

**AGENDA, BOARD OF EDUCATION MEETING  
MONDAY, JULY 2, 2018, 8:00 A.M.  
BOARD OF EDUCATION CONFERENCE ROOM**

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- 1. Administration of Oath of Office for newly elected Board Member Jeremy Deason by Clerk of the Board Amy Towers**
- 2. Election of 2018-2019 Officers of the Board of Education. The Clerk Calls for nomination of officers:**

**Nominations for President**

- Motion and second to appoint the President of the Board of Education

**Nominations for Vice-President**

- Motion and Second to appoint the Vice-President of the Board of Education

**Oath of Office:** Newly appointed Board President (administered by Clerk of the Board)  
Newly appointed Vice-President (administered by Clerk of the Board)

\*Treasurer Oath of Office to be administered by the Clerk of the Board in Business Office.

\* Claims Auditor Oath of Office to be administered by the Clerk of the Board at a later time.

**3. The President will take the chair and proceed with business**

- 1. Motion and second, that Amy Towers be appointed Clerk of the Board of Education**

Oath of Office: Clerk of the Board administered by Board of Education President

- 2. Organizational Meeting Consent Agenda (motion and second to approve)  
Motion to appoint Janice Casey as School District Treasurer**

Motion to appoint the Superintendent of Schools as Deputy Treasurer

Motion to appoint Donna Bates as High School Treasurer

Motion to appoint Mary Williams as Middle School Treasurer

Motion to appoint Dennis Dempsey as the Chemical Hygiene Officer

Motion that Glens Falls National Bank be designated as school monies depository, and that the Superintendent and Treasurer be authorized and directed to deposit proceeds of all loans, and all monies of the District shall be paid to the Treasurer and no monies shall be withdrawn except on the written order of the Board of Education;

Motion that New York Cooperative Liquid Assets Securities System (NYCLASS) be designated as school monies depository, and that the Superintendent and Treasurer be authorized and directed to deposit proceeds of all loans, and all monies of the District shall be paid to the Treasurer and no monies shall be withdrawn except on the written order of the Board of Education;

BE IT FURTHER, that the clerk be directed to file copies of the signatures of the

Board of Education officers with bank official with the following directive: Janice Casey and the Superintendent are given authority to sign all accounts and Donna Bates and Mary Williams have authority to sign Activity Fund checks only.

Motion that Committee meetings be announced

Motion that the Superintendent of Schools is the Official Spokesperson for the District and that all media contact must go through the Superintendent of Schools or his designee

Motion that the Clerk of the Board be appointed Records Access Officer

Motion that the Assistant Superintendent for Business be appointed Records Management Officer

Motion that the Assistant Superintendent for Business serve as the Acting District Clerk in the absence of the District Clerk

Motion that Ken Chester be appointed Asbestos Local Educational Agency (LEA) Designee

Motion that the Assistant Superintendent for Business be appointed Purchasing Agent for the School District

Motion that the Firm Bartlett, Pontiff, Stewart and Rhodes, P.C. be retained as counsel to provide legal and labor related services to Glens Falls City School District

Motion that the Assistant Superintendent for Business is authorized to present itemized bills for reimbursement at each regular meeting in accordance with the regulations of the Commissioner of Education of the State of New York.

Motion that the School Superintendent or designee approve and authorize necessary expenditures and travel expenses to Professional Conferences for School District officers and employees, pursuant to existing school policies and budget allowance, and it be further moved that the mileage rate be the Internal Revenue Service Mileage reimbursement rate

Motion that the Superintendent be authorized as Chief Administrator for all Federal Funds for the 2018-2019 School year

Motion to appoint the Assistant Superintendent for Business as Sexual Harassment Officer and Title IX Officer.

Motion to appoint the Assistant Superintendent for Business as Civil Rights Officer

Motion to appoint the Assistant Superintendent for Business as Medicaid Compliance Officer

Motion allowing the Superintendent of Schools to offer authorized positions to new personnel, such offers to be confirmed by the Board of Education at its next meeting

Motion that all policies, rules and regulations of the Board of Education, presently in effect, will be continued for the 2018-2019 school year or until appropriate Board action changes such

Motion that the accounting firm of Raymond G. Preusser, CPA PC be appointed District Auditors

Motion to authorize the Assistant Superintendent for Business to certify all payrolls for the 2018-2019 year

Motion to appoint Irongate Family Practice as the School District Physicians

Motion to appoint the 504 Officers for the 2017-2018 School Year:

504 Compliance Officer	Paul Jenkins
504 Big Cross Coordinator	Debbie Hall
504 Jackson Heights Coordinator	Carrie Mauro
504 Kensington Coordinator	Jennifer Hayes
504 Middle School Coordinator	Kristy Moore
504 High School Coordinator	Tammy Silvernell

Motion to accept the following resolution: RESOLVED, that the Board of Education hereby appoints its Superintendent of Schools as a Trustee of said Washington-Saratoga-Warren-Hamilton-Essex BOCES Health Insurance Consortium Trust, which Superintendent shall also have the authority to review and approve the Trust Agreement and related Trust documents on behalf of the School District

Motion that The Post Star be recognized as the official newspaper of the Glens Falls City School District

Motion to appoint Nancy Campagnone as the Internal Claims Auditor

Motion to participate in the Pupil Benefits Plan, Inc. student accident program for the 2018-2019 school year

Motion to authorize, in accordance with Board Policy #5331 Use of the District Credit Card, the issuance of a District Credit Card to the Superintendent of Schools

Motion to approve and reappoint Bernard P. Donegan, Inc. as the School District's financial advisor

Motion to appoint the Comptroller of the City of Glens Falls as District Tax Collector

Motion to authorize the Superintendent of Schools to apply for Grants in Aid (State and Federal) as appropriate

Motion to appoint the Assistant Superintendent for Business as the districts investment officer

Motion to approve the regular monthly meetings of the Board of Education the 2<sup>nd</sup> Monday of the month at 7:00 p.m. unless school is not in session, then the date will move to the following Monday

Motion to approve the Treasurer, the Assistant Superintendent for Business and the Superintendent of Schools as the Official Bank Signatories

Motion to delegate authority to the Principal of the School the student attends, or to one of its own Principals of the District, the power to suspend a pupil for a period not to exceed five days.

Motion that the Board of Education accepts the Treasurer's Monthly Financial Reports

Motion to accept the blanket employee dishonesty limit of \$1,000,000 for all district employees with additional indemnifications as follows:

\$1,000,000	Treasurer
\$1,000,000	Tax Collector
\$1,000,000	Superintendent/Deputy Treasurer
\$1,000,000	Assistant Superintendent for Business
\$500,000	Payroll Clerk

Motion to approve New York Insurance Reciprocal as the District's 2018-2019 Insurance Provider

Motion to appoint Michael Wolff, CIA, Advisory Services as the Internal Auditor

Motion to designate the following Petty Cash Funds:

Glens Falls High School - \$200  
Glens Falls Middle School - \$100  
Big Cross Elementary School - \$50  
Jackson Heights Elementary School - \$50  
Kensington Road Elementary School - \$50  
Glens Falls Bus Garage - \$200  
Cash Box for Athletic Events (Box #1) - \$200  
Cash Box for Athletic Events (Box #2) - \$200

Motion to authorize the Superintendent of Schools to approve budget transfers up to \$20,000

**4. Items for Action**

- A.** Approve the Merger between the Glens Falls City School District, the South Glens Falls Central School District, the Hudson Falls Central School District, and the Warrensburg Central School District for a joint Interscholastic Ice Hockey Program for the 2018-2019 School Year
- B.** Approve Rob Girard and Mark Girard as Volunteer Coaches for Summer Basketball at Adirondack Community College
- C.** Approve waiving the rental fee for Adirondack Production and Theatre, Inc. The group will cover expenses above and beyond the rental fee.
- D.** Approve the proposal from HMB Consultants for the Child Nutrition Program Consultation for the 2018-2019 School Year (attached)

**E. Personnel**

**1. Professional Resignation:**

*Valentine, Nakita*, Special Education Teacher, Effective August 31, 2018

**2. Professional Retirement:**

*Tyner, Randal*, Elementary Education Teacher, Effective November 24, 2018

**3. Professional Appointments:**

*VanWagner, Tammy*, Special Education Teacher, Step 16 MA, \$61,688.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/21

*Fox, Shannon*, Elementary Education Teacher, Step 19 MA, \$66,506.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/21

***De Sena, Ashley***, Special Education Teacher, Step 9 MA, \$52,595.00, Effective September 1, 2018, Probationary Period: 9/1/18 – 9/1/21

***LaPointe, Sabrina***, Music Teacher, Step 10 MA, \$53,632.00, Effective September 1, 2018 – June 30, 2019

**End of Organizational Meeting Consent Agenda**

**ADJOURNMENT**