

DRAFT

GLENS FALLS CITY SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES

Monday, October 16, 2017
District Office - 15 Quade Street - 7:00 p.m.

- BOARD MEMBERS PRESENT:** Mrs. Maurer – President, Mr. Deason – Vice President, Mrs. Culliton, Mrs. Greenwood, Mr. Levin, Mr. Rivers, Mrs. Spector-Tougas, Mrs. Stockdale
- BOARD MEMBERS ABSENT:** Mr. Graham
- ADMINISTRATORS PRESENT:** Paul Jenkins, Trent Clay, Bobby Yusko, Tammy Silvernell, Christopher Reed, Debbie Hall, Carrie Mauro, Jennifer Hayes, Rebecca Vanderklisch
- STAFF MEMBERS PRESENT:** Ken Chester, Skye Heritage, Paul Streicher, Brandon Lis, Betty Brown, Margaret Sawyer, Michele Hogan, Kelly Stevens
- COMMUNITY MEMBERS PRESENT:** Sara Quartiers, Stephanie Pouak, Piperlea Chico, Tyrae McIntosh, Hunter Gray, Anna DiFiore, Mikayla Burrows, Heather Brechko, Sophia Vanderpool, Justin Holness, Aaron Sampson, Andrew Rizzo

The meeting was called to order by Mrs. Maurer, President, at 7:00 p.m.

1. MINUTES:

It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to approve the minutes from the September 11, 2017 Regular Board of Education Meeting.** The motion was carried unanimously. (8-0)

2. SUPERINTENDENT'S REPORT:

- Mr. Jenkins reported he attended the New York State School Boards Association Convention on Thursday, October 12th through Friday, October 14th. Mr. Jenkins and the Board Members that attended the convention reported on what sessions they went to, and gave a synopsis of each session. The Board Members reported they attended many excellent workshops, and it was very informative. Also at the NYSSBA convention, Glens Falls City School District won high honors for its budget communications, calendar, and excellence in writing as part of the New York School Public Relations Association 2017 Communications Award. These awards recognize the best of educational communications throughout the state. Congratulations to Skye Heritage, and thank you for your hard work! Mr. Jenkins will download all the workshop materials and send the information to Board Members.

3. PUBLIC PARTICIPATION: None

4. REPORTS:

- Piperlea Chico –Piperlea spoke to the Board regarding the School Based Dental Program. The program is a grant through Hudson Headwaters Health Network. The program started last year, and the grant covers students in pre-k through 5th grade. A dental hygienist comes to each building, and talks to the students about dental care, oral health, and how to protect your teeth when playing sports. A consent form is sent home to parents to fill out and send back to the school whether they would like their child to participate in the program or not. The service provides teeth screening,

cleaning, fluoride, and sealants if needed. The service is free to the students. It's a great program, and they asked if teachers could try and get students to return the consent forms to keep the program running through the State.

Margaret Sawyer – Spoke to the Board to let them know how great the program was, and thanked Piperlea for bringing the program into our District.

- Big Cross PTA – Sara Quartiers reported that Big Cross kicked off National Walk to School Day on Wednesday, October 4th. Students are encouraged to walk to school every Wednesday during the month of October to help promote our Healthy Heart Program. During the summer, booths were installed in the cafeteria at Big Cross. The booths have been so well received by the students. A rotating schedule is in place to make sure all kids get a chance at this “family-style” seating. New playground equipment was ordered over the summer. Some of the new equipment includes: balance beams, tire obstacle course, a stepper, 2 sit up benches, walking planks, and over/under bars. A work day has been planned for Saturday, October 21st, to assemble and install the new equipment. In honor of Breast Cancer Awareness Month, Big Cross is again participating in a “Pennies for Pink” event to raise funds to donate to the Charles R. Wood Cancer Center at Glens Falls Hospital. Last year, Big Cross raised \$510, and is hoping to beat last year’s total. Faculty, Staff, and students will also be wearing pink to show support for Breast Cancer Awareness. The annual Harvest Dance will be held on Friday, October 27th. Students are invited to bring their families and wear costumes. Students can participate in a Costume parade. There will be a DJ to play music for dancing, some small craft activities and lots of goodies to eat. There is also a huge raffle basket drawing. All proceeds from this event will go the 4th graders Camp Chingachgook field trip. The PTA will also be putting on a bake sale in the Big Cross gymnasium on Election Day, which is November 7th. In the coming weeks, the PTA is looking forward to preparing for the bi-annual Scholastic Book fair, and the Students’ Thanksgiving breakfast.
- Middle School PTSA – Sara Quartiers reported the kick-off for the Pennies for Pink event was run by the 6th graders, and took place on September 30th from 11:00 a.m. – 3:00 p.m. at the Quaker Road WalMart. Middle School parents, students, faculty, and staff helped by making baked goods and selling them at the entranceway. Every kind of baked good you could imagine was turned pink in honor of the event. There was also face painting. All told, the event raised approximately \$700.00. Also, Thursday, October 19th, all students, faculty, and staff were encouraged to wear pink and to donate their pennies and change to the worthy cause. In the past few years, over \$5,000 has been raised to purchase gas cards for patients at the Pruyn Pavilion. The 5th and 6th graders hosted an Activity Night on October 13th from 4:00 p.m. – 6:00 p.m. Kids were able to watch movies, play games, and participate in a dance-off. There were also lots of great raffle baskets. Money from the raffle baskets will go towards the end of the year field trips for 5th and 6th grade.
- Kensington Road PTA – Kelly Stevens reported National Walk to School Day was Wednesday, October 4th. The Kensington sidewalk dedication was also held on October 4th. October 19th was pink out day. Students, faculty, and staff wore pink in honor of Breast Cancer Awareness. The next PTA meeting will be held on November 6th. The PTA will be holding a food drive for the Salvation Army. Families will be sending in food for the upcoming holidays.
- Jackson Heights PTA - Heather Brechko reported the Pennies 4 Pink and Walk to School Day will be every Wednesday in October. Students are counting the money that comes in to link with academic focus. The Buddy Bench dedication was September 28th. Families will be sending in food from now through December for the Salvation Army Food Drive. Rich John’s Act with Respect assemblies were held on September 20th with parents, and on September 21st with students. Open House was held on September 20th, and was well attended. The Believe Fundraiser is underway. The students will be selling magazines, home goods, candy, and holiday items. The Scholastic Book Fair will be held October 24th – 26th, during various hours during the day, afternoon, and early evenings. The Crandall Library Book Sale was on October 13th. Reading teachers and volunteers went and

used coupons donated from the First Presbyterian Church to collect books at the sale to be handed out at school. The Fall Fun Fair is October 27th from 6:00 p.m. – 7:30 p.m. , and everything is free to students. The PTA will be holding its annual Election Day Bake Sale. The baked goods will be provided by the Jackson Heights families. The PTA minutes can be viewed on Facebook after asking to join the Jackson Heights PTA group. Check us out!

- Audit and Finance Committee – Mrs. Stockdale reported the committee met on October 4th. Ray Preusser, our Independent Auditor, presented the financials for the 2016-2017 school year. The report was very positive. We had a big decrease in the amount of comments that were on the management letter. Mrs. Stockdale thanked Mr. Yusko, and his staff for all of their hard work. The cash position is good. Our asset to liability ratio is strong at 5.26:1, and he reported that anything in excess of 2:1 is very good. We had three items requiring a corrective action plan. Mr. Yusko will be presenting a plan for reserves and the excess of 4% fund balance. We will be posting the Audit report on our website.
- Buildings and Grounds Committee – Mr. Jenkins reported the committee met on October 4th and discussed the Capital Project timeline. Phase 1 of the project has been submitted to the State Education Department. Hopefully we will have approval in the next four months. The committee reviewed the plans for the drop-off loops at Jackson Heights and Kensington, and the 21st learning space in the High School. The next meeting with our Architects will be on November 2nd.
- Policy Committee – Mrs. Greenwood reported the committee met on October 4th. The committee reviewed a dozen plus recommended policies and policies that need to be revised. The plan is to adopt the policies at the December regular Board of Education meeting.
- Curriculum Committee – Mrs. Maurer reported the curriculum committee met prior to the Board Meeting. Mr. Clay presented on school district data from the 2016-2017 school year. The change from common core standards to the next generation learning standards for ELA and Math were also discussed. Mr. Clay also reported on Grades 3-8 testing and participation rates. The opt rate has decreased by two percentage points across NYS. The state is changing the ELA and Math grades 3-8 testing days from three to two starting in 2018. Mr. Clay will forward the presentation to Board Members.

5. ITEMS FOR ACTION:

- 5.1 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to arrange for appropriate special education programs and services as recommended by the Committee on Special Education and the Committee on Preschool Special Education.** The motion was carried unanimously. (8-0) (A copy of the recommendations is included with these minutes)
- 5.1a It was moved by Mrs. Greenwood, seconded by Mr. Deason, **to approve additions to the CSE/CPSE Recommendations.** The motion was carried unanimously. (8-0) (Attached)
- 5.2 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve Warrant 3A, 3B, 3C and the Internal Claims Auditor’s Report.** The motion was carried unanimously. (8-0) (Attached)
- 5.3 It was moved by Mr. Deason, seconded by Mrs. Greenwood, **to approve the Treasurer’s Report as of July 31, 2017.** The motion was carried unanimously. (8-0) (Attached)

- 5.4 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the proposed Dave Strader Scholarship**. The motion was carried unanimously. (8-0) (Attached)
- 5.5 It was moved by Mrs. Greenwood, seconded by Mrs. Culliton, **to approve discarding the “Celebrate Reading Series”**. The motion was carried unanimously. (8-0) (Attached)
- 5.6 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the Resolution Authorizing Participation in the Cooperative Energy Purchasing Service (NYSMEC) for Electricity**. The motion was carried unanimously. (8-0) (Attached)
- 5.7 It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to approve the Resolution Authorizing Participation in the Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas**. The motion was carried unanimously. (8-0) (Attached)
- 5.8 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the 2016-2017 Independent Auditor’s Report**. The motion was carried unanimously. (8-0) (Attached)
- 5.9 It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to approve the 2016-2017 Corrective Action Plan (CAP) for Financial Statements**. The motion was carried unanimously. (8-0) (Attached)
- 5.10 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the CSEA Contract**. The motion was carried unanimously. (8-0) (Attached)
- 5.11 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the Community Service and Student Bonding Field Trip to Camp Chingachgook on November 4, 2017 – November 5, 2017**. The motion was carried unanimously. (8-0) (Attached)
- 5.12 It was moved by Mr. Culliton, seconded by Mr. Deason, **to accept the Donation of Cross-County Uniforms from Dr. Anna Poulos**. The motion was carried unanimously. (8-0)
Mr. Jenkins – with our thanks!
- 5.13 It was moved by Mrs. Greenwood, seconded by Mr. Deason, **to approve the College Day Field Trip to SUNY Plattsburgh on November 7, 2017**. The motion was carried unanimously. (8-0) (Attached)
- 5.14 It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to approve the Treasurer’s Report as of August 31, 2017**. The motion was carried unanimously. (8-0) (Attached)
- 5.15 It was moved by Mrs. Greenwood, seconded by Mrs. Culliton, **to approve the 2016-2017 Extra Classroom Audit Report**. The motion was carried unanimously. (8-0) (Attached)
- 5.16 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the 2016-2017 Corrective Action Plan (CAP) for Extra Classroom Financial Statements**. The motion was carried unanimously. (8-0) (Attached)
- 5.17 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the S.W.A.T. Team Field Trip to the Google Offices in New York City on October 27, 2017**. The motion was carried unanimously. (8-0) (Attached)

6. **PERSONNEL:**

- 6.1 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Professional Appointment:**

Girard, Camden, Physical Education Teacher, .4 FTE, Salary; Step 1 MA = \$19,139.60 prorated, Effective 10/16/17 – 6/30/18

The motion was carried unanimously. (8-0)

- 6.2** It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the following Professional Change in Appointment:**
Carner, Shannon, From .5 FTE Physical Therapist to .6 FTE Physical Therapist, Effective October 18, 2017 – June 30, 2018

The motion was carried unanimously. (8-0)

- 6.3** It was moved by Mr. Deason, seconded by Mr. Levin, **to approve the following Non-Teaching Change in Appointment:**
Higgins, Betty, from 6.0 Hour Teacher Aide to 6.50 Hour Teacher Aide, Effective October 17, 2017

The motion was carried unanimously. (8-0)

- 6.4** It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the following Non-Teaching Retirement:**
Taylor, Jill, Teacher Assistant, Effective October 20, 2017

The motion was carried unanimously. (8-0)

- 6.5** It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve the following Non-Teaching Terminations:**
Rivette, Schyler, Teacher Aide, Effective September 19, 2017
Evans, Joshua, Cleaner, Effective September 27, 2017

The motion was carried unanimously. (8-0)

- 6.6** It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Non-Teaching Resignations:**
Wilkinson, Leslie, Teacher Aide, Effective September 22, 2017
Geczy, Christopher, Teacher Aide, October 23, 2017
Johnson, Brittany, Teacher Aide, Effective October 23, 2017

The motion was carried unanimously. (8-0)

- 6.7** It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Non-Teaching Appointments:**
Eggleston, Joanna, Part-Time Bus Monitor, Salary; \$12.88 per hour, Effective September 13, 2017, Probationary Period: September 13, 2017 – March 13, 2018

Bosford, Kody, Substitute Cleaner, Salary; \$12.13 per hour, Effective October 5, 2017

Wood, Douglas, Part-Time Bus Driver, Salary; \$16.44 per hour, Effective October 10, 2017, Probationary Period: October 10, 2017 – April 10, 2018

Madej, Catherine, 5.50 Hour Teacher Aide, Effective October 10, 2017, Salary; \$10,989.00 prorated, Probationary Period: October 10, 2017 – October 10, 2018

Marquart, Christine, 6.0 Hour Teacher Aide, Effective October 23, 2017, Salary; \$11,988.00 prorated, Probationary Period: October 23, 2017 – October 23, 2018

Geczy, Christopher, Cleaner, Effective October 24, 2017, Salary; \$25,245.00 + \$604 Third Shift Stipend prorated, Probationary Period: October 24, 2017 – April 24, 2018

The motion was carried unanimously. (8-0)

- 6.8** It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the following Mentor Appointments (2017-2018):**
Jerzak, Nicole, Salary; \$1,580.00, Mentoring Elizabeth Gross, new Elementary Teacher at Jackson Heights, Effective September 6, 2017

Simmes, Amanda, Salary; \$1,580.00, Mentoring Meghan Quillen, Long-Term Substitute at Big Cross Street Elementary School, Effective September 6, 2017

The motion was carried unanimously. (8-0)

- 6.9** It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Coaching Appointments (2017-2018):**

Palmer, Dave	Varsity Baseball	A-6	\$5,795.03
Girard, Rob	JV Baseball	C-5	\$4,473.72
Klaiber, Phil	Modified Baseball	D-4	\$3,680.94
Girard, Camden	Modified Baseball	D-4	\$3,680.94
Northrup, Tim	Varsity Lacrosse	B-5	\$5,004.32
Girard, Dan	JV Lacrosse	C-5	\$4,473.72
Hagy, Elyse	Girls Varsity Lacrosse	B-2	\$4,208.42
Archambault, Craig	Varsity Softball	B-5	$\$5,004.32 + \$376.62 = \$5,380.54$
O'Connor, Matt	JV Softball	C-5	$\$4,473.72 + \$254.90 = \$4,728.62$
Iullucci, Ashleigh	Modified Softball	D-4	\$3,680.94
Hall, Ethan	Modified Softball	D-4	\$3,680.94
Zurlo, Stephen	Boys Varsity Tennis	B-5	$\$5,004.32 + \$1,129.86 = \$6,134.18$
Perry, Dan	Boys Varsity Track	B-5	$\$5,004.32 + \$1,129.86 = \$6,134.18$
Johnson, Hermann	Boys JV Track	C-5	\$4,473.72
Bombard, Brian	Boys Modified Track	D-4	\$3,680.94
Hall, Kevin	Girls Varsity Track	B-5	\$5,004.32
Hubert, Kristina	Girls JV Track	C-5	\$4,473.72
Kules, Laura	Girls Modified Track	D-4	\$3,680.

The motion was carried unanimously. (8-0)

- 6.10** It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve rescinding the following Coaching Appointments:**

Cross, Nate, JV Wrestling Coach, Effective September 18, 2017

Miller, Matthew, Modified Wrestling Coach, Effective October 11, 2017

The motion was carried unanimously. (8-0)

- 6.11** It was moved by Mrs. Stockdale, seconded by Mr. Deason, **to approve the following Volunteer Coach (2017-2018):**

Cross, Nate, JV Wrestling

The motion was carried unanimously. (8-0)

- 6.12 It was moved by Mr. Levin, seconded by Mr. Rivers, **to approve the following Police Officers for Football, Basketball, and Ice Hockey Games:**
Casertino, Peter, \$75.00 per game
Norton, John, \$75.00 per game
Long, Donny, \$75.00 per game
Chico, Miguel, \$75.00 per game

The motion was carried unanimously. (8-0)

- 6.13 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Winter Intramural Appointment (2017-2018):**
Murphy, Patrick, Yoga, \$55.97 per day, not to exceed \$1,959.07

The motion was carried unanimously. (8-0)

- 6.14 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Spring Intramural Appointment (2017-2018):**
Shaver, Michael, Indoor Soccer, \$55.97 per day, not to exceed \$1,959.07

The motion was carried unanimously. (8-0)

- 6.15 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the following Middle School Team Advisors (2017-2018):**

<i>Ruggi, Maria</i>	Penobscot
<i>Goad, Lauren</i>	Mohawk (Shared Position)
<i>Relaford, Tiana</i>	Mohawk (Shared Position)

The motion was carried unanimously. (8-0)

- 6.16 It was moved by Mr. Deason, seconded by Mr. Rivers, **to approve the following Elementary Intramural Appointments (2017-2018):**

Kensington - \$55.97 per day, not to exceed \$1,959.07

Basilio, Kevin (Shared Position)

Cabana, Ellen (Shared Position)

Jackson Heights - \$55.97 per day, not to exceed \$1,959.07

Donohue, Brian

The motion was carried unanimously. (8-0)

- 6.17 It was moved by Mrs. Culliton, seconded by Mr. Deason, **to approve the following High School Club Advisor (2017-2018):**

Mars, Karen, Art Club – Shared Position

The motion was carried unanimously. (8-0)

- 6.18 It was moved by Mr. Deason, seconded by Mrs. Culliton, **to approve rescinding the following High School Club Advisor (2017-2018):**

Lapham, Heather, Quiz Team (shared position with Ethan Hartenberg), Effective September 7, 2017

The motion was carried unanimously. (8-0)

7. **CORRESPONDENCE:** Mr. Jenkins received a letter from Michelle Stearns, Licensed Mental Health Counselor, regarding the staff at Big Cross Street Elementary School. She wrote the letter to thank Principal Debbie Hall, Deidre Grieve, Kathy Cerny, Michelle Aleva, Carol Hobbs, Heather Ovitt, Cameron Hayes, and Hannah Jenkins for their effort, expertise, dedication, compassion, and empathy during the loss of one of their students, Payton Thatcher, who was killed in a tragic car accident. She stated “the team of Administrators, Psychologist, Social Workers, and School Counselors addressed the loss selflessly, while struggling with their own grief”. Mr. Jenkins passed around the letter to the Board of Education Members.
8. **OLD BUSINESS:** None
9. **NEW BUSINESS:** Mr. Jenkins, and the Board of Education Members, discussed the idea of changing our current board agenda to a Consent Agenda. Mr. Jenkins will put together a sample consent agenda, and send it to Board Members. The idea of a consent agenda was discussed at the Board of Education Retreat.
10. **EXECUTIVE SESSION:**
At 7:45 p.m., it was moved by Mr. Deason, seconded by Mrs. Culliton, **to adjourn to executive session to discuss a legal matter.**
- The motion was carried unanimously. (8-0)
- Executive Session ended at 8:26 p.m.**
It was moved by Mr. Deason, seconded by Mrs. Stockdale, **to come out of executive session.**
- The motion was carried unanimously. (8-0)
11. **ADJOURNMENT:**
At 8:27 p.m., there being no further business, it was moved by Mr. Deason, seconded by Mrs. Stockdale, **to adjourn the meeting.** The motion was carried unanimously. (8-0)

Amy Towers
Clerk, Board of Education