 15 bike helmets were supplied to students who needed them. For the 3<sup>rd</sup> year in a row, the Big Cross PTA offered up two grants for the SUNY Adirondack Summer Enrichment Program. The PTA chose two 4<sup>th</sup> graders, Madison Stout and Audrina Downey to be recipients of this grant that will allow them to choose a summer enrichment course through SUNY Adirondack that will be fully funded by the PTA. The Big Cross PTA is proud to report 4<sup>th</sup> grader Ali Cuyler participated in the BOCES Regional Spelling Bee and made it to the 6<sup>th</sup> round. Due to fundraising and grant writing efforts this year, Big Cross has been able to fund many exciting projects. Big Cross has added \$11,000 worth of equipment to their maker space, including Google tablets, virtual reality goggles, GO-PRO 360's, etc. They have also been able to purchase 5 Bottle Filling Stations that will be installed over the summer as part of existing water fountains in the

school. In addition, Big Cross has commissioned the paving of the track as well as a new basketball pad area. Big Cross was very proud to give \$500 scholarships to the following graduating seniors: Matt Thung, Hannah Harrington, and Mikayla Burrows. \$150 Amazon gift cards were also given to Taylor Scarinico, and Miranda Allen. Last week was a busy one with the end of the year concerts, field days, the 3<sup>rd</sup> grade bike rodeo, and the 4<sup>th</sup> graders trip to Camp Chingachgook. The PTA is looking forward to the end of the year ice cream social on Thursday, June 14<sup>th</sup> at 4:30 p.m. where they will celebrate the close of another school year, and welcome incoming kindergarteners and their families to Big Cross.

- Middle School PTSA – Sara Quartiers reported the annual 7<sup>th</sup>/8<sup>th</sup> grade Spring Fling took place on Friday, May 18<sup>th</sup>. The dance was a Hollywood Theme and was a huge success. The PTSA conducted their annual Spirit Day on Friday, June 1<sup>st</sup>. Kids got to pig out on pizza, candy, ice cream, and snow cones, while playing carnival type games and taking turns trying to dunk their teachers in the dunk tank. The PTSA continues to look ahead to plan and prepare for the 8<sup>th</sup> grade ice cream social on June 21<sup>st</sup>.
- Public Relations – Mr. Deason reported the committee met on June 6<sup>th</sup>, where Mr. Jenkins took them through the highlights of last quarter because Skye Heritage was at a conference. Social Media and SNN subscribers continue to climb steadily, with the top posts for the quarter on Facebook and Twitter being the student-led tribute to the victims of the Parkland shooting on March 14<sup>th</sup>. The 16-second video clip of students peacefully marching in front of the high school with police support garnered 22,867 impressions on Facebook. Special projects for the quarter included Teacher Appreciation Week, in which a faculty member from each building was highlighted with photos and an article on the district website and across communication channels. The May 15 budget vote, which is always the key communication effort of the year, involved a comprehensive outreach with a city-wide print newsletter, dedicated website and sub-page resources, eNews, social media, email blasts through SNN and Blackboard, etc. The budget passed with an 83 percent approval rate, and budget exit survey results showed voters’ best sources of information were the district newsletter, website, and social media channels (ranked higher than the Post Star, Chronicle, and other information sources). We are currently in the third round of design revisions for the new district website, which includes extensive mapping of content to be migrated, content to be developed, and how each affects the underlying site structure. Key elements of the re-design include mobile-responsiveness (webpages able to display cleanly on any phone or tablet), the site will be hosted on a CMS-site (Word Press-based) which streamlines the posting process, and most importantly our site will be moved off of Expression Web, the now-4-years-defunct software that our current site runs on. New for 2018-19, the district will be shifting to an “Opt-OUT” procedure for publication of student photos and work. Current priorities include management of the consolidated summer mailing: updating materials; pre-sorting of household data, including student-specific materials for multi-building families; staff and materials coordination for “stuff day” on August 15<sup>th</sup>.
- Technology – Mr. Jenkins reported the Technology Committee met on June 6<sup>th</sup>, and discussed the Smart Schools Investment Preliminary Spending Plan. The plan encompasses \$135,000 worth of equipment and devices. Paul Streicher also talked about new initiatives, Chromebook collection, and new employees in the Technology Department.

## 5. CONSENT AGENDA:

It was moved by Mrs. Culliton, seconded by Mr. Deason, to approve the Consent Agenda. The motion was carried unanimously. (9-0)

### A. Student Placements

1. 2017 – 2018 CSE/CPSE Recommendations (attached)
2. 2018 – 2019 CSE/CPSE Recommendations (attached)

- B. Financial Reports (attached)
1. Warrant 11A, 11B, and the Internal Claims Auditor's Report
  2. Treasurer's Report for the month ending April 30, 2018
- C. Approve the Maurice and Grace Simmonds Science Scholarship
- D. Approve the Official 2018-2019 School Budget Vote Results, Board of Education Election Results, and the Results of Proposition 1 – Lease of School Buses (attached)
- E. Accept the Bid Results and Award School Bus Van #31, 2009 Dodge Caravan to Wayne MacDuff III, and School Bus Van #32, 2009 Dodge Caravan to Bobbie Wilder (attached)
- F. Accept the results from the Online Competitive Auction through Auction International Professional Auctioneers for Cafeteria Equipment that was exceded on February 12, 2018 (attached)
- G. Approve the Creation of the Computer Help Desk Technician (Civil Service Position) (attached)
- H. Approve the following 2018-2019 Breakfast and Lunch Prices: Breakfast - \$1.75, Lunch \$2.35
- I. Approve the Contract with Gene Figler to be Clerk of the Works for the Capital Project (attached)
- J. Approve the Disposal of Computer Equipment (attached)
- K. Accept the Results of the Food Service Bid and Award the 2018-2019 Food Service Management Company Contract to Whitsons School Nutrition Corp., a division of Whitsons Culinary Group (attached)
- L. Accept the Results of the Bid for the Lease of two (2) new 66 passenger IC CE3102 School Buses and Award the Contract to Leonard Bus Sales, Inc. (attached)
- M. Approve the Preliminary Smart School Investment Plan (attached)
- N. **PERSONNEL:**
1. **Professional Resignation:**  
*Callahan, Jennifer*, Special Education Teacher, Effective June 30, 2018
  2. **Professional Retirement:**  
*Liquorman, Steve*, Social Worker, Effective June 30, 2018
  3. **Professional Appointments:**  
*Norris, Amy*, Music Teacher, .6 FTE, Salary; Step 7 MA = \$30,583.20, Effective 9/1/18 – 6/30/19  
*Carner, Shannon*, Physical Therapist, .6 FTE, Salary; Step 11 MA = \$32,825.40, Effective 9/1/18 – 6/30/19  
*Girard, Camden*, Physical Education Teacher, .4 FTE, Salary; Step 2 MA = \$19,386.40, Effective 9/1/18 – 6/30/19  
*DeGregory, Brianna*, Social Worker, Salary; Step 2 MA, \$48,466.00, Effective September 1, 2018, Probationary Period: 3/5/18 – 3/5/22  
*Conklin, Kristin*, Special Education Teacher, Salary; Step 4 BA, \$44,229.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/22  
*Kennedy, Meghan*, Special Education Teacher, Salary; Step 7 BA, \$46,162.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/22  
*Fisher, Logan*, Teacher on Special Assignment – Instructional Coach, Effective September 1, 2018  
*Simmes, Amanda*, Teacher on Special Assignment – Instructional Coach, Effective September 1, 2018  
*Kassebaum, Cari*, Teacher on Special Assignment – Instructional Coach, Effective September 1, 2018 – June 30, 2019

*Sealy, Barbara*, Medicaid Specialist, Salary; \$30,000.00, Effective July 1, 2018 – June 30, 2019

4. **Professional Change in Appointment:**

*Connolly-Dumar, Annmarie*, Library Media Specialist, From .5 FTE to 1.0 FTE, Salary; Step 16 MA, \$61,688.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/22

5. **Non-Teaching Resignation:**

*Ketring, Lauren*, Teacher Assistant, Effective June 22, 2018  
*Poole, Brooke*, Teacher Assistant, Effective June 22, 2018

6. **Non-Teaching Change in Retirement Date:**

*Hurlburt, Joanne*, Clerk, Effective June 23, 2018

7. **Summer Curriculum Writing Appointment:**

*Stahl, Michelle*

8. **Non-Teaching Appointments:**

*Wrye, Danny*, Driver/Cleaner, Effective May 21, 2018, Salary; \$27,004.00 + \$504.00 second shift stipend, Probationary Period: May 21, 2018 – November 21, 2018

*Lamoureux, Joseph*, Cleaner, Effective May 21, 2018, Salary; \$25,245.00 + \$504.00 second shift stipend, Probationary Period: May 21, 2018 – November 21, 2018

*Navatka, Jake*, Cleaner, Effective May 22, 2018, Salary; \$25,245.00 + \$604.00 third shift stipend, Probationary Period: May 22, 2018 – November 22, 2018

*Sharp, Donna*, 5.50 Hour Teacher Aide, Effective May 17, 2018, Salary; \$10,989.00, Probationary Period: May 17, 2018 – May 17, 2019

9. **Non-Teaching Change in Appointment:**

*Munger, Jennifer*, from 5.50 Hour Teacher Aide to 6.50 Hour Teacher Aide, Salary; \$12,987.00 prorated, Effective May 29, 2018

10. **Summer 2018 Special Education Substitutes:**

*McKillip, Kate* Aide/Assistant  
*Benyeda, Audra* Aide/Assistant

11. **Summer 2018 Special Education Related Service Providers (as indicated by Student Individualized Education Plan (IEP) Appointments (Effective 7/2/18 – 8/10/18):**

*Wells, Lisa* Speech Pathologist (7/21/18 – 8/10/18)

12. **Coaching Appointments (2018-2019):**

<i>Lilac, Pat</i>	Varsity Football	A-6	\$5,960.93 + \$1,031.50 = \$6,992.43
<i>Conduzio, Kurt</i>	Varsity Football Assistant	B-5	\$5,104.41 + \$1,152.48 = \$6,256.89
<i>Girard, Mark</i>	Varsity Football Assistant	B-5	\$5,104.41
<i>Perry, Dan</i>	JV Football	B-5	\$5,104.41 + \$1,152.48 = \$6,256.89
<i>May, Curtis</i>	JV Football	B-5	\$5,104.41
<i>Endieveri, Scott</i>	Modified Football	C-5	\$4,563.19 + \$260.00 = \$4,823.19
<i>Girard, Rob</i>	Modified Football	C-5	\$4,563.19 + \$260.00 = \$4,823.19
<i>Hall, Kevin</i>	Modified Football	C-5	\$4,563.19 + \$260.00 = \$4,823.19
<i>McTiernan, Sonny</i>	Modified Football	C-4	\$4,292.59

<b>Turner, Brian</b>	Varsity Boys Soccer	B-5	\$5,104.41 + \$768.32 = \$5,872.73
<b>Guity, Selvin</b>	JV Boys Soccer	C-4	\$4,292.59
<b>Halliday, Jared</b>	Modified Boys Soccer	D-4	\$3,754.55
<b>Young, Larry</b>	Varsity Girls Soccer	B-5	\$5,104.41
<b>Barrows, Tom</b>	JV Girls Soccer	C-5	\$4,563.19
<b>Freeman, Katie</b>	Modified Girls Soccer	D-2	\$3,218.64
<b>Venditto, Michele</b>	Varsity Field Hockey	B-5	\$5,104.41 + \$768.32 = \$5,872.73
<b>Seybolt, Bryan</b>	JV Field Hockey	C-5	\$4,563.19
<b>Hermance, Kristina</b>	Modified Field Hockey	D-4	\$3,754.55 + \$260.00 = \$4,014.55
<b>Pelton, MacKenzie</b>	Varsity Volleyball	B-3	\$4,563.19
<b>Balcom, Leslie</b>	JV Volleyball	C-5	\$4,563.19
<b>Hall, Ethan</b>	Modified Volleyball	D-4	\$3,754.55
<b>Crossman, Kevin</b>	Girls Varsity Swimming	A-6	\$5,960.93 + \$1,031.50 = \$6,992.43
<b>Higley, Melissa</b>	Girls Diving Assistant	D-4	\$3,754.55
<b>Bombard, Brian</b>	Varsity Cross-Country	B-1	\$4,026.22
<b>Murphy, Pat</b>	Modified Cross-Country	D-4	\$3,754.55 + \$260.00 = \$4,014.55
<b>Zurlo, Steve</b>	Golf	D-4	\$3,754.55 + \$780.00 = \$4,534.55
<b>Leyden, Suzanne</b>	Girls Tennis	B-5	\$5,104.41 + \$384.16 = \$5,488.57
<b>Ring, Rebecca</b>	Cheerleading - Fall	C-5	\$4,563.19 + \$520.00 = \$5,083.19
<b>Girard, Rob</b>	Varsity Boys Basketball	A-6	\$5,960.93 + \$1,031.50 = \$6,992.43
<b>Hall, Dan</b>	Freshman Boys Basketball	C-5	\$4,563.19
<b>McTiernan, Sonny</b>	Modified Boys Basketball	D-3	\$3,485.01
<b>Girard, Mark</b>	Varsity Girls Basketball	A-6	\$5,960.93 + \$515.75 = \$6,476.68
<b>Archambault, Craig</b>	JV Girls Basketball	B-5	\$5,104.41 + \$384.16 = \$5,488.57
<b>Mason, Meresa</b>	Modified Girls Basketball	D-2	\$3,218.64
<b>Palmer, Brian</b>	Bowling	D-4	\$3,754.55
<b>Difiore, Mike</b>	Ice Hockey	A-6	\$5,960.93 + \$1,031.50 = \$6,992.43
<b>Perry, Dan</b>	Varsity Wrestling	A-6	\$5,960.93 + \$1,547.25 = \$7,508.18
<b>Davis, Jeremy</b>	JV Wrestling	B-5	\$5,104.41 + \$768.32 = \$5,872.73
<b>Crossman, Kevin</b>	Varsity Boys Swimming	A-6	\$5,960.93 + \$1,031.50 = \$6,992.43
<b>Crossman, Gary</b>	Modified Swimming	D-4	\$3,754.44
<b>Dock, Jeff</b>	Varsity Alpine Skiing	B-5	\$5,104.41 + \$768.32 = \$5,872.73
<b>Geruso, Carole</b>	JV Alpine Skiing	D-4	\$3,754.55
<b>Klaiber, Phil</b>	Nordic Skiing	C-5	\$4,563.19
<b>Ring, Rebecca</b>	Cheerleading – Winter	C-5	\$4,563.19 + \$780.00 = \$5,343.19

**13. Per Diem Coaching Appointments (2018-2019):**

- Kilmartin, Bruce**, Girls Varsity Swimming, \$57.09 per day, not to exceed \$1,998.25  
**Kilmartin, Bruce**, Boys Varsity Swimming, \$57.09 per day, not to exceed \$1,998.25  
**Gregory, Dave**, Varsity Football Assistant, \$57.09 per day, not to exceed \$1,998.25  
**Patnode, Chris**, Modified Swimming, \$57.09 per day, not to exceed \$1,998.25  
**Higley, Melissa**, Boys Diving, \$57.09 per day, not to exceed \$1,998.25  
**Parks, Bill**, Nordic Skiing, \$57.09 per day, not to exceed \$1,998.25

**14. Additional Summer Work Days:**

- Hogan, Michele**, Educational Technologist, 15 additional work days  
**Fisher, Logan**, Instructional Coach, 10 additional work days  
**Kassebaum, Cari**, Instructional Coach, 10 additional work days  
**Simmes, Amanda**, Instructional Coach, 10 additional work days  
**Dempsey, Dennis**, Field Biology Course, \$3,102

**END OF CONSENT AGENDA**

6. It was moved by Mr. Deason, seconded by Mrs. **Culliton to approve the following resolution: **BE IT RESOLVED****, that the Board of Education of the Glens Falls City School District hereby authorizes the funding of the District- approved reserves with the excess of 4% from unassigned fund balance at June 30, 2018. The allocation of such fund balance will be determined subsequent to June 30, 2018 and prior to setting the tax levy. (Roll Call): Mr. Levin (yes), Mrs. Greenwood (yes), Mrs. Culliton (yes), Mrs. Spector-Tougas (yes), Mrs. Maurer (yes), Mr. Deason (yes), Mr. Graham (yes), Mrs. Stockdale (yes), Mr. Rivers (yes). The motion was carried unanimously. (9-0)

7. **CORRESPONDENCE:**

- Mr. Jenkins received a letter from Stan Rummel thanking him for continuing the Quarter Century Club tradition. He explained the Quarter Century Club was established by Dr. Bitner, and sent a photo of Dr. Bitner, as well as the Board of Education taken from a 1998 yearbook. Mr. Jenkins passed the photo around to the Board.
- Mr. Jenkins received a letter from Assemblyman Daniel Stec congratulating the Glens Falls Middle School for earning the designation from the New York State Middle School Association as one of the “Essential Elements: Schools to Watch”.
- Mr. Jenkins received a letter from Tom Murphy from Glens Falls National Bank. Mr. Murphy congratulated the Glens Falls High School as being recognized as one of the best high schools in the nation in US News and World Reports 2018 rankings.

Mr. Jenkins - Glens Falls High School received a silver award, and 2018 marks the third year in a row we have earned this designation.

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:** None

9. **EXECUTIVE SESSION:**

At 7:30 p.m., it was moved by Mr. Deason, seconded by Mr. Rivers, **to adjourn to executive session to discuss a legal matter, personnel and negotiations.**

The motion was carried unanimously. (9-0)

**Executive Session ended at 8:43 p.m.**

It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to come out of executive session.**

The motion was carried unanimously. (9-0)

10. **ADJOURNMENT:**

At 8:44 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mr. Graham, **to adjourn the meeting.** The motion was carried unanimously. (9-0)

Amy Towers  
Clerk, Board of Education