

DRAFT

GLENS FALLS CTIY SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Wednesday, July 5, 2017

District Office – 15 Quade Street – 8:00 a.m.

BOARD MEMBERS PRESENT: Mrs. Culliton, Mr. Deason, Mrs. Greenwood, Mr. Levin,
Mrs. Maurer, Mr. Rivers, Mrs. Stockdale

BOARD MEMBERS ABSENT: Mr. Graham, Mrs. Spector-Tougas

ADMINISTRATORS PRESENT: Mr. Jenkins – Superintendent, Mr. Yusko, Assistant
Superintendent for Business

The meeting was called to order by Mrs. Towers, Board Clerk, at 8:00 a.m.

I. ORGANIZATIONAL MATTERS

Administration of Oath of Office for newly elected Board Members Matthew Levin, and Jason Rivers
by Clerk of the Board Amy Towers

Election of 2017-2018 Officers of the Board of Education

Clerk calls for nomination of officers:

Nominations for President

MOTION by Mr. Deason, seconded by Mrs. Culliton, that Karin Maurer be nominated for President
of the Board of Education

Request for additional nominations for President: None

MOTION by Mr. Deason, seconded by Mrs. Culliton, to close the nominations for President of the
Board of Education

7 voting in favor, 2 absent (Mr. Graham, Mrs. Spector-Tougas)

Nominee: Karin Maurer Yes 7 No 0

Resolved that Karin Maurer be elected as President of the Board of Education

Nominations for Vice-President

MOTION by Mrs. Greenwood, seconded by Mrs. Stockdale, that Jeremy Deason be nominated for
Vice-President of the Board of Education.

Request for additional nominations for Vice-President: None

MOTION by Mrs. Greenwood, seconded by Mrs. Stockdale, to close the nominations for Vice-President of the Board of Education

7 voting in favor, 2 absent (Mr. Graham, Mrs. Spector-Tougas)

Nominee: Jeremy Deason Yes 7 No 0

Resolved that Jeremy Deason be elected as Vice-President of the Board of Education

Oath of Office: Newly appointed Board President (administered by Clerk of the Board)
Newly appointed Vice-President (administered by the Clerk of the Board)

Treasurer Oath of Office was administered by the Clerk of the Board in the Business Office after the Meeting.

Internal Auditor's Oath of Office was administered by the Clerk of the Board on July 11, 2017

Board President presided over the balance of the meeting

MOTION by Mr. Deason, seconded by Mrs. Culliton, that Amy Towers be appointed Clerk of the Board of Education. Yes 7 No 0

Oath of Office: Clerk of the Board administered by President of the Board of Education

II. ORGANIZATIONAL MEETING CONSENT AGENDA

MOTION by Mr. Deason, seconded by Mrs. Culliton, to approve the Organizational Meeting Consent Agenda.

7 voting in favor, 2 absent (Mr. Graham, Mrs. Spector-Tougas)

MOTION to appoint Janice Casey as School District Treasurer

MOTION to appoint the Superintendent of Schools as Deputy Treasurer

MOTION to appoint Donna Bates as High School Treasurer

MOTION to appoint Mary Williams as Middle School Treasurer

MOTION to appoint Dennis Dempsey as the Chemical Hygiene Officer

MOTION that Glens Falls National Bank be designated as school monies depository, and that the Superintendent and Treasurer be authorized and directed to deposit proceeds of all loans, and all monies of the District shall be paid to the Treasurer and no monies shall be withdrawn except on the written order of the Board of Education;

BE IT FURTHER, that the clerk be directed to file copies of the signatures of the Board of Education officers with bank official with the following directive: Janice Casey and the Superintendent are given authority to sign all accounts and Donna Bates and Mary Williams have authority to sign Activity Fund checks only.

MOTION that Committee meetings be announced

MOTION that the Superintendent of Schools is the Official Spokesperson for the District and that all media contact must go through the Superintendent of Schools or his designee

MOTION that the Clerk of the Board be appointed Records Access Officer

MOTION that the Assistant Superintendent for Business be appointed Records Management Officer

MOTION that the Assistant Superintendent for Business serve as the Acting District Clerk in the absence of the District Clerk

MOTION that Ken Chester be appointed Asbestos Local Educational Agency (LEA) Designee

MOTION that the Assistant Superintendent for Business be appointed Purchasing Agent for the School District

MOTION that the Firm Bartlett, Pontiff, Stewart and Rhodes, P.C. be retained as counsel to provide legal and labor related services to Glens Falls City School District

MOTION that the Assistant Superintendent for Business is authorized to present itemized bills for reimbursement at each regular meeting in accordance with the regulations of the Commissioner of Education of the State of New York.

MOTION that the School Superintendent or designee approve and authorize necessary expenditures and travel expenses to Professional Conferences for School District officers and employees, pursuant to existing school policies and budget allowance, and it be further moved that the mileage rate be the Internal Revenue Service Mileage reimbursement rate

MOTION that the Superintendent be authorized as Chief Administrator for all Federal Funds for the 2017-2018 School year

MOTION to appoint the Assistant Superintendent for Business as Sexual Harassment Officer and Title IX Officer.

MOTION to appoint the Assistant Superintendent for Business as Civil Rights Officer

MOTION to appoint the Assistant Superintendent for Business as Medicaid Compliance Officer

MOTION allowing the Superintendent of Schools to offer authorized positions to new personnel, such offers to be confirmed by the Board of Education at its next meeting

MOTION that all policies, rules and regulations of the Board of Education, presently in effect, will be continued for the 2017-2018 school year or until appropriate Board action changes such

MOTION that the accounting firm of Raymond G. Preusser, CPA PC be appointed District Auditors

MOTION to authorize the Assistant Superintendent for Business to certify all payrolls for the 2017-2018 year

MOTION to appoint Irongate Family Practice as the School District Physicians

MOTION to appoint the 504 Officers for the 2017-2018 School Year:

504 Compliance Officer	Paul Jenkins
504 Big Cross Coordinator	Debbie Hall
504 Jackson Heights Coordinator	Carrie Mauro
504 Kensington Coordinator	Jennifer Hayes
504 Middle School Coordinator	Christopher Reed

504 High School Coordinator Tammy Silvernell

MOTION to accept the following resolution: RESOLVED, that the Board of Education hereby appoints its Superintendent of Schools as a Trustee of said Washington-Saratoga-Warren-Hamilton-Essex BOCES Health Insurance Consortium Trust, which Superintendent shall also have the authority to review and approve the Trust Agreement and related Trust documents on behalf of the School District

MOTION that The Post Star be recognized as the official newspaper of the Glens Falls City School District

MOTION to appoint Nancy Campagnone as the Internal Claims Auditor

MOTION to participate in the Pupil Benefits Plan, Inc. student accident program for the 2017-2018 school year

MOTION to authorize, in accordance with Board Policy #5331 Use of the District Credit Card, the issuance of a District Credit Card to the Superintendent of Schools

MOTION to approve and reappoint Bernard P. Donegan, Inc. as the School District's financial advisor

MOTION to appoint the Comptroller of the City of Glens Falls as District Tax Collector

MOTION to authorize the Superintendent of Schools to apply for Grants in Aid (State and Federal) as appropriate

MOTION to appoint the Assistant Superintendent for Business as the districts investment officer

MOTION to approve the regular monthly meetings of the Board of Education the 2nd Monday of the month at 7:00 p.m. unless school is not in session, then the date will move to the following Monday

MOTION to approve the Treasurer, the Assistant Superintendent for Business and the Superintendent of Schools as the Official Bank Signatories

MOTION to delegate authority to the Principal of the School the student attends, or to one of its own Principals of the District, the power to suspend a pupil for a period not to exceed five days.

MOTION that the Board of Education accepts the Treasurer's Monthly Financial Reports

MOTION to accept the blanket employee dishonesty limit of \$1,000,000 for all district employees with additional indemnifications as follows:

\$1,000,000	Treasurer
\$1,000,000	Tax Collector
\$1,000,000	Superintendent/Deputy Treasurer
\$1,000,000	Assistant Superintendent for Business
\$500,000	Payroll Clerk

End of Organizational Meeting Consent Agenda

III. ADJOURNMENT

At 8:06 a.m., there being no further business, it was moved by Mr. Deason, seconded by Mrs. Stockdale, **to adjourn the organizational meeting.**

The motion was carried unanimously. (7-0)